



**Marin HIV/AIDS Care Council Meeting
MINUTES**

Wednesday, July 10, 2013

4:30p.m. - 7:00p.m.

3240 Kerner Blvd.

San Rafael, CA 94901

Connection Center – Room 110

[Approved August 12, 2013]

Larry Meredith, Ph.D.
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Council Members Present: Roy Bateman, Kevin Cronin, Trinity Dushon, Elaine J. Flores, James Frazier, Deborah Kasel, Walter Kelley, Jennifer Malone

Council Members Absent: Scott Marcum(AE)

Staff Present: Cicily Emerson, Chris Santini, Michael Schieble

Public: Jami Ellermann

I. Call to Order.

Co-Chair Cronin called the meeting to order at 4:46p.m.

II. Roll Call.

Roll was called at 4:46p.m. Quorum was established, with 8 of 9 Members present. CM Marcum(AE) was absent and excused due to a family emergency.

III. Review and Approval of Agenda - VOTE

The order of the agenda was changed, so "Review of FY2013-'14 Allocation. Reallocation by Service Category – VOTE" would follow, "XI. Statements of Conflict of Interest".

CM Frazier motioned to approve the revised agenda. CM Kasel seconded.

A voice **vote** was conducted. No objections were heard.

The revised agenda was approved.

IV. Review and Approval of June 12, 2013 Minutes – VOTE

CM E.J. Flores made motion to approve the June 12, 2013 minutes. CM Bateman seconded.

A voice **vote** was conducted. No objections were heard.

The minutes from the June 12, 2013 Marin Care Council meeting were approved.

V. General Announcements

CM Bateman announced that he would need to leave the meeting at 6:50p.m. because of a scheduling conflict.

CM Malone announced, "We are getting ready for AIDS Walk". AIDS Walk San Francisco is Sunday, July 21, 2013. The Marin AIDS Project / M.A.P. Team has registered 50 walkers.

CM Kasel reported 1.) that she attended the HIV, Benefits, & Healthcare Reform Training presented by Project Inform, the SF AIDS Foundation, and the Positive Resource Center. CM Kasel stated, "No one person knows what's going on in the future". A variety of benefits were presented at the training, including information on Social Security's "Ticket to Work" program. A discussion followed in which, CM Dushon and CM Frazier commented on their experience with the Ticket to Work program. 2.) In San Francisco, Gabe is the Kaiser Permanente benefits counselor.

CM Kelley reported that Black Brothers Esteem distributed 85,000 free condoms during SF Pride.

Co-Chair Cronin reported that funding for benefits counseling at the Positive Resource Center in San Francisco, limits the service to San Francisco County residents. The funding for the back to work program and resources is available to Bay Area residents.

VI. Co-Chair Report - VOTE

Backfill Request

Co-Chair Cronin reported that he spoke to Courtney Mulhern-Pearson at the San Francisco AIDS Foundation. The San Francisco Board of Supervisors are expected to approve backfill funding to offset the Federal funding cuts to the current year budget. Co-Chair Cronin requested that the Marin HIV/AIDS Care Council make a similar request from the County of Marin.

Additionally, Co-Chair Cronin reported that the Marin AIDS Project/ M.A.P. is currently providing ADAP certification, OA-HIPP counseling, and additional benefits counseling to 40 Marin, Ryan White eligible, Kaiser Permanente Members. In other words, Ryan White funds are being spent because Kaiser does not provide the service in Marin County. In San Francisco and Alameda County, Kaiser provides benefits counseling with in-house medical social workers. Co-Chair Cronin encouraged the Care Council to make a formal request to the County Department of Health to begin negotiations with Kaiser to recover the Ryan White funds. This is an additional possible funding source to offset the Ryan White Part A funding reduction.

Co-Chair Cronin added that the Care Council Co-Chairs were available to draft a letter of request for backfill to the County, "...including all the facts and figures" and present it to the Care Council for approval.

CM Frazier made a motion to have the Council Co-Chairs draft a letter requesting backfill of funds from the County. The letter would include a request of the County to pursue Kaiser funding participation. CM Kasel seconded.

CM Bateman raised concern that the request was two separate issues. The first question was a request for County backfill of funds. The second question was a matter of Kaiser Permanente funding M.A.P. directly for services. CM Bateman suggested that the Council request to the County should be based on a strategy and a proposed budget. The Care Council would need to develop a budget first. An approach of "a general request to restoring funding to what it was a year ago or two year ago, would not be successful". Also, Dr. Witt could be consulted to determine what the best approach with Kaiser should be. CM Kasel commented that in 2014 there would be a lot of changes with the Affordable Care Act/ACA. Adding, "...after the class I took, it was pretty clear to me that HIV+ [individuals] can go on-line and take care of these things for themselves" decreasing the need for benefits counseling.

Co-Chair Cronin stated, "this is the time to act. With ACA kicking in, the work [load] is going through the roof". There was continued discussion about Kaiser. Based on the discussion, CM Frazier stated, "After listening to what everybody said, I want to withdraw my motion." The motion was withdrawn.

Co-Chair Cronin stated, "Are we saying, 'no more money'... I want to be really clear. I do not ever, want anybody coming back and saying, the Care Council agreed to let the County or Kaiser off the hook. I want that to be really clear and specifically in the minutes. I'm always worried about the Care Council being used as a way of saying that there is some kind of consensus and democracy, when in actuality we are advisory only and then can't get our shit together to actually say, 'give us money'. I want those words in the minutes".

CM Kasel reentered the motion and moved that the Co-Chairs develop a draft letter requesting the Marin Board of Supervisors to backfill funds, including any Kaiser Permanente funds recovery. The draft is to be reviewed at the next Care Council meeting and voted on for approval. CM E.J. Flores seconded.

CM Malone indicated the need for two different motions, one motion for the County backfill request and a second motion for the Kaiser refund request. CM Dushon voiced agreement with the need for the letter and to empower a strong advocate as a Council Spokesperson. Co-Chair Cronin reminded the Council that in 2012 "money was put back into the system". CM Bateman added that the County budgets were already completed for the new fiscal year and an approach of formulating a proposal and working with HHS Staff might be more effective than making a request from the Board of Supervisors. Co-Chair Cronin voiced concern that, "...we don't have the advocates here [in Marin]". Adding, "we don't know how ACA is going to work. This is not the time to dismantle the system of care, instead, we need to maintain the status quo". CM Malone stated, "Kaiser has been an issue all along. That's a separate, but valid issue".

Public Comment: C. Emerson commented that a lot of people have faced a budget cut this year, “entities have already gone to the Board and the budget is already done”. C. Emerson added that it is very important for the Council to be specific in their request, get their talking points together, state what the funds will be used for, and schedule a meeting with Dr. Meredith to develop a strategy. The reality of funding is that Ryan White has been decreasing every year.

A randomized roll call **vote** was conducted.

AYES: CM Bateman, CM Cronin, CM Dushon, CM E.J. Flores, CM Frazier, CM Kasel, CM Kelley, CM Malone

Noes: None

Abstain: None

Recuse: None

8-0-0-0

It was unanimously approved that the Co-Chairs will draft a letter requesting that the Marin Board of Supervisors backfill funds, including the possibility of Kaiser Permanente funds recovery. The draft will be reviewed at the next Care Council meeting and voted on for approval.

Meeting Calendar

The scheduling of an additional Care Council meeting to approve the draft letter was discussed. Council Members compared their schedule availability for proposed dates in July and early August. Co-Chair Cronin suggested the need for the Care Council to review year-to-date actual Vendor spending by service category, when developing the 2013-'14 backfill request.

CM EJ Flores made a motion that the Care Council would meet on August 7, 2013, starting at 4:30p.m. Meeting location to be determined. CM Dushon seconded.

Public Comment: C. Emerson commented that the 2014-'15 Marin budget allocation was scheduled to be presented at the September 23, 2013, San Francisco meeting and would also need to be completed by the Council.

It was noted that CM Malone will be on vacation and not available to attend on August 7, 2013.

A voice **vote** was conducted. All were in favor. None were opposed.

The Care Council's next meeting is scheduled for August 7, 2013, starting at 4:30p.m.

Additional Strategies to Offset Budget Reductions

CM Kasel suggested that the Council recommend a reduction in program operating costs.

CM Kasel suggested that the Council recommend the consolidation of Support Services categories/programs to produce a savings in operating costs.

CM Kasel suggested that the Care Council request better communication from the Providers to the Consumers and mandate Consumer education on effective budgeting.

CM Bateman suggested that the Council appeal to the Marin Independent Journal/I.J. to do an article outlining Ryan White and other HIV/AIDS Federal funding cuts to increase community awareness.

CM Bateman suggested that the Care Council increase advocacy and enlist the Speakers Bureau to attend public meetings and address the County Board of Supervisors.

Public Comment: None

VII. Membership - VOTE

Walter Kelley Subsequent Term Renewal Vote – VOTE

Council Members reviewed the “Marin Care Council Subsequent Term Application”.

CM Malone made a motion to approve Walter Kelley for a subsequent term. CM EJ Flores seconded.

Co-Chair Cronin complemented W. Kelley saying, “It’s always a delight to work with someone who knows about

HIV services and is well connected to what is going on in the city”.

Public Comment: None

A randomized roll call **vote** was conducted.

AYES: CM Bateman, CM Cronin, CM Dushon, CM E.J. Flores, CM Frazier, CM Kasel, CM Kelley, CM Malone

Noes: None

Abstain: None

Recuse: None

8-0-0-0

Walter Kelley was unanimously approved for a subsequent term.

Approval of 2013 – 1st Half Attendance Report – VOTE

Council Support distributed and gave an overview of the January through June 2013 attendance report and requested that Council Members review their attendance to confirm that the report was accurate.

CM Malone motioned to approve the 2013 – 1st half Attendance Report. CM EJ Flores seconded.

There were no corrections or objections to the attendance report. It was noted, that Co-Chair Marcum was not present to confirm that his meeting attendance was accurately reported.

First Half Year 01/01/2013 thru 06/30/2013								Total Number of Absences
01/09/13 Full	02/13/13 Full	03/13/13 Meeting Cancelled	03/27/13 Full	04/10/13 Full	05/08/13 Full	06/12/13 Full		
Bateman, Roy	P	P		P	P	P	P	0
Bonagrazia, Saulo	AE	AE						2
Cronin, Kevin	P	P		P	P	P	P	0
Dushon, Trinity	P	AE		AE	P	AE	P	3
Flores, Elaine J.	P	P		P	AE	P	P	1
Frazier, James	P	P		P	P	P	P	0
Kasel, Deborah	P	P		AE	P	P	P	1
Kelley, Walter	AE	P		P	P	P	P	1
Malone, Jennifer	P	P		P	P	P	P	0
Marcum, Scott	P	AU		P	P	P	P	1

Public Comment: None

A voice **vote** was conducted. No objections were heard.

The 2013- 1st half Attendance Report was approved.

VIII. Community Outreach and Advocacy

No business

Public Comment: None

IX. Division of Public Health Report

C. Emerson reported: 1.) Rapid HepC testing is being reviewed as a possible use for prevention funds. 2.) Planning is currently under way for the October 2013 - BiNational Health Week. The Care Council was encouraged to participate in the events as a form of community outreach. 3.) Enrique Asis presented the results from the Latino MSM Focus Group to the San Francisco Planning Council. The results of the “prioritization exercise” was distributed to Care Council Members. Health outcomes, which were self reported, “look good” for the group participants. 4.) The San Francisco Health Reform Task Force is looking ahead and it was recommended that the Care Council review and discuss the “Health Insurance Premium and Cost Sharing Assistance” Core Service, service category. This Ryan White category may be needed as the ACA is implemented. Co-Chair Cronin added that Anne Donnelly from Project Inform has developed scenarios, related to HIV+ Consumers, which may occur during the implementation of the ACA 5.) The Positive Resource Center presented benefits counseling training. Additional funding was made available to train Benefits Counselors and

Agencies, so they are up to date with benefits counseling and ACA changes. 6.) Denti-Cal, the Medi-Cal Dental Program is schedule to restart on January 1, 2014. State funding was restored for the program that covers dental cleanings and dentures. 7.) A date will be scheduled for the Council Co-Chairs to meet and review the Care Council backfill request with Dr. Meredith.

C. Santini reported: 1.) Council Support is inquiring about reimbursement of travel expense to/from Care Council meetings for HIV+ Council Members. San Francisco Council Support is researching the availability of funding for the expense. Data from eligible Council Members was requested. 2.) Corrected Service Category Summary Sheets for Outpatient/Ambulatory Medical Care and Mental Health Services were distributed. These corrected sheets replace the summaries distributed on June 12, 2013. 3.) A copy of the RWPA Award Announcement for FY2013-'14 was forwarded to Council Members via e-mail on July 9, 2013. The Marin award is \$546,427. A proposed allocation from the County will be presented later in the meeting.

Public Comment: None

6:03p.m. Break

6:10p.m. Meeting resumes

X. Statements of Conflict of Interest

For the record, Council Members made verbal statements of Conflict of Interest.

CM Bateman: Unaffiliated. County employee with a perceived Conflict of Interest.

CM Cronin: Actual conflict of interest – All Service Categories, except Substance Abuse and Oral Health. Affiliated with Marin AIDS Project /Service Provider.

CM Dushon: Unaffiliated

CM E.J. Flores: Unaffiliated

CM Frazier: Unaffiliated

CM Kasel: Unaffiliated

CM Kelley: Unaffiliated - Consumer

CM Malone: Actual or perceived conflict of interest - All Service Categories. Executive Director of Marin AIDS Project.

Public Comment: None

XI. Review of FY2013-'14 Allocation and Reallocation by Service Category

Co-Chair Cronin reviewed the Rules of Respectful Engagement.

C. Santini distributed and reviewed the handout, "2013-14 Ryan White County Proposal - Revised". A dollar amount for each Service Category was given in the County proposal. The original amount allocated by the Care Council was \$635,033 and the final award amount of \$546,427 is the basis for the reallocation. C. Santini reminded Council Members that "the State would prefer that we did not fund a Service Category out of both Part A and Part B funds". Column "D" on the spreadsheet showed the 2013-'14 Part B Service Category award based on a nine month (one time adjustment) period.

County Proposal Summary

Food Cards were pre-purchased for the period and with budgeted Part B funds, the Category should be funded at the same benefit level.

Oral Health will be funded, going forward, using Part B dollars. \$4,859 is the actual year-to-date expense and will be allocated from Part A funding. \$18,025 is budgeted from Part B.

Primary Medical Care (aka Outpatient/ Ambulatory Health Services) will be partially funded by Part B in the budgeted amount of \$33,473.

In general, the County Proposal used the same percentages, as a percent of the total, to calculate the reallocated amount for each Service Category. The dollar amounts are reduced because of the funding reduction. M. Schieble asked if there was a column showing the dollar amount reduction, by Service Category, from the original amount allocated by the Council and the County Proposal. There was agreement among Council Members that the impact of the reductions would be more understandable using the comparison.

Outpatient Substance Abuse Treatment, in the amount of \$8,072, covers only current patients in Methadone treatment. No additional counseling services could be funded by this amount.

Residential Substance Abuse Services / Support Service was not funded in the County Proposal based on utilization history.

A question and answer period followed. The meeting proceeded as a workgroup. A “working” reallocation amount, by Service Category is shown below in column “N”. Council Members stated reasons for a recommended working amount, however **no** motion(s) to approve a specific Service Category reallocation funding amount was made.

2013-14 Allocation of Ryan White Funding in Marin County			
SERVICE CATEGORY		13/14 Information	
	A	B	N
CORE SERVICES	Priority Rank	County Proposed 13/14 Service Category Award****	13/14 Council Working Column
Outpatient/Ambulatory Health Services	1	\$131,278	\$131,278
Mental Health Total	3	\$81,300	\$81,300
Medical Case Management	4	\$131,278	\$134,278
Home and Community-based Care-RN Cs Mgmt	7	\$38,237	\$38,237
Home and Community-based Care-Att Care	7	\$0	\$0
Outpatient Substance Abuse Treatment-Total	11	\$8,072	\$8,072
Oral Health Care	9	\$4,859	\$4,859
AIDS Pharmaceutical Assistance	6	\$11,575	\$8,575
SUPPORT			
Non-medical Case Management	2	\$97,778	
Residential Substance Abuse Treatment	11	\$0	
Emergency Financial Assistance	5	\$29,263	
Food Vouchers	8	\$0	
Medical Transportation	10	\$8,476	
Council Support		\$4,311	
Core Services		\$406,599	
Support Services		\$135,517	
TOTALS		\$546,427	

CM Bateman voiced his agreement with the County Proposal, stating that “in general it’s a good proposal”. He suggested that the County’s willingness to maintain Outpatient Health Services despite Ryan White cuts “is a quiet subsidy in the amount of \$40,000” to offset the funding reduction. Additionally, he voiced concern about Non-medical Case Management and recommended an increased reallocated funding amount of \$108,000 to cover increased benefits counseling for ACA implementation and “Client budget counseling education”. Investing in budget counseling education may result in a permanent benefit over the long haul. He encouraged the Council to only fund one of the Support Categories and choose between the Food, Emergency Financial

Assistance, or Medical Transportation program.

CM EJ Flores stated, "I'm willing to work with the [County] proposal", however an increase in Non-medical Case Management is needed to fund a Client education program. CM EJ Flores added, that she did not want to see a drop in Food vouchers, but there was a lot of additional need for Emergency Financial Assistance.

CM Malone stated, "A lot of people use it [Emergency Financial Assistance] for PG&E and cell phones". Co-Chair Cronin added that there was a lot of administrative cost in getting Client cell phone bills paid. Each cell phone provider has different payment requirements. CM Bateman reiterated his suggestion of consolidating the Support Services Categories, excepting Non-medical Case Management.

CM Malone recommended \$134,278 for Medical Case Management and \$8,575 for AIDS Pharmaceutical Assistance. CM Kasel requested a summary recapping the general uses of funds in the AIDS Pharmaceutical Assistance - Service Category. CM Malone added that she was not a big advocate for money management training for clients.

6:58p.m. CM Bateman leaves meeting.

CM Kasel commented that Substance Abuse and cigarette/tobacco cessation will be covered under the ACA. Clients will need to file income tax forms. Increased Non-medical Case Management is needed for Client education and increased communication. Adding, "I'm a Client of M.A.P. and nobody calls me". CM Malone responded, "It's just not funded". CM Kasel requested that it be a requirement of all Clients to complete a Satisfaction Survey. CM Frazier stated, "We have to educate the Clients".

7:06p.m. Point of Order – meeting overtime

CM Malone made a motion to extend the meeting time by ten minutes to 7:15p.m. CM Frazier seconded. All were in agreement.

Workgroup style discussion continues.

Public Comment: None

XII. Review and Prioritization of Core Service: Health Insurance Premium and Cost Sharing Assistance
Tabled due to meeting time.

XIII. FY2014-'15 Service Category Budget Allocation – VOTE
Tabled due to meeting time.

XIV. Next Steps – New Business
Next Meeting: August 7, 2013, 4:30p.m. – Location to be determined

Next Step / To Do's

- Agenda Item – Support Services philosophy for all support service categories.
- Agenda Item - Client education on money management.
- Agenda Item (August 2013) Community Forum planning or other outreach event planning.
- CS – E-mail to CM's "Resources" from SS's ACA PowerPoint.
- CS – Reserve room location for August 7, 2013 Council meeting.
- CS – Produce TD probation letter to be signed by the Co-Chairs.
- CS – Review Support Services categories.
- MJS – Produce stickers with Guiding Principles.
- MJS – Review website to find prior Co-Chair backfill draft letter 2012.

XV. Meeting Adjourned at 7:16p.m.