



# DEPARTMENT OF HEALTH AND HUMAN SERVICES

COUNTY OF MARIN

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DIVISION OF PUBLIC HEALTH

## COMMUNITY HEALTH & PREVENTION SERVICES

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### Marin HIV/AIDS CARE Council Meeting

#### **Draft MINUTES**

**January 4, 2006**

**4:30 – 6:30 PM**

**899 Northgate Drive, 4<sup>th</sup> Floor Conference Rm**

**Members Present:** Elyse Graham, Cam Keep, Jennifer Malone, Will Boemer, Roy Bateman, Lisa Becher, David Witt, Wade Flores

**Staff Present:** Rebecca Smith, Chris Santini, Cathy Johnson, Sparkie Spaeth, Karen Kindig

**Others Present:** Dorothy Kleffner

#### **I. Call to Order**

- a. In Memoriam: Council Members, staff, and public in attendance shared remembrances of CM Will Carter, who passed away on 1/3/06.
- b. Meeting called to order at 5:05 PM by CM Keep.

#### **II. Roll Call**

#### **III. Review and Approval of Agenda**

CM Graham proposed that Item 7 (Co-Chairs Report) be removed and replaced with Item 11 (Unspent Funds and Medicare, Part D Considerations). A motion was made to approve the revised Agenda. Vote was done by a show of hands. The Agenda was approved.

**AYES: CM Graham, CM Keep, CM Malone, CM Boemer, CM Bateman, CM Becher, CM Witt, CM Flores**

#### **IV. Review and approval of December 7, 2005 Minutes**

A motion was made to approve the Minutes of December 7. Vote was done by a show of hands. The Minutes were approved.

**AYES: CM Graham, CM Keep, CM Malone, CM Boemer, CM Bateman, CM Becher, CM Witt, CM Flores**

#### **V. General Announcements**

- a. CM Flores: 1) CM Flores thanked the Council for the "Get Well" card sent to him when he was in the hospital. 2) The "Consumer Care Report" will be sent out late (by January 25). The submission deadline is January 18. 3) Four agencies (AIDS Health Foundation, Mexican National Funds for People with AIDS, National Latino Coalition, and United Farm Workers) are tracking HIV-infected migrant workers and offering testing and treatment in Tijuana. 4) Grievance criteria went out to the SF HIV Advocacy group.
- b. CM Malone: "Mindfulness for Stress Reduction" series will be offered on Thursday afternoons at 2pm at MAP, starting January 19.

#### **VI. Public Comment**

- a. Dorothy Kleffner: Dorothy feels that the system of care in Marin hasn't been updated to serve the working poor, who are having a hard time getting to a clinic. She feels accessibility (i.e. hours of service and location of clinic and advanced care for those without insurance) needs to be improved.

## VII. Unspent Funds and Medicare, Part D Considerations

*[Two handouts were passed out: "FY 2005-06 5-month CARE Spending Variance" and "What will the impact of Medicare, Part D be for each type of Medicare coverage?"]*

Chris Santini explained that November invoices were used to determine positive or negative variances (unspent funds) of service providers. The largest variances that indicate unspent funds, as of November, are in the substance abuse, dental, emergency, pharmaceutical, transportation, food, and vitamins numbers.

CM Malone asked the County to look into whether or not non-HIV drugs are covered by CARE funds.

Cathy Johnson presented information on the impact of Medicare Part D on Ryan White clients. She suggested that the impact on demand for Ryan White services may not be evident for another two months. The Council will look at how unspent funds should be spent at next meeting, if there is time or a compelling reason after provider presentations.

Public Comment: Dorothy Kleffner feels that the dental limit should be raised above the \$500 cap and that a delivery fee should be included as part of the pharmaceutical fund. She stated that there are other issues, such as taking three months to get a dental appointment, having to travel to get access to bus tickets, and quality of vitamins.

## VIII. HOPWA Oversight Proposal

*[A handout was passed out: "Memorandum from Roy Bateman to Marin HIV/AIDS CARE Council: Housing Opportunities for Persons with AIDS Program (HOPWA)"]*

*CM Bateman reported:*

HOPWA funds long-term rental assistance to low-income people with AIDS. The San Francisco Redevelopment Agency allocates HOPWA funding to Marin. In the past, there existed a Marin County AIDS Advisory Commission that advised the San Francisco Redevelopment Agency on how to use HOPWA funds in Marin, but it has since been disbanded, leaving the HOPWA decision-making process in limbo. Ideally, the HOPWA program should have committee consultation, support, and oversight. CM Bateman includes two options in his memorandum: 1) Committee supervision by the Countywide Priority Setting Committee or 2) Committee supervision by a HOPWA Committee. CM Bateman stressed that recipients of HOPWA funded services or employees of HOPWA funded organizations are not permitted under their conflict of interest guidelines. CM Becher, CM Flores, and CM Bateman would have a conflict of interest under these guidelines. Other Council members would not. (CM Bateman would serve in staff capacity to the committee.)

Public Comment: None

A motion was made that the HIV/AIDS CARE Council endorse the creation of a HOPWA advisory committee, made up of eligible CARE Council members, to oversee the HOPWA program. Vote was done by show of hands:

**AYES: CM Graham, CM Keep, CM Malone, CM Boemer, CM Becher, CM Witt**

**NO: CM Flores**

**ABSTAIN: CM Bateman**

## IX. Letter to BOS Regarding CARE Reauthorization

*[A copy of the drafted letter to the BOS was passed out.]*

*Sparkie Spaeth reported:*

A letter to the Marin County Board of Supervisors addressing concerns about the implications of the Ryan White CARE Act Reauthorization Principles released by the Federal Administration and U.S. Department of Health and Human Services has been drafted, but will not be taken to them until after San Francisco and San Mateo CARE Councils take letters to their Boards of Supervisors.

*[CM Graham requested that the wording be changed in the 2nd sentence of the 4th paragraph from: "We anticipate that the San Francisco EMA will formally request endorsement ..." to: "The San Francisco EMA has formally requested endorsement ..."]*

Public Comment: None

A motion was made to take the revised letter to the Marin County Board of Supervisors at the appropriate time. Vote was done by show of hands:

**AYES: CM Graham, CM Keep, CM Malone, CM Boemer, CM Bateman, CM Becher, CM Witt, CM Flores**

**X. Informal Projections from Providers Regarding Utilization to Date**

CM Malone stated that MAP expects to utilize funds in all categories, except emergency and dental funds. Sparkie Spaeth will invite providers at the next Title I Providers meeting (1/12/06) to present their spending projections at the next CARE Council meeting.

Public Comment: None

**XI. Membership/Outreach Committee Report**

- a. CM Flores: 1) There is a need for more members to attend the Membership/Outreach committee meetings. 2) An application has been received by one applicant. Another person has expressed intention to submit an application.
- b. CM Becher: This month's meeting was postponed, so there are still Policies and Procedures that need to be addressed at next month's meeting.

Public Comment: None

**XII. Public Health Department Report**

- a. Sparkie Spaeth: San Francisco Office of AIDS has begun its contracts monitoring process. Monitoring requests for information have been sent by Marin County H&HS to all providers. Monitoring will be based on providers' responses instead of site monitoring.
- b. Rebecca Smith: Limited reports can now be created from the Database. Rebecca asked what sort of data would be useful for the Council. She would like this information by the next meeting.

Public Comment: None

**XIII. Next Steps/Agenda Items**

- a. Follow-up: Unspent funds reallocation discussion (County may bring possible funding scenarios) - VOTE
- b. Provider presentation
- c. Membership Committee Policy and Procedures - VOTE

**XIV. Meeting Adjourned at 6:40 PM, in memory of CM Will Carter**