



DEPARTMENT OF HEALTH AND HUMAN SERVICES

Larry Meredith, Ph.D., Director

DIVISION OF PUBLIC HEALTH
COMMUNITY HEALTH &
PREVENTION SERVICES

899 NORTHGATE DRIVE, SUITE 415
SAN RAFAEL, CA 94903
PHONE: (415) 473-4340
FAX: (415) 473-6266

Marin HIV/AIDS Care Council Meeting MINUTES

Wednesday, January 13, 2010

(Approved 2/10/10)

4:30p.m. - 6:30p.m.

3420 Kerner Blvd

San Rafael, CA 94903

Connection Center – Room 109

Council Members Present: Roy Bateman, Kevin Cronin, Elaine J. Flores, Wade Flores, James Frazier, Walter Kelley, Jennifer Malone, Scott Marcum.

Council Members Absent: Norge Santana (AE), David Witt (AE).

Staff Present: Cicily Emerson, Chris Santini, Michael Schieble, Jenny Stephens.

Public: Jon Botson, Cher Evans.

I. Call to Order.

Meeting called to order at 4:37p.m. by Co-Chair Kelley.

II. Roll Call.

Roll was called and quorum was established with 8 of 10 Members present. CM Santana (AE) was absent and excused. CM Witt (AE) was absent and excused.

III. Review and Approval of Agenda – VOTE

The agenda was reviewed and approved.

CM Frazier motioned to approve the agenda. CM Marcum seconded.

A voice **vote** was conducted. All were in Favor. None were Opposed.

The agenda was approved unanimously.

IV. Review and Approval of Minutes – VOTE

CM Marcum made motion to approve the October 14, 2009, minutes. CM E.J. Flores seconded.

A voice **vote** was conducted. Ayes were heard. None were Opposed.

The October 14, 2009, minutes were approved.

CM Marcum made motion to approve the December 9, 2009, minutes. CM E.J. Flores seconded.

A voice **vote** was conducted. All were in Favor. None were Opposed.

The December 9, 2009, minutes were approved.

V. General Announcements.

CM Malone announced that on Saturday, February 13, 2010, in celebration of the Marin AIDS Project's 25th year, there will be a champagne and desert buffet followed by a performance of the Les Ballets Trockadero de Monte Carlo. Champagne and dessert starts at 6:30p.m. followed by an 8:00p.m. performance of the ballet. Contact M.A.P. for tickets.

Chair W. Flores announced that on January 15, 2010, from 9:00a.m. to 2:00p.m., the San Francisco HIV Health Service Planning Council will conduct their annual "Summit". The three year EMA comprehensive plan will be developed. The host location announced was the Zen Center at Gough and Market Street [300 Page Street, San Francisco, CA 94102 – www.sfzc.org].

CM W. Flores announced that the San Francisco Council is forming an ad hoc committee to conduct a community needs assessment. Marin Care Council Members can participate on the ad hoc committee or attend the small group community meeting(s). Date and location to be announced.

CM Frazier announced that CAEAR [Communities Advocating Emergency AIDS Relief] Coalition monthly conference call scheduled for January 13, 2010, has been rescheduled to January 14, 2010. J. Stephens e-mailed the phone number and conference call access phone number to all Care Council Members.

Public Comment: None

VI. Public Comment – None

VII. Co-Chair Report

Co-Chair W. Flores wished everyone a Happy New Year and noted that the agenda includes finalizing the 2010 Calendar.

Co-Chair W. Flores stated. "... ADAP (AIDS Drug Assistance Program) is getting its' funding back... a portion of its funding. It is not going to be as devastating as we thought." "The only thing we know that is in crisis is IHHS / In Home Health Services." The current State budget may have additional cuts to IHHS that may impact Clients. CM Bateman asked if ADAP funds for people in prison and jail is proposed for elimination. C. Emerson responded that that was a possibility. There were funds that were restored to ADAP, however the funding for jails may fall back on the local jurisdiction.

Council Support announced that: 1.) The 2010 Care Council Directory is being updated. Phone and address changes and updates were requested. 2.) The Care Council demographic information is being updated. Council Support is approaching Council Members and asking the month and year of birth. "Decline to state" is an acceptable response. The information will be summarized in age ranges and individual age information will be kept confidential.

Public Comment: None

VIII. Membership Committee Report -VOTE

Proposed Bylaw Addition.

Membership Committee Co-Chair Marcum referenced a handout and read the proposed non-discrimination policy. A short discussion followed. It was noted that the Bylaw change was Publicly Noticed on the October 14, 2009, Care Council agenda. Discussion occurred at the October 2009 meeting.

The Membership Committee made motion to add the Marin HIV/AIDS Care Council Non-Discrimination Statement to the Bylaws. No second required.

Marin HIV/AIDS Care Council Statement of Non-Discrimination:

It is the policy of the Marin HIV/AIDS Care Council to hire employees, subcontract with consultants / contractors, recruit members (not withstanding HRSA requirements for mandated seats and representations by demographics of epidemiological data) without regard to race, color, religion, creed, age, national origin, gender, gender identity, marital status, domestic relationship status, sexual orientation, pregnancy, childbirth or other related medical condition, disability, HIV/AIDS status, mode of transmission, veterans status or physical disability.

Public Comment: None

VOTE: A randomized roll call vote was conducted.

Ayes: CM Bateman, CM Cronin, CM W. Flores, CM E. Flores, CM Frazier, CM Kelley, CM Malone, CM Marcum.

Noes: None

Recuse: None

Abstain: None

The "Marin HIV/AIDS Care Council Statement of Non-Discrimination" Bylaw addition was unanimously approved. **8-0-0-0**

Exit Interviews

J. Stephens reported that C. Richard had been contacted and would not be submitting an exit interview.
P. Hansen had been contacted and due to health issues would not be completing an exit interview.

The Membership Committee had already met and reviewed W. Boemer's exit interview. The questionnaire was distributed for Council review and discussion. A thorough review of the feedback and detailed discussion followed. Several Council Members voiced concern that additional detailed information was needed for better understanding. A Council Member commented, "we take this feedback very seriously." Co-Chair W. Flores referenced the "Conflict Resolution Procedure" and reiterated the model as a way to resolve concerns. [*Marin HIV/AIDS Care Council New Member Orientation Handbook/Resource Guide* – Section 9, page 38]. At the conclusion of the discussion, the exit interview handouts were collected to maintain confidentiality.

IX. Community Outreach and Advocacy Committee Report.

COAC – No Report.

The next COAC meeting is January 28, 2010, 5:30p.m.- 7:00p.m.

Council Co-Chair W. Flores added that a brief recap of the Fall Forum was given at the December Care Council meeting. The next COAC meeting will review the details from the Fall Forum and a formal report will be given to the Care Council.

Public Comment: None

X. Division of Public Health Report

C. Santini distributed a handout (*see attachment A*) titled "2009/10 Ryan White Spending".

The year-to-date report summarized the first nine months of spending from March to November 2009. Since 75% of the award period had elapsed, it was assumed that 75% of the funding had been spent. C. Santini noted that the amounts are from invoices through November 2009 and in recent conversations with Agencies, it is anticipated that there will be no unspent program funds.

Primary Medical Care year-to-date has spent 98% of the Part A - Ryan White award. Part B** funds from the State will be used for the balance of the year.

Home and Community based Health Service: Skilled Nursing (28%) and Attendant Care (91%) will have funds shifted between the two core service categories to even the year to date percent.

Food year-to-date spending is 98% of the Part A - Ryan White award. The Part B**, State funding will be used for the balance of the year.

** A discussion followed about Part B State funds. C. Santini commented that to date the State money had not been received. When the Part B award amount was announced the San Francisco EMA "backed out" the amount from the Part A funds. Marin County has provided services and has not been reimbursed by the State. Contact with the State Office of AIDS continues and due to the budget process, State funding has been slow. C. Emerson added that the funds spent on County prevention have not been reimbursed since June 2009. CM Bateman asked, "When we [Care Council] do our allocations, do we cover Part A and Part B together?" C. Emerson explained that in the past, the Part B money was received indirectly through San Francisco. This year, the State sent an e-mail with the amount of the Part B award and the money will be sent directly to the County. The funds have not yet been received. The County will make a recommendation on the Part B dollars, including "prevention for Positives". The Care Council will not have to prioritize and allocate or re-allocate the Part B funds.

C. Emerson reported: 1.) A Service Provider / Contractor application was been received for Home Based Health Services and is under review. 2.) HIV testing is provided by the STD Clinic at the Wellness Center. HIV testing is free if an individual qualifies, otherwise it is a fee for service. There are no additional Marin County H&HS HIV test locations at this time. The proposed "testing only clinic at 92 Grand is now off the table." CM Malone added that free HIV testing is available in San Francisco and Berkeley. 3.) H&HS Gynecology services are not accepting new patients and the practice will be closed by the end of the fiscal year [June 30, 2010]. A migration of services is under way to MCC/Marin Community Clinic. www.marinclinic.org Obstetrical services are also being reviewed. CM Bateman asked if there is going to be a reduction of services or just a change in the provider. C. Emerson responded that there is technically not a reduction in services, "they're expanding their services, we are reducing services, so it's hard to say".

Public Comment: C. Evans commented on a recent experience of making an appointment for a Client. *The Public Comment is summarized and not directly quoted for reason of Patient confidentiality.*

Note: 5:27p.m. CM Frazier leaves.

XI. Finalize 2010 Care Council Calendar

The 2010 Draft Annual Calendar was reviewed.

A working session followed.

Agenda topics included; 1.) Handbook changes – Leave of Absence and Council Attendance. 2.) Mental health care for the HIV aging population. 3.) Who is responsible for serving the needs of an aging HIV population. 4.) Changes to Medicare. 5.) Non HIV Service Providers to which HIV Clients could be re-directed or referred. 6.) Information on the increasing population of HepC+ and eligibility for Ryan White services [not co-infected]. 7.) Needs Assessment data by July 14, 2010 Council meeting. 8.) Review of IWG / Infrastructure Work Group recommendations. 9.) Federal definition of Low Income.

There was a discussion of including needs assessment questions in the Marin Client Satisfaction Survey. Questions could include; 1.) Are there services from Case Managers that are not currently being offered? 2.) Are there services that Clients are not getting or in need of? 3.) Client to rank a list of service categories, top 3 categories are the most needed by the Client. The discussion lead to the topics of housing, legal, and employment.

Public Comment: [Summarized – During the Council Calendar discussion the topic of housing was discussed. Housing is a topic that Case Managers deal with a lot].

C. Evans stated, “The only thing I have to say is it’s interesting to hear this...*tape inaudible...there are a whole range of things that go on in peoples lives, so we just deal with it. tape inaudible...* but it’s a lot of referral counseling. Obviously, I can’t become an expert on housing ...*tape inaudible...* but I can become an expert on the programs available.”

CM Malone made motion to accept the calendar as laid out. CM Marcum seconded.

A voice **vote** was conducted. All were in Favor. None were Opposed.

The Marin HIV/AIDS Care Council – 2010 Annual Calendar was approved with additions.

XII. New Business

- Next Meeting: February 10, 2010, 4:30p.m.-6:30p.m. - Connection Center, Room 109.
- Agenda Item – Membership Committee report on changes / updates to the Handbook.
- Agenda Item – CE Contact Representative for HHS-Adult Service. Presentation on services for adults, aging, and disabled.
- JS – Research if HepC+ individuals (not co-infected) are covered by Ryan White funding.
- CE – Report on ADAP cuts to County Jails.
- MJS – Develop new Co-Chair Motion sheet.

XIII. Meeting Adjourned at 6:10p.m.

White Board Notes

*Notes from Agenda Item - XI. Finalize 2010 Care Council Calendar
(notes by Co-Chair W. Flores)*

Council ? for Survey
Survey is for Case Managers
Aging / Low Income
More Meaningful Conversation
What is our approach to this?
Mental Health and Aging
Structure it so it’s useful to us

Start plan
Information on non-HIV/AIDS services
HepC+