



DEPARTMENT OF HEALTH AND HUMAN SERVICES

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MARIN HIV/AIDS CARE COUNCIL DRAFT MINUTES

Wednesday, February 7th, 2007
4:30 – 6:30 PM
899 Northgate Drive, Suite 415
San Rafael, CA 94903

Members Present: Lisa Becher, Roy Bateman, Diva Berry, Wade Flores, Elyse Graham, Jennifer Malone, Dr. David Witt
Members Absent: Will Boemer (on leave)
Staff: Cicily Emerson, Chris Santini, Sparkie Spaeth
Public: Dorothy Kleffner, Peter Hansen

I. Call to Order

Meeting was called to order at 4:41pm.

II. Roll Call

CM Berry arrived late at 5pm.

III. Review and approval of Agenda

CM Becher motioned to approve the agenda and CM Witt seconded. The agenda was approved.

AYES: CM Becher, CM Bateman, CM Flores, CM Graham, CM Malone, CM Witt

IV. Review and approval of January 03, 2007 Minutes

CM Flores stated the minutes should reflect his no vote on item IV (approval of December minutes). CM Bateman moved to approve the minutes with this amendment, seconded by CM Witt. The minutes were approved.

AYES: CM Becher, CM Bateman, CM Flores, CM Graham, CM Malone, CM Witt

V. General Announcements

- a. **CM Witt** announced that he would be away for one month and would miss the next COA and Council Meetings.
- b. **CM Flores** announced that he attended the first meeting of the PLWHA (Persons Living with HIV/AIDS) Caucus in San Francisco. Marin council members who are PLWHA are encouraged to attend, the next meeting will be in April (date TBD).
- c. **CM Malone** announced the play called the Quilt will be co-sponsored by MAP on the evening of Wednesday March 7th at Drake High School. Tickets are available at MAP and MAP will be arranging for tickets for clients. She encouraged all to attend.

VI. Public Comment

None

VII. Co-Chairs Report

A card was circulated to send to former CM Keep who recently resigned.

Public Comment: None

VIII. Membership Committee Report

CM Becher announced that they had interviewed Peter Hansen and are recommending him for membership on the Council. He has been involved with Community Action Marin was instrumental in bringing the AIDS quilt to College of Marin in 1997. He was formerly on the AIDS Commission.

Public Comment: None

CM Graham called for a vote. The candidate was accepted unanimously.

AYES: CM Becher, CM Bateman, CM Flores, CM Graham, CM Malone, CM Witt

CM Becher also reported that they had reviewed attendance and there has been some poor attendance. They will review and report more at the next meeting.

There was a discussion on inviting Jeff Byers from the State of California to serve on the council. The invitation would come from the Co-Chairs. Once invited, he would have to check with his employer before accepting.

Public Comment: None

CM Graham called for a vote. All were in favor of the invitation.

AYES: CM Becher, CM Bateman, CM Berry, CM Flores, CM Graham, CM Malone, CM Witt

IX. Community Outreach and Advocacy Committee Report

CM Flores reported that the calendar has been drafted and the first community forum will take place in May in Novato, and the next forum will be in October perhaps in Marin City. He asked providers to bring materials from their agencies for the forum.

Public Comment: None

X. Division of Public Health Report

Chris Santini reported the first county wide client satisfaction survey was to be distributed by the 23rd of this month. It has been translated into Spanish and will be mailed to those listed as shared clients in the CARE database. Clients will receive a \$20 food voucher for completing the survey.

Public Comment: Dorothy Kleffner was concerned that clients without case managers still get surveyed.

Chris reported that all clients who have agreed to share their address will get the survey.

XI. Discussion and possible action regarding 75%-25% reallocations

Sparkie Spaeth reported that she had spent the last two days at the Title I summit meeting and the legislation enforcing no less than 75% of CARE funded services to be core medical service is a mandate: the council needs to reallocate prior to March 1st. While HRSA has not yet been able to address specifics as of yet, the EMA (Eligible Metropolitan Areas) are interpreting core medical services broadly to include case management. Case management will be interpreted as medical case management with the purpose of keeping people in care and adherent to treatment even if not provided by a medical professional in a medical setting. Residential substance use does not count. Her sense is that they have not eliminated support services such as food but that they will in the future. The overall the trend it towards providing primary care but less social support.

The appropriation has not occurred, but the best guess is there will be a 5% reduction in the award. EMAs are being eliminated except for SF, LA, and San Diego. TGAs, Transitional Geographic Areas will replace former EMAs and the money will be distributed differently. SF will still be held harmless, but the TGAs will have to share money with some newly formed TGAs. The formula funding will occur March 1st. Other funds, such as the supplemental grant and Title II money are still unknown. Additionally, the new TGAs will not have planning councils. For the next three years, EMAs with councils will remain, and they have added co-infected with Hepatitis C and Native American to council representation categories.

She also stated that non names based HIV reporting is a concern in California, because reported cases are used to determine funding.

CM Graham questioned about the process. Does SF need to approve the reallocation? Sparkie stated she would clarify this, but meanwhile the Council should go ahead and re-allocate.

Chris reported that she got an email (Attachment 1) from Brian Slattery at Marin Treatment Center that she shared with the group. He has two individuals in residential substance use treatment and wants this to be taken into consideration in planning for residential substance use treatment for next year.

The Council reviewed two spreadsheets (Attachments 2 & 3) provided by Chris Santini which showed the current allocations and which category they are in respectively (core or non-core). In order to meet the 75-25 stipulation, \$ 57,662 dollars would have to be taken from the non-core services and then added to the core services. For substance use treatment and pharmaceuticals the spreadsheet only reflects the service allocations, not the administrative costs.

CM Graham facilitated a lengthy discussion about reallocations beginning with making cuts in the non-core medical services.

CM Becher left at 6:00pm.

Public Comment: Dorothy Kleffner made a comment on the process during the discussion on vitamins. She felt the council was taking votes and excluding the public from the process, she

said what they were doing was illegal and that she would file a grievance. She commented that recent studies were finding that vitamins were making a difference for example in t-cell counts.

CM Graham stated that the group was not voting that were taking a straw poll and they will make a formal motion regarding the cuts and allow public comment before that.

At 6:30 pm CM Witt made a motion to extend the meeting to 6:50pm. CM Berry seconded. The motion was approved by unanimous vote.

The following cuts were proposed to the following allocations

- Reduce food from \$7,000 to \$5,500
- Reduce acupuncture from \$40,000 to \$29,000
- Reduce transportation from \$5000 to \$4000
- Reduce buddy/companion from \$40,000 to \$30,000
- Reduce vitamins from \$7000 to \$3000
- Reduce Outreach from \$10,000 to \$9000
- Reduce planning council support from \$7500 to \$6500
- Reduce inpatient substance abuse treatment from approx. \$14,606 to \$0

CM Malone motioned to approve the propose cuts as outlined. CM Witt seconded.

During the discussion on the motion it was noted that there be a priority for increasing outpatient substance abuse treatment.

Public Comment: None

Chris asked for cuts to also be reflected as a percentage should the care award fluctuate.

Sparkie stated for the record that she was uncomfortable that there are two people in residential treatment who might not be able to complete their treatment as the result of the cut.

The motion was approved by unanimous vote.

AYES: CM Bateman, CM Berry, CM Flores, CM Graham, CM Malone, CM Witt

The following funding increases to core medical services were proposed:

- Increase mental health from \$70,000 to \$ 85,000
- Increase case management from \$250,000 to \$265,000
- Increase outpatient substance abuse treatment by \$20,000 (from \$13,254 to an amount that will be determined once administrative costs are take into account)
- Increase oral health from \$35,000 to \$42,662

CM Graham motioned to approve the increases as outlined. CM Witt seconded.

Public Comment: None

The motion was approved by unanimous vote.

AYES: CM Bateman, CM Berry, CM Flores, CM Graham, CM Malone, CM Witt

CM reminded the group that they wanted to also do another proposal if they find out that cost caps do not have to be implemented. This will be addressed if there are changes to the cost cap process.

XII. Next Steps/Agenda Items

- Review calendar
- Website
- Medical Care Discussion
- Laura Thomas

XIII. Meeting adjourned

6:50 PM

ATTACHMENT 1

From: Slattery Brian [mailto:mtcbrian@yahoo.com]
Sent: Wednesday, February 07, 2007 2:57 PM
To: Santini, Chris
Cc: Laura Gaughan
Subject: RW\$

I have reviewed the spread sheet for RW funding for 07-08 and wish to call your attention to the following:

The amount needed is non-core medical services to complete the treatment of the 2 clients in residential treatment at this time is \$13,547. for the period of March thru July if they both stay the entire six months of program duration. These costs do not include any \$ for administration. Both of these clients are addicted to methamphetamines and have HIV/AIDS. As I mentioned there are case manager/sustance abuse counselor costs in the substance abuse contract in addition to the contract funds. These would amount to \$24,000. including benefits for a 12 month period and coupled with using sober housing resources might offer a way to replace residential treatment services for clients other than those already in res. tx... Costs of our case management program other than the above are \$125,000 for a 12 month period.

I hope this information is helpful to you and the planning group. Thanks. Brian Slattery

ATTACHMENT 2

7/5/25 Breakdown with Proposed Council Service Category Percentages

Rank	Categories in 07/8 priority order	07-08% of total CARE award	07-08 CARE proposed allocation	Reauthrzn Percentage breakdown	Dollar Amount	Core Medical Service/ proposed or actual amount	Non-Core Medical Service/ proposed or actual amount	Over or under req reauthrzn percentage	Marin Reauthn% brkdwn
1	Primary Medical Care	19.56%	\$200,000	19.56%	\$189,984	\$189,984			
2	Mental Health	6.85%	\$70,000	6.85%	\$66,533	\$66,533			
3	Client Advocacy / Benefits Counseling	9.78%	\$100,000	9.78%	\$94,992		\$94,992		
4	Case Management	24.45%	\$250,000	24.45%	\$237,479	\$237,479			
5	Home Health - Attendant and Professional Care	7.82%	\$80,000	7.82%	\$75,955	\$75,955			
6	Substance Abuse Treatment	7.34%	\$75,000	7.34%	\$71,292	Outpatient only- \$13,254*	\$14,606*		
7	Oral Health	3.42%	\$35,000	3.42%	\$33,218	\$33,218			
8	Direct Emergency Financial Assistance	3.22%	\$32,906	3.22%	\$31,275	Pharmaceuticals- \$5,087*	\$6,377*		
9	Food	6.85%	\$70,000	6.85%	\$66,533		\$66,533		
10	Complimentary Therapies - Acupuncture	3.91%	\$40,000	3.91%	\$37,977		\$37,977		
11	Transportation	0.49%	\$5,000	0.49%	\$4,759		\$4,759		
12	Buddy / Companion / Volunteer	3.91%	\$40,000	3.91%	\$37,977		\$37,977		
13	Vitamins	0.68%	\$7,000	0.68%	\$6,605		\$6,605		
14	Outreach* (See Infrastructure)	0.98%	\$10,000	0.98%	\$9,519		\$9,519		
15	Housing		\$0		\$0				
16	Legal Services		\$0		\$0				
17	Planning Council Support* (See Infrastructure)	0.73%	\$7,500	0.73%	\$7,090		\$7,090		
18	Child Care		\$0						
19	Quality Management* (See Infrastructure)		\$0		\$0				
	Total		\$1,022,406		\$971,286				
*	Actual 2005/6 amount including 9% indirect			75.00%	\$728,465	\$621,510	\$286,435	\$106,955 under req %	64%
				25.00%	\$242,821		\$286,435	\$43,614 over req %	29%
					Total	Total	\$907,945	\$63,341 rmng	7%

ATTACHMENT 3

7/5/25 Breakdown with Proposed Council Dollar Allocations

Rank	Categories in 07/8 priority order	07-08% of total CARE award	07-08 CARE proposed allocation	Reauthrzn % breakdown	Dollar Amount	Core Medical Service/ proposed or actual amount	Non-Core Medical Service/ proposed or actual amount	Over or under req reauthrzn percentage	Marin Reauthn% brkdwn
1	Primary Medical Care	19.56%	\$200,000	20.59%	\$200,000	\$200,000			
2	Mental Health	6.85%	\$70,000	7.21%	\$70,000	\$70,000			
3	Client Advocacy/Benefits Counseling	9.78%	\$100,000	10.30%	\$100,000		\$100,000		
4	Case Management	24.45%	\$250,000	25.74%	\$250,000	\$250,000			
5	Home Health - Attendant and Professional Care	7.82%	\$80,000	8.24%	\$80,000	\$80,000			
6	Substance Abuse Treatment	7.34%	\$75,000	7.72%	\$75,000	Outpatient only- \$13,254*	\$14,606*		
7	Oral Health	3.42%	\$35,000	3.60%	\$35,000	\$35,000			
8	Direct Emergency Financial Assistance	3.22%	\$32,906	3.39%	\$32,906	Pharmaceuticals- \$5,087*	\$6,377*		
9	Food	6.85%	\$70,000	7.21%	\$70,000		\$70,000		
10	Complimentary Therapies - Acupuncture	3.91%	\$40,000	4.12%	\$40,000		\$40,000		
11	Transportation	0.49%	\$5,000	0.51%	\$5,000		\$5,000		
12	Buddy / Companion / Volunteer	3.91%	\$40,000	4.12%	\$40,000		\$40,000		
13	Vitamins	0.68%	\$7,000	0.72%	\$7,000		\$7,000		
14	Outreach* (See Infrastructure)	0.98%	\$10,000	1.03%	\$10,000		\$10,000		
15	Housing		\$0	0.00%	\$0				
16	Legal Services		\$0	0.00%	\$0				
17	Planning Council Support* (See Infrastructure)	0.73%	\$7,500	0.77%	\$7,500		\$7,500		
18	Child Care		\$0	0.00%	\$0				
19	Quality Management* (See Infrastructure)		\$0	0.00%	\$0				
	Infrastructure*			0.00%					
	Total		\$1,022,406		\$971,286				
				75.00%	\$728,465	\$653,341		\$75,124 under req %	67%
*	Actual 2005/6 amount including 9% indirect			25.00%	\$242,821	Total	\$300,483	\$57,662 over req %	31%
							\$17,462 rmng		2%