



DEPARTMENT OF HEALTH AND HUMAN SERVICES

COUNTY OF MARIN

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Marin HIV/AIDS CARE Council Meeting

Draft MINUTES

April 5, 2006

4:30 – 6:30 PM

899 Northgate Drive, 4th Floor Conference Room

Members Present: Elyse Graham, Cam Keep, Jennifer Malone, Will Boemer, David Witt, Wade Flores, Roy Bateman

Staff Present: Chris Santini, Rebecca Smith, Sparkie Spaeth, Karen Kindig

Others Present: Dorothy Kleffner, Brian Slattery, Diva Berry, Kimberly Carroll

I. Call to Order

Meeting called to order at 4:45 PM by CM Graham.

II. Roll Call

CM Becher was absent.

III. Review and Approval of Agenda

CM Graham motioned to approve the Agenda. Motion was seconded and vote was done by a show of hands. The Agenda was approved.

AYES: CM Graham, CM Keep, CM Malone, CM Bateman, CM Witt, CM Flores, CM Boemer

IV. Review and approval of March 1, 2006 Minutes

CM Keep motioned to approve the Minutes of March 1. Motion was seconded and vote was done by a show of hands. The Minutes were approved.

AYES: CM Graham, CM Keep, CM Malone, CM Bateman, CM Witt, CM Flores, CM Boemer

V. General Announcements

a. CM Flores: 1) The latest *Consumers' CARE Report* is now out. 2) Wade wondered if the MAP flyer regarding people with HIV/AIDS making dental appointments at the County Dental Clinic was distributed prematurely. The flyer says that the Clinic is saving a couple of days a month to provide appointments for Marin residents living with HIV/AIDS, but when Wade called the Clinic to make an appointment, the staff did not seem aware that days were set aside for people living with HIV/AIDS and told Wade that he would have to wait 2-3 weeks for an appointment.

b. CM Malone: 1) MAP intern, Cynthia Skinner, has created a resource guide for people in Marin living with or affected by HIV/AIDS. It will be available in May 2006 on the MAP web site in pdf format:

www.marinidsproject.org

VI. Public Comment

a. Brian Slattery: Brian (Executive Director of Marin Treatment Center, a Title I funded program) requested that vote on the HOPWA portion of the Agenda (item IX) be postponed until the allocation process at the May 3rd CARE Council meeting, when information on emerging needs for all service categories will be looked at together.

b. Dorothy Kleffner: 1) Dorothy expressed concern about the ability to access transportation tickets/vouchers. She feels that many people aren't made aware of the procedures for obtaining them, especially those without case managers, and this makes it difficult, if not impossible, for some people. She sees this as a barrier to care and would like to see the tickets/vouchers equally and easily available to all. She suggested that maybe a community forum could address this topic. 2) Dorothy was selected to join the California HIV/AIDS Planning Group (CHPG) and will give periodic updates to the CARE Council.

c. Diva Berry: Regarding the transportation issue, Diva commented that she was told that she could not use transportation tickets/vouchers to pick up her prescriptions. She considers this to be a barrier to her medical care, which prescriptions are part of.

VII. Ad Hoc Committee on Unspent Funds Report

Rebecca Smith reported:

An ad hoc meeting on unspent CARE funds for FY 05/06 was held on 3/21/06. The committee went over the various areas where there are unspent funds remaining. The total projected amount of unspent funds is currently \$13,605. The committee recommended that \$8800 be made available for substance abuse funding, \$675 for acupuncture, \$3600 for psychiatric care, and \$200 for clerical support at subcommittee meetings. It was recommended that any additional funds be put towards food vouchers.

After Council discussion, CM Bateman proposed that the recommendation be accepted as is, with the addition that the County be given leeway to use discretion in deciding how to spend any additional unspent funds, with the majority of funds to go towards transportation and food vouchers.

Vote was done by a show of hands. The recommendation was approved.

AYES: CM Graham, CM Keep, CM Malone, CM Bateman, CM Witt, CM Flores, CM Boemer

Public Comment: Dorothy Kleffner disapproves of the proposal to use \$200 for clerical support. She feels all the money should go to provide services for clients.

VIII. Membership/Outreach Committee Report

CM Flores reported:

- a. Member Removal and Discipline Policy: Two changes were made to the policy: 1) The words “crime of moral turpitude” were removed 2) The first section under Procedure was removed: “Removal by Chief Elected Official (H&HS Director, Dr. Meredith): At any time, the H&HS Director may terminate membership of a Marin CARE Council member without the recommendation or approval of the Marin HIV/AIDS CARE Council.”

CM Bateman commented that people who have been convicted of illegal behavior should be allowed to remain on the Council, as long as the behavior doesn't reflect negatively on the Council.

Vote to accept the policy, with the noted changes, was done by a show of hands. The policy was approved.

AYES: CM Graham, CM Keep, CM Malone, CM Witt, CM Flores, CM Boemer

NOES: CM Bateman

- b. Recruitment Policy: No changes were made to the policy.

Vote to accept the policy was done by a show of hands. The policy was approved.

AYES: CM Graham, CM Keep, CM Malone, CM, Bateman, CM Witt, CM Flores, CM Boemer

- c. Orientation Manual Template: The template was adapted from the San Francisco Manual, with adjustments made to substitute “Marin” for “San Francisco.”

Vote to accept the template was done by a show of hands. The template was approved.

AYES: CM Graham, CM Keep, CM Malone, CM, Bateman, CM Witt, CM Flores, CM Boemer

- d. Outreach Flyer: Parts of the flyer were reworded: 1) “This includes consumers of Ryan White CARE funded AIDS services, as well as people representing underserved and affected populations, government agencies, and service providers.” 2) “...would like to expand its membership with people from historically underserved and affected populations, such as youth, women, transgender, and communities of color.” 3) “All are encouraged to apply, especially consumers of Ryan White CARE funded services and service providers.”

Vote to accept the flyer was done by a show of hands. The flyer was approved.

AYES: CM Graham, CM Keep, CM Malone, CM, Bateman, CM Witt, CM Flores, CM Boemer

- e. Council Applicant: Applicant for membership on the CARE Council, Diva Berry, from Novato, was introduced. She was fully recommended by the Membership/Outreach Committee.

Vote to accept the recommendation was done by a show of hands. The recommendation was approved.

AYES: CM Graham, CM Keep, CM Malone, CM, Bateman, CM Witt, CM Flores, CM Boemer

- f. Changes to Committee Format: The proposal to split the Membership/Outreach Committee into two separate committees (Membership Committee and Outreach Committee) will be discussed and voted on at a future meeting.

[No Public Comment]

IX. HOPWA 06-07 Funding Report

CM Bateman, with Kimberly Carroll, reported:

CM Bateman is recommending that the Marin HIV/AIDS CARE Council provide \$66,000 for in-home attendant care from the special one-time allocation of CARE funds resulting from the transition to a CARE program year that begins in March. This would enable the HOPWA Program to shift \$66,000 from in-home attendant care to rental assistance, and avoid significant cuts in rental assistance through 2007-08. He feels that, without this action, it is likely that in 2007-08, the Marin Housing Authority would have to (a) terminate rental assistance to between 4 and 11 clients, or (b) both increase tenant contributions towards rent from 30% to 40% of income and terminate rental assistance to between 2 and 7 clients.

After Council discussion, CM Keep motioned to accept the proposal as is. After further discussion and consideration that this decision could be made next month, CM Keep withdrew his motion. The proposal will be reviewed again during the allocation process at the May 3rd CARE Council meeting.

[No Public Comment]

X. July '06 – February '07 Allocation Process

Rebecca Smith provided a packet ("Marin County HIV/AIDS CARE Council Title I Allocation Process FY 06-07") with guidelines, information, and data for the allocation process that will happen at the next (5/3/06) HIV/AIDS CARE Council meeting.

[No Public Comment]

XI. Public Health Department Report

[No report]

XII. Next Steps/Next Agenda Items

a. Allocation of Funds

- Review HOPWA information/breakdown of attendant care
- Review transportation issues
- Review emerging needs data from Title I Providers

XIII. Meeting adjourned at 6:50 PM