



**Marin HIV/AIDS Care Council Meeting
MINUTES**

Wednesday, April 11, 2012

4:30p.m. - 6:30p.m.

899 Northgate Drive – 4th Floor Conference Room

San Rafael, CA 94903

[Approved April 11, 2012]

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Council Members Present: Roy Bateman, Elaine J. Flores, Wade Flores, James Frazier, Walter Kelley, Jennifer Malone, Scott Marcum.

Council Members Absent: Kevin Cronin(AE), Trinity Dushon(AE).

Staff Present: Chris Santini, Michael Schieble, Sparkie Spaeth.

Public: Will Boemer, Brian Brophy.

I. Call to Order.

The meeting was called to Order at 5:04p.m. by Co-Chair Marcum.

II. Roll Call.

Quorum was not present at the scheduled 4:30p.m. start time.

Roll was called at 5:04p.m and quorum was established with 6 of 9 Members present.

CM Frazier arrived at 5:22p.m.during the meeting and increased the attendance to 7 of 9 Members present.

Co-Chair Cronin(AE) was absent and excused.

CM Dushon(AE) was absent and excused.

III. Review and Approval of Agenda – VOTE

The draft agenda was reviewed and re-ordered so the presentation from Brian Brophy was at the beginning of the meeting. Anne Donnelly’s presentation was cancelled by Co-Chair Cronin and will be rescheduled.

CM Kelley motioned to approve the edited agenda. CM Malone seconded.

A voice **vote** was conducted. All were in favor. No objections were heard.

The edited agenda was approved.

IV. Presentation – Brian Brophy

Brian Brophy, Esq. distributed a flyer titled, “Introduction to HIV Consumer Advocacy Project / HCAP”. The HIV Consumer Advocacy Project is Ryan White funded and provides advocacy and mediation services for PLWHA in San Francisco, Marin, and San Mateo Counties. The goal of HCAP is to insure access to services for PLWHA in the EMA. The AIDS Legal Referral Panel / ALRP is the Service Provider. The presentation included information on the HCAP history, client eligibility, a list of typical client issues, services provided by HCAP, service categories, outcomes, reporting, and the client referral process.

A question and answer period followed. CM Bateman asked what kind of policy changes have resulted from advocacy? B. Brophy cited changes in the way that clients with mental health or substance abuse issues are handled, the way complaints about dental providers are investigated, and changes to meals, so food Service Providers are meeting clients’ religious requirements. CM Malone suggested and requested flyers for posting at Marin Agencies.

CM W. Flores noted that the Consumer Advocate participates in the San Francisco Consumer and Minority Affairs Committee.

5:22p.m.CM Frazier arrives.

Public Comment: None

V. Review and Approval of Minutes – VOTE

February 8, 2012 Minutes

One change was suggested by CM Bateman. Item “IX. Community Outreach and Advocacy” was changed to read, “Since January 1st some clients are...”

CM W. Flores made motion to approve the edited minutes. CM E.J. Flores seconded.

A voice **vote** was conducted. Ayes were heard. None were Opposed.

The edited minutes from the February 8, 2012 Marin Care Council meeting were approved.

March 14, 2012 Minutes

CM Frazier made motion to approve the minutes. CM Bateman seconded.

A voice **vote** was conducted. Ayes were heard. None were opposed.

The minutes from the March 14, 2012 Marin Care Council meeting were approved.

VI. General Announcements

CM W. Flores announced that the San Francisco HIV Health Services Planning Council annual “steering retreat” meeting will be April 13, 2012, from 9:30a.m. to 4:30p.m. The retreat will be held at the Zen Center and the agenda topics will include cultural inclusiveness and the three year strategic plan.

CM Malone announced a discussion, “Side Effects in HIV Therapy” on April 30, 2012 at 6:00p.m. The presentation by Dr. Mark Higgins will be held at Marin Health and Wellness Campus – Connection Center.

CM Kelley distributed leaflets for a new HIV medication clinical research study by Benchmark Research.

CM W. Flores announced that a needs assessment is forming for 60+ year old people with HIV. Contact information will be available in the future.

CM Malone announced “Thinking about, thinking about quitting smoking”, a support group held on Tuesdays at the Marin AIDS Project/M.A.P.

VII. Co-Chair Report

No report.

VIII. Public Comment

None.

IX. Community Outreach and Advocacy

Planning of Spring Community Forum

The following details were discussed for the Fall Community Forum:

Date: Tuesday, May 22, 2012.

C. Santini verified available possible dates for a large room at the Connection Center. CM Kelley suggested dates that would fall on the weekend.

Time: Forum program 5:30p.m. to 7:30p.m.

5:30p.m. to 6:00p.m. Gather, eat, and introductions.

Location available for setup from 5:00p.m. to 5:30p.m. Cleanup 7:30p.m. to 8:00p.m.

Meeting time on Flyer: 5:30p.m. to 7:30p.m.

Location: Marin Health and Wellness Campus, 3240 Kerner Blvd. San Rafael, CA 94901, Connection Center Room 110.

Topic: “Health Care Changes”.

CM W. Flores announced that Courtney Mulhern-Pearson (SF AIDS Foundation) was available to present information on healthcare reform at the Community Forum. Topics would include Federal Healthcare reform

and State and ADAP changes. The Low Income Health Program/ LIHP was discussed as a Forum topic. S. Spaeth clarified that LIHP is a San Francisco program and Marin's LIHP is the County Medical Services Program / CMSP (income 101%-200% federal poverty level) and Path2Health (<100% federal poverty level).

Budget: \$775.00 total*.

\$125.00 mailing, \$225.00 food, \$25.00 supplies, \$400.00 Incentives. Attendance was estimated to be 20 people. An on-hand count of Food cards may decrease the amount needed for incentives.

* Approval needed by San Francisco.

Catering: **Pending budget approval.* Dinner. CM E.J. Flores suggested Sol Food, 903 Lincoln Ave. San Rafael 415-451-4765. [solfoodrestaurant.com] for Puerto Rican food.

Drinks (soda, water, Snapple no-caffeine).

Flyer: CM W. Flores reviewed the draft flyer and Council Members suggested changes to the wording. The final draft of the flyer is needed by April 26, 2012, for M.A.P. to coordinate the handling.

Flyer Distribution: By mail. Mailing labels, envelopes, and postage is needed. M.A.P. is willing to supply volunteers to assemble the mailing. The Specialty Clinic will coordinate their Client mailing.

Incentives: **Pending budget approval.* Safeway gift card.

Supplies: The 2009 Forum Handouts (feedback form) will need to be reviewed and updated. Pens.

CM Malone made motion to approve the Forum planning (details above) and finalize the flyer. CM Frazier seconded.

Public Comment: None

A voice **vote** was conducted. All were in favor. None were opposed.

The May 22, 2012 Community Forum details were approved, so the flyer could be finalized.

X. Division of Public Health Report

S. Spaeth reported that the Substance Abuse funding allocation for FY2012-'13 would need to be reviewed by the Care Council. \$6,000 Outpatient and \$2,000 Residential Substance Abuse Treatment had been allocated. The Service Provider reported that there are currently two Clients in outpatient counseling and the estimated annual treatment cost including one client on methadone is \$15,180. Ryan White funding for substance abuse treatment is in a contract managed by the Marin Health and Human Services – Division of Alcohol, Drug, and Tobacco. Even if the funds allocated for residential treatment are reallocated to outpatient treatment, Ryan White funds will only last for 6 months.

A discussion followed about decreased Ryan White funding and Ryan White funding as “the payer of last resort”. CM Bateman asked what funding would be available for people needing methadone who are not HIV+. CM Malone suggested that the Council needed to learn more about available Mental Health and Substance Abuse services “to build collaboration” and “avoid the funding of duplication of services”. There was agreement, that given the decrease in Ryan White funds it may no longer be feasible to provide all services for PLWHA. Information on programs and services that are available, as an alternative to Ryan White services, is needed by the Care Council. “Shelter, Care, Plus” [correct name is Shelter Plus Care] was discussed. CM E.J. Flores suggested reviewing the Los Angeles County system of care as a model. The agenda item was noted for future discussion.

Public Comment: None

XI. Review of 2010 and 2011 Meeting Feedback and Recaps

Co-Chair Marcum reviewed two handouts, “2010 Care Council Meeting – Process Evaluation Summary” and “2011 Care Council Meeting – Process Evaluation Summary”. Council Members were reminded to complete the monthly meeting evaluation forms, since they are the data source for the Process Evaluation Summary.

C. Santini described the trend from 2010 to 2011 as, “Overall, the Care Council meetings have been reviewed

positively by its Members. However, in 2011 there appear to be more neutral or negative ratings of the meetings than in previous years. There also appear to be more comments indicating that the Rules of Respectful Engagement have not been followed”.

A discussion followed, of how to ensure that the Care Council meetings continue to function in a satisfactory manner. CM Malone commented, “...it seems that people like tightly run meetings with fairly strong leadership from the Chair.” CM Frazier commented that most of the areas to improve functioning could be accomplished if the Co-Chair did not allow crosstalk during the meeting. CM Bateman suggested that Council Members review their Council roles instead of personal experience, stating “...we are spending too much time with people’s problems with the system [of care].” CM E.J. Flores encouraged Council Members to consider their reason for service, stating “...I’m not here for my benefit, but for advocating for the community”. CM W. Flores suggested that it would be helpful and encouraged Council Members to attend the April 13, 2012, San Francisco Steering Retreat presentation on Cultural Inclusiveness. CM Malone suggested carefully reviewing the times allotted for each agenda item during the agenda approval discussion and vote. Then limiting the discussion based on the agreed upon time allotment.

Public Comment: None

XII. Presentation – Anne Donnelly

Cancelled

XIII. Membership - Vote

Approval Vote of Bylaw Changes and revised Handbook

Tabled due to meeting time.

XIV. New Business

Next Meeting: **May 9, 2012**

May 9, 2012 Meeting Location

Changing the Care Council meeting location and returning to the Marin Health and Wellness Campus -θ Connection Center was discussed.

CM W. Flores made motion to move back to the Connection Center. CM Malone seconded.

A voice **vote** was conducted. All were in favor. No objections were heard. Future meetings of the Care Council will be scheduled at the Connection Center.

Benchmark HIV Medication Study

CM Kelley requested that a representative from Benchmark Research present information about the HIV medication trial at the May 2012 Care Council meeting. Allocating meeting time to presentations about drug trials was discussed. It was suggested instead, that Benchmark distribute flyers at Marin clinics and agencies and contact Marin medical providers, the Specialty Clinic, and Andy Fyne at M.A.P. to promote their study.

XV. Next Step / To Do’s

- Agenda Item – Presentation / available Marin County Mental Health programs and services.
- Agenda Item – Presentation / available Marin County Substance Abuse programs and services.
- Agenda Item – Develop funding request for Marin County needs assessment.
- Agenda Item - Discuss healthcare reform proposed changes / Anne Donnelly.
- Agenda Item - Approval vote Bylaw changes & revised Handbook.
- WF - Confirm May Community Forum Presenter.
- WF - Complete Community Forum flyer with changes.
- SS - Research budget process and timing of funding requests for a Needs Assessment.
- CE - Contact SF for Forum budget request and approval.
- CS – Confirm Connection Center reservation for Council meetings 2nd Wednesday through 2012.
- CS – Reserve Connection Center / Community Forum – May 22, 2012.
- CS – Count of Food Cards on-hand available for Forum.
- CS – Reminder call to Council Members who have not RSVP’s for monthly meeting.

XVI. Meeting Adjourned at 6:41p.m.