



DEPARTMENT OF HEALTH AND HUMAN SERVICES

Larry Meredith, Ph.D., Director

DIVISION OF PUBLIC HEALTH
**COMMUNITY HEALTH &
PREVENTION SERVICES**

899 NORTHGATE DRIVE, SUITE 415
SAN RAFAEL, CA 94903
PHONE: (415) 473-4340
FAX: (415) 473-6266

Marin HIV/AIDS Care Council Meeting MINUTES

Wednesday, April 13, 2011

5:00p.m. – 7:00p.m.

3420 Kerner Blvd.

San Rafael, CA 94903

Connection Center – Room 109

[Approved May 11, 2011]

Council Members Present: Roy Bateman, Kevin Cronin, Elaine J. Flores, James Frazier, Walter Kelley, Scott Marcum, Jennifer Malone.

Council Members Absent: Wade Flores (AE), David Witt (AE).

Staff Present: Cicily Emerson, Chris Santini, Michael Schieble.

Public: Will Boemer, Roberto Gonzalez, Maurice Graham, Brian Slattery, Jenny Vanderlaag.

I. Call to Order

The meeting was called to order at 5:14p.m. by Co-Chair Kelley.

II. Roll Call

Roll was called and quorum was established with 7 of 9 Council Members present. CM W. Flores(AE) was absent and excused. CM Witt(AE) was absent and excused.

III. Review and Approval of Agenda

CM Frazier made motion to approve the agenda. CM Bateman seconded.

A voice **vote** was conducted. Co-Chair Cronin asked for objections. No objections were heard. The agenda was approved.

IV. Review and Approval of the March 9, 2011 Minutes – VOTE

CM Malone made motion to approve the March 9, 2011 minutes. CM Marcum seconded. CM Frazier requested that his March 9, 2011 announcement be deleted.

A voice **vote** was conducted. Co-Chair Cronin asked for objections. No objections were heard. The March 9, 2011 Marin Care Council minutes with one edit were approved.

V. General Announcements

Prioritization Data Sources were discussed during General Announcements.

CM Marcum announced that he will be traveling and will not attend the May 11, 2011, Care Council meeting.

Co-Chair Kelley announced that the Black Brothers Esteem will present “Healthy Relationship Workshops for Brothers/Sisters Living with HIV/AIDS” on April 15, 16, and 24, 2011.

Co-Chair Kelley announced that the San Francisco State Health Fair is April 19, 2011. The Black Brothers Esteem will participate in the health fair from 9:00a.m. to 3:00p.m. and provide HIV education.

Co-Chair Kelley announced “Black Tie Affair” on May 7, 2011. The fundraising gala will benefit First Place for Youth and will honor Bay Area Entrepreneurs and Non-Profit Organizations.

CM Malone announced that Marin AIDS Project (M.A.P.) will host a community forum in May (evening) and June (lunch time). Contact M.A.P. for details.

CM Malone announced that M.A.P. will participate in the AIDS Walk San Francisco on July 17, 2011.

CM Malone announced that the San Francisco Giants, "Until There's a Cure Day" is July 18, 2011. Contact M.A.P. for tickets.

VI. Public Comment
None.

VII. Co-Chair Report

Co-Chair Kelley reported that on March 11, 2011, the Black Brothers Esteem presented, "Protect Your Family from Secondhand Smoke". The program presented the benefits of a smoke-free home. 2.) "Meet John" a pamphlet developed by the San Francisco AIDS Foundation was distributed. The educational pamphlet describes the disproportionate impact of HIV and AIDS on people of color and services available to "hard-hit communities".

Public Comment: None

VIII. Community Outreach and Advocacy – VOTE

Approval of September 8, 2010 Minutes

CM Malone made motion to approve the September 8, 2010 COAC meeting minutes.
CM Frazier seconded.

A voice **vote** was conducted. Co-Chair Cronin asked for objections. No objections were heard.
The September 8, 2010 COAC minutes were approved.

IX. Notice of Bylaw Addition – Membership Eligibility - VOTE

The following motion of a Bylaw addition had been publicly noticed:
Appendix G, Article III, (page 61)

"Section 2. Individuals are eligible for Care Council membership if they live in Marin County, work in Marin County, or receive Ryan White services in Marin County. Membership shall reflect..."

Council Support provided to the Co-Chairs copies of the San Francisco HIV Health Services Planning Council - Policy and Procedure Manual; [7.3] "Residence Requirement Policy" and [8.3]"Relationship Between Planning Council, Marin and San Mateo Counties".

The policy, "Relationship Between Planning Council, Marin and San Mateo Counties", Section II, sub-section 1 states, "The membership should be representative of the demographics of the epidemic in the county..."

Council Support reported that e-mails were sent to San Francisco Council Support and San Francisco Membership. No response had been received to the March 25, 2011, e-mail request (2nd e-mail request April 11, 2011) which asked, "Is there any reason the Marin HIV/AIDS Care Council could not adopt the above Bylaw Membership requirement?" Based on the research, Council Support reported that there was no reason that would preclude adoption of the Bylaw addition.

Public Comment: None

A roll call **vote** was conducted.

AYES: CM Bateman, CM Cronin, CM E.J. Flores, CM Frazier, CM Kelley, CM Malone, CM Marcum.

Noes: None

Abstain: None

Recuse: None

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The Membership Eligibility Bylaw addition was approved.

X. Division of Public Health Report

Chris Santini reported: 1.) Part B funding for FY 2011-'12 (July 2011-June 2012) is \$138,364. The amount received is a 9% decrease from the prior fiscal year. 2.) Oral Health spending for March 2011 was \$315, with 7 Clients served. In March of 2010, spending was \$5,000 and 15 Clients were served. The County Dental Clinic is the new Service Provider. Clients were mailed a letter and brochure with contact information and details about the Dental Program.

3.) The “Marin County – Ryan White FY 2010/11 – Service Category Summary Sheets” were distributed. C. Santini reported that the Summary Sheets were “done early” and the information provided was based on the final invoices from Contractors. The source for Client demographic information was ARIES. In some cases, Part B funds were included. The Part B funding year (FY2010/11) is ongoing and concludes June 30, 2011.

CM Malone commented, “I think it’s really helpful information” and provided additional percent information by Service Category of the actual percent overage:

Service Category Summary FY2010/11		Fiscal Year 2010-'11			
Service Category		Contracted	Provided	Percent Reported	Actual Percent
Outpatient / Ambulatory Medical Care	UOS	507	518	100%	102%
	<i>Outpatient Medical Care Encounters</i> UDC	100	140	100%	140%
Mental Health Services	UOS	1021	1191	100%	117%
	<i>Hours of Mental Health/Psychiatrist encounter</i> UDC	70	72	100%	103%
Medical Case Management (incl. Home Health)	UOS	2546	2272	100%	89%
	<i>Hour of Medical Case Management</i> UDC	197	223	100%	113%
Home And Community Based Health Services	UOS	133	514	100%	386%
	<i>Home Health Aide visits</i> UDC	10	8	100%	80%
Outpatient Substance Abuse Treatment	UOS	260	41	100%	16%
	<i>Hour of Outpatient Counseling</i> UDC	10	3	100%	30%
Outpatient Substance Abuse Treatment	UOS	724	605	100%	84%
	<i>Doses of NRT</i> UDC	2	2	100%	100%
Oral Health Care	UOS	70	145	100%	207%
	<i>Oral Health fund request</i> UDC	42	50	100%	119%
AIDS Pharmaceutical Assistance	UOS	89	99	100%	111%
	<i>Pharmaceuticals Fund request</i> UDC	31	38	100%	123%
Non-Medical case Management (Benefits)	UOS	1310	1470	100%	112%
	<i>Hour of Benefit Counseling</i> UDC	130	169	100%	130%
Residential Substance Abuse Treatment	UOS	66	42	100%	64%
	<i>Bed Day</i> UDC	4	2	100%	50%
Emergency Financial Assistance	UOS	180	277	100%	154%
	<i>Emergency Fund request</i> UDC	70	98	100%	140%
Food Bank / Home Delivered Meals	UOS	1900	2123	100%	112%
	<i>Food gift card</i> UDC	147	182	100%	124%
Medical Transportation	UOS	1000	1094	100%	109%
	<i>Transportation fund request</i> UDC	30	85	100%	283%

UOS = Unit of Service. UDC = Unduplicated Client.

C. Santini reviewed the “Explanation of Funding Changes” (page 42) and commented, “...this is where money was moved around”. The Service Categories included: Oral Health, Residential Substance Abuse Treatment, Outpatient Substance Abuse Treatment, and Food.

Co-Chair Cronin emphasized the importance of “Issues and Trends” and “Possible Impact of Future Cuts” report information and suggested that Service Providers update the information before the next allocation.

C. Emerson reported 1.) The final 2011-'12 Part B award amount is \$138,364. That is a slight reduction from the FY2010-'11 amount of \$154,283. 2.) The FY2011-'12 Part A award amount is unknown. Although not final, the Stop Loss appropriation appeared in President Obama’s budget, “...so it’s on the table somewhere”. 3.) The MAI award of \$26,000 was received for outreach to people of color. 4.) The surveillance budget was reduced by \$4,000.

Public Comment: None

XI. Budget Update - VOTE

Public Comment: Brian Slattery was recognized by Council Co-Chair Cronin and provided a brief recap of the status quo given the interim budget and stated, “... my request is to move that amount of money [\$3,800] into substance abuse counseling.” “...we’ve been cut significantly and I’m asking you [Care Council] to move from one part of our contract to another, not increase the contract.”

Brian Slattery complete comment available on the Care Council meeting tape starting at 6:10p.m., “It’s a little misleading that it’s a change in category because it isn’t...”

Discussion followed. Co-Chair Cronin asked if any Council Member was prepared to make a motion. No motion was made. There were no changes to the 2011-'12 Part A interim budget.

There was a consensus to adhere to the interim budget and conduct a monthly review until the final Part A award amount is known.

XII. Food Bank Presentation

Roberto Gonzalez described the changes that have resulted from the January 1, 2011 merger of the San Francisco Food Bank and Marin Food Bank. Since 2008, both Food Banks have been serving Marin. “The San Francisco and Marin Food Bank are partnering to accomplish the singular goal of feeding more people at risk of hunger in Marin”. www.marinfoodbank.org

R. Gonzalez commented, “The need is spread out geographically” and the focus is on “Pockets of Poverty” in Marin County. Three new pantry locations and existing pantry locations were recapped. Locations included; Western Marin, San Geronimo, Fairfax (May 2011), Southern Marin / St. Andrew Presbyterian Church, Village Baptist, Cornerstone Baptist, MLK School, Novato, Strawberry, Canal District / Canal Alliance, Canal Welcome Center, Salvation Army, and Ritter House

R. Gonzalez stated, “If you live in the County, you can use any pantry. It is not zip code based”. “An Organization [Supplemental Food Pantry] may restrict service, but it is not the philosophy of the Food Bank”.

Changes to the menu system were described. “Farm to Family” and “Fresh Rescue” are programs now coordinated with the Marin Food Bank. The goal is to offer fresh produce, 60-70% of the menu products are fresh fruit and vegetables. Products offered meet the cultural needs based on individual pantries.

R. Gonzalez commented, “...a pantry is set up ‘farmer market style’ and Clients take what they can use”.

6:43p.m. CM Malone leaves.

Programs for Marin Seniors (over 60 years of age) and food for school pantries were detailed. R. Gonzalez concluded by encouraging individuals to contact 211 for details and information about the Marin Food Bank.

Public Comment: W. Boemer, “Thank you for acknowledging that Marin County is all spread out”.

6:48p.m. Point of Order – Meeting overtime

CM Marcum made motion to extend meeting time to 7:15p.m. CM Frazier seconded.

There was a consensus to extend the meeting to 7:15p.m.

XIII. Community Outreach Strategies Presentation

Maurice Graham distributed a handout, "Strategies to Engage HIV+ Minorities & Our Community 50+" and described his personal experience of living with HIV since 1983.

The presentation included empowerment for PLWHA - "No one understands the reality of HIV better than someone who lives with it every day!" A peer navigation program was described - "Be The Change You Want To See In Your World". A community speakers bureau was detailed - "The Man In The Mirror". The presentation concluded with ideas about HIV and aging - "We Are Our Own Greatest Resource".

Public Comment: None

XIV. New Business

Next Step - To Do's

- Next Meeting: May 11, 2011, 5:00p.m.-7:00p.m.

Agenda Item - Review of 2011 Calendar agenda topics.

Agenda Item - 2011-'12 Interim Budget Update

Agenda Item - Provider Updates / Possible impact of future cuts.

Agenda Item - Review of Membership Removal and Discipline policy.

Re-mail May 7, 2011, Community Picnic announcement.

XV. Meeting Adjourned at 7:20p.m.