



DEPARTMENT OF HEALTH AND HUMAN SERVICES

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Marin HIV/AIDS CARE Council Meeting
Draft MINUTES
May 9, 2007
4:30 - 6:30 PM
899 Northgate, 4th Floor Conference Room

Council Members Present: Roy Bateman, Lisa Becher, Will Boemer, Elyse Graham, Peter Hansen Jennifer Malone, David Witt.
Council Members Absent: Diva Berry, Wade Flores.
Staff Present: Cicily Emerson, Chris Santini, Michael Schieble, Sparkie Spaeth.
Public: Kevin Cronin, Julie Dowling, Pam Lynott, Sybil Meyer, Brian Slattery.

I. Call to Order

Meeting called to order at 4:35p.m. by CM Boemer.

II. Roll Call

Quorum was established with 6 of 9 Council Members present.

CM Berry and CM Flores were absent. CM Malone was not present at the time of the roll call and arrived at 4:40p.m.

III. Review and Approval of Agenda - VOTE

CM Witt requested that proposed agenda be modified so item **IX. Community Outreach and Advocacy Committee Report** to follow item **VI. Public Comment**. He was unable to stay for the entire meeting and needed to leave after his report.

CM Becher motioned to approve the agenda as modified and CM Witt seconded. Vote was done by show of hands. The modified Agenda was approved.

AYES: CM Bateman, CM Becher, CM Boemer, CM Graham, CM Hansen, CM Witt.

IV. Review and Approval of April 4, 2007 Minutes – VOTE

CM Boemer asked if there were any additions or corrections to the minutes as written.

CM Witt motioned to approve the minutes as written and CM Graham seconded. Vote was done by a show of hands. The April 4, 2007 minutes were approved.

AYES: CM Bateman, CM Becher, CM Boemer, CM Graham, CM Hansen, CM Witt.

V. General Announcements

CM Boemer: Submitted by B. Slattery- May 16, 2007 “Diagnosis and Treatment of Hepatitis”
8:30a.m – 12:30p.m. Four Point Sheraton Hotel 1010 Northgate Drive, San Rafael.
Seminar targeted at healthcare professionals. [Attachment #1].

CM Malone: 05/12/07- Marin AIDS Project is organizing a group to participate in the 25th Annual
Marin Human Race Run/Walk/Roll.

CM Malone: 05/20/07- Marin AIDS Project boat cruise on the Bay.
\$10 Residents / \$15 Non Residents.

CM Malone: 06/01-03/07- Retreat at Headlands Institute presented by the Marin AIDS Project.

VI. Public Comment

B. Slattery: Mr. Slattery introduced himself as the Director of the Marin Treatment Center (MTC) and an HIV provider since the early 1980's.

a. Announcement:

The HVC program May 16, 2007, is a professional presentation, which is free and presented by the All Volunteer Hepatitis Task Force. It qualifies for professional CEU's. The presentation is not on co-infection, but it should be noted that the primary cause of death in HIV is liver failure consequent to HVC.

b. Substance Abuse:

Mr. Slattery addressed the Council on substance abuse stating that the Marin Treatment Center is an outpatient provider that has no financial or proprietary interest in residential treatment. For many years MTC has had a scholarship fund to place people with HIV into residential treatment. He was saddened that the Council had chosen not to fund that service. He referenced a study done by insurance companies which compared an individuals' success with substance abuse using residential vs. outpatient treatment. He then detailed why the study was not applicable to MTC clients. He also referenced Council support of residential treatment in a letter to Secretary Leavitt at the Department of Health and Human Services. He requested that the Council re-visit the decision and "start with the simplest small piece, which is residential detox". Specifically, funding the Helen Vine Detox at \$100 per 24 hour stay. Mr. Slattery had the following funding suggestions; don't fund outreach, require outreach in every provider contract at no additional cost, and not to fund Council Support.

c. Cultural Competency:

Mr. Slattery stated that there was a glaring omission in the report. There is no cultural competency training around Gay & Lesbian issues. Most of the Counties HIV population is gay. Since most of the service providers identify as heterosexual, he requested that cultural competency training also be provided about this culture.

K. Cronin:

a. Substance Abuse:

Mr. Cronin commented that he didn't think residential treatment needed to be in Marin, unless we know we can't get treatment in San Francisco or EMA wide. Helen Vine Detox needs to be funded, so "we can put people on hold". Outpatient treatment needs to be in Marin. He offered to do any research needed and report back to the Council. Mr. Cronin gave an overview of a client that was placed in residential treatment and the steps involved.

b. Specialty Clinic Concerns:

There are client who are being asked to pay at the Specialty Clinic because they have exceeded their number of labs. There is confusion and a lack of concrete information about what services are available and if clients are asked to pay, why and how much? Since this information may be considered in the Care Council budget issue, he offered to do any research needed and report back to the Council.

J. Dowling:

Ms. Dowling introduced herself as being associated with the Marin AIDS Project as a member of the Board of Directors. She stated her concern about the allocation of the Emergency Fund. In the past there was \$300 per client and now there is \$100 available to each client from the Emergency Fund. The current amount does not cover clients' emergency need for food, clothing, shelter, and medicine.

VII. Community Outreach & Advocacy Report

CM Witt reported the COA plans for the Community Forum- May 24, 2007, from 5:15p.m. to 7:45p.m. San Rafael Community Center- 618 B Street, San Rafael. The Forum will present information on the changes to Medicare Part "D" and the Ryan White Funds. Guest speakers will be Kevin Cronin of Marin AIDS Project and Anne Donnelly of Project Inform. The Forum will include an open discussion about obstacles to care. Notes will be taken during the Forum to record concerns and feedback, but all participants will be able to remain anonymous.

Public Comment: None

VIII. Co-Chairs Report

Attachment #2. CM Boemer gave an overview and distributed a letter sent to the Honorable Mike Leavitt, Secretary, Department of Health and Human Services. The letter addressed; maintaining substance abuse services, maintaining support services, medical case management, and requested improved HRSA guidance and responsiveness. CM Boemer reported that he received the letter last minute via e-mail and signed and sent it on behalf of the Care Council. CM Witt was concerned that we signed a letter without knowing exactly what it says. CM Bateman suggested that in the future the draft could be circulated by e-mail for comment. The Chair Person should be given the ability to sign.

Public Comment:

S. Spaeth: The letter was designed to be proactive and to clarify residential treatment had not been eliminated.

IX. Membership Committee Report - VOTE

CM Becher stated that the Membership Committee had met and revised some policies to the handbook that would need to be voted on by the Council. She also recommended applicant James Frazier as a member of the Council.

CM Becher motioned to approve James Frazier as a member of the Care Council. No second required. Vote was done by a show of hands. Mr. Frazier was unanimously approved.

AYES: CM Bateman, CM Becher, CM Boemer, CM Graham, CM Hansen, CM Malone, CM Witt.

CM Boemer will contact Mr. Frazier.

Attachment #3. CM Becher stated that the Membership Committee had made changes, which are underlined to Section 8 "Membership" in the Handbook that needed to be approved by the Council.

CM Becher motioned to approve changes to "Committee Interview". No second required.

CM Witt asked if this met the requirements of the Brown Act. CM Graham requested that we get legal council on closed interview discussion. C. Emerson will contact legal support for clarification.

Public Comment: None

AYES: CM Bateman, CM Becher, CM Boemer, CM Graham, CM Hansen, CM Malone, CM Witt.

CM Becher motioned to approve changes to "Attendance". No second required.

CM Bateman asked if we had a standard of excused and unexcused. CM Graham requested that Membership develop a standard for excused and unexcused.

Public Comment: None

AYES: CM Bateman, CM Becher, CM Boemer, CM Graham, CM Hansen, CM Malone, CM Witt.

CM Becher motioned to approve changes to "Probation". No second required.

Public Comment: None

AYES: CM Bateman, CM Becher, CM Boemer, CM Graham, CM Hansen, CM Malone, CM Witt.

CM Becher reported that there are two applications pending in the Membership Committee.

Public Comment: None

X. Division of Public Health Report

S. Spaeth reported:

- a. Clarification is needed if Ryan White funds are available to Indian Tribes
- b. Severity of need index was described as it relates to the EMA current status of pending funding.
- c. 75% of spending is for core medical service. It is unknown if co-occurring condition like HVB or HVC qualify.
- d. Support services are being redefined as only those services for people living with HIV/AIDS that improve and achieve medical outcomes.
- e. EMA money must be spent within budget year and can not be carried forward. That does not apply to Marin County; money must be spent in the budget year. EMA San Francisco has been able to carry funds forward, so this may effect them.
- f. Minority AIDS Initiative has been a separate funding stream coming into the EMA. Marin County has not been included in the past. This year's grant request includes Marin County for consideration. Therefore there is possible source for additional funding.

C. Emerson reported:

a. Prioritization and Allocation is coming up in two months. The regular meeting is scheduled for July 11, 2007. For the possible additional meeting in July 18 or July 25 were considered. CM Malone is not available on 07/18/07. All Council Members present were available for the July 25, 2007 date. The 25th is toward the end of the month, so the process will need to be completed in two meetings.

b. The June 2007 Care Council meeting agenda will include the "Conflict of Interest" disclosures since that has not been done recently.

c. Attachment #4. "Marin HIV/AIDS Care Council – Priority Setting and Allocations '08-'09" was sent out via e-mail. It is also available today (green paper). Each Council Member is asked to complete and return.

d. Attachment #5. The report has been completed and is available recapping the Care Provider's attendance at the Cultural Competency training.

Public comment: None

XI. Membership Committee Orientation to the Council

Training was conducted on the Membership Handbook. CM Boemer stated that all the changes had been approved by Care Council vote and covered the introduction and Section 7. CM Becher covered Section 8. CM Graham covered Section 9. Council Members were "quizzed" on their knowledge of the handbook using Jeopardy game questions.

Public comment: P. Lynott asked if the handbook was available to the public.

XII. New Business / Next Steps / Next Agenda Items

C. Emerson will contact legal support for clarification on closed discussion by Membership Committee to discuss applicant interview.

CM Malone - Council to reconsider decisions based on public recommendation regarding residential substance abuse treatment and emergency fund.

S. Santini & S. Spaeth – Council to meet to consider EMA budget changes and re-do 2007-'08 budget. Providers have invoiced, which will need to be considered.

CM Bateman – Council to consider if outpatient substance abuse treatment hours substitute for residential treatment.

CM Malone – Council to review minutes to document where the substance abuse discussion is recorded.

CM Malone requested that the Council come up with Emergency Fund guide lines for Providers consistent with the 75/25% policy.

C. Emerson – Next meeting will report Cultural Competency report.

Public Comment: None

XIII. Meeting Adjourned at 6:35 PM