



**Marin HIV/AIDS Care Council Meeting
MINUTES**

Wednesday, May 9, 2012

4:30p.m. - 6:30p.m.

3240 Kerner Blvd.

San Rafael, CA 94901

Connection Center – Room 110

[Approved June 13, 2012]

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Council Members Present: Roy Bateman, Kevin Cronin, Elaine J. Flores, Wade Flores, Walter Kelley, Jennifer Malone, Scott Marcum.

Council Members Absent: Trinity Dushon(LOA), James Frazier(AE).

Staff Present: Cicly Emerson, Chris Santini, Michael Schieble.

Public: Will Boemer, Brian Brophy.

I. Call to Order.

The meeting was called to Order at 4:46p.m. by Co-Chair Marcum.

II. Roll Call.

Roll was called at 4:46p.m. and quorum was established with 7 of 8 Members present. CM Dushon (LOA) is on a leave of absence. CM Frazier (AE) was absent and excused.

III. Review and Approval of Agenda - VOTE

CM Kelley motioned to approve the agenda. CM Bateman seconded. A voice **vote** was conducted. Co-Chair Marcum asked for objections. No objections were heard. The agenda was approved.

IV. Review and Approval of April 11, 2012 Minutes – VOTE

CM Bateman made motion to approve the April 11, 2012 minutes. CM E.J. Flores seconded.

A voice **vote** was conducted. None were Opposed.

The minutes from the April 11, 2012 Marin Care Council meeting were approved.

V. General Announcements

CM Malone announced that the Marin AIDS Project / M.A.P. Client Advisory Committee may consider conducting a needs assessment.

CM W. Flores announced that the San Francisco HIV Health Services Planning Council is forming a Latino Work Group to conduct a needs assessment for all three counties.

CM W. Flores reported that the San Francisco Planning Council is in talks with the San Francisco Board of Supervisors regarding the HIV Health Services budget shortage of \$4.3 million.

CM Kelley reported that he attended presentations about: 1.) Type 2 diabetes. 2.) Outreach to African-American individuals who have never been tested for HIV. 3.) The Path Project. Flyers were circulated.

VI. Co-Chair Report

Co-Chair Marcum presented Co-Chair Cronin with a Certificate of Appreciation for the completion of his two year term.

VII. Public Comment

None.

VIII. Membership

Trinity Dushon - Leave of Absence

Co-Chair Cronin announced that he had received on May 7, 2012, an e-mail from CM Dushon requesting a leave of absence due to a work conflict. The three month leave will start in May.

Approval Vote of Bylaw Changes and Revised Handbook - VOTE

A recap of changes and edits to the Handbook and Bylaws was distributed and reviewed.

CM Malone made motion to approve the edited Handbook and Bylaws. CM Kelley seconded.

Public Comment: None

A voice **vote** was conducted. All were in favor. None were Opposed.
The edited Handbook and Bylaws were approved.

Kevin Cronin Subsequent Term - VOTE

Copies of CM Cronin's Subsequent Term Questionnaire were distributed and reviewed.

CM Kelley made motion to approve Kevin Cronin for a subsequent term. CM Bateman seconded.

Public Comment: None

A roll call **vote** was conducted.

AYES: CM Bateman, CM E.J. Flores, CM W. Flores, CM Kelley, CM Malone, CM Marcum

Noes: None

Abstain: CM Cronin

Recuse: None

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CM Kevin Cronin was approved for a subsequent term.

Membership - Recruitment

CM W. Flores reported that he spoke to a woman that is interested in Council Membership. CM Malone suggested developing an updated and simplified recruitment poster. CM W. Flores volunteered to develop the poster.

IX. Community Outreach and Advocacy

Planning of the Spring Community Forum

The following details were discussed for the Spring Community Forum:

Date: Tuesday, May 22, 2012.

Time: Forum program 5:30p.m. to 7:30p.m.

5:00p.m. to 5:30p.m. Council Members arrive and set up.

5:30p.m. to 6:00p.m. Gather, eat, and introductions.

7:30p.m. to 8:00p.m. Clean up.

Meeting time on Flyer: 5:30p.m. to 7:30p.m.

CM Kelley volunteered to emcee the Forum and facilitate the Client round robin discussion.

Location: Marin Health and Wellness Campus, 3240 Kerner Blvd. San Rafael, CA 94901, Connection Center Room 110.

Who to Attend? Clients. It was noted that CM Bateman, Co-Chair Cronin, CM EJ Flores, CM W. Flores, CM Kelley, and CM Marcum stated that they planned to attend. M. Schieble and C. Santini from Council Support will attend. After discussion, it was agreed that Ryan White Service Providers would not attend.

Topic: "Health Care Changes".

CM W. Flores reported that Courtney Mulhern-Pearson (SF AIDS Foundation) and Anne Donnelly (Project Inform) were confirmed to present information on healthcare reform. The presentation will include information on Federal Healthcare reform, State and ADAP changes, and Marin County's Medical Services Program / CMSP (income 101%-200% federal poverty level) and Path2Health (<100% federal poverty level).

Budget: A budget amount was approved not to exceed \$600.00. The current on-hand supply of Safeway gift cards needed for the incentive would be used to reduce the Forum cost

Catering: Sol Food, 903 Lincoln Ave. San Rafael 415-451-4765. [solfoodrestaurant.com] for Puerto Rican food. CM Malone volunteered to make the catering arrangements and CM Marcum volunteered to be the on-site setup and catering coordinator.

Flyer: The flyer had been distributed. C. Emerson requested that future flyers would need to be in an e-format so the required disability template could be added.

Supplies: The Forum Survey was reviewed and updated.

Round Table Discussion: Facilitation of the round table discussion was reviewed. Discussion questions suggested were; what are your personal needs, any barriers to care, and considering pending budget cuts, what services are essential and non-essential.

Public Comment: None

X. Division of Public Health Report

C. Santini reported 1.) The budget shortfall in Substance Abuse would be funded with Part B funds. 2.) Methadone services and monitoring is available and covered for Medi-Cal eligible individuals. CMSP only covers substance abuse counseling. Co-Chair Cronin added that ADAP only covers methadone for pain.

C. Emerson reported: 1.) A ten year plan is being developed to address Marin homelessness. To gather community input, a series of community meetings are scheduled for May 16, 18, 19, 21, 23, & 24, 2012. Anyone who has been homeless is encouraged to attend. 2.) State budget revisions are pending and funding changes are anticipated.

CM Kelley asked if there was funding available for incentives for the Juneteenth HIV rapid testing outreach. C. Emerson commented that the budget did not include incentives and there were testing criteria.

CM W. Flores asked about an increase in the amount of food cards from \$40 to \$60. C. Emerson replied that there had been no increase in food cards.

Public Comment: None

XI. 2011-'12 Client Satisfaction Survey Results and Discussion

The "2011-12 Countywide Client Satisfaction Survey" was distributed (11 pages).

C. Santini presented information from the Executive Summary, Client Profile, and details from the Survey results. "In general, the respondents thought the services were outstanding or were very satisfied with all aspects of the services they received." Respondents' data by Service Category was also included.

A discussion period followed. CM W. Flores commented that the feedback is not from people using the services. CM E.J. Flores suggested that a survey be developed to get feedback from Women and Clients over 60 years old. C. Santini commented that more analysis could be done in the future of services utilized by low income Clients.

Public Comment: None

XII. 2012 Meeting Calendar Updates

6:31p.m. Point of Order – Meeting Overtime

CM W. Flores motioned to extend the meeting by 10 minutes. CM Malone seconded. All were in favor.

June 13, 2012 Meeting Location*

Council Support reported that the Connection Center was not available for the June 13, 2012, Council meeting. All were in agreement that the June Council meeting would be held at the 4th floor conference room at 899 Northgate.

2013-'14 Prioritization and Allocation

The June and July calendar agenda topics were reviewed. Preparation for the Prioritization and Allocation for the budget year 2013-'14 was discussed. Client utilization data for 2011-'12 and updated epi-data is needed. At the June meeting there will be a detailed review and discussion of the following Service Categories; Benefits Counseling, Mental Health, Medical Case Management, and Emergency Financial Assistance. The remaining Service Categories will be reviewed at the July meeting. Data on unspent and "rollover" funds was also requested.

CM Bateman commented that the Prioritization was not a useful process because the output was not linked to the Allocation.

Public Comment: None

XIII. New Business

Next Meeting: June 13, 2012 *

Next Step / To Do's

- Agenda Item – Presentation / available Marin County Mental Health programs and services.
- Agenda Item – Presentation / available Marin County Substance Abuse programs and services.
- Agenda Item – Develop funding request for Marin County needs assessment.
- *As Noted* - Complete Spring Community Forum preparation.
- CE – E-mail / distribute flyer on Marin Homeless Community meetings.
- MJS – Call JF with Spring Community Forum date.
- WF – Develop Membership Recruitment poster.

XIV. Meeting Adjourned at 6:44 p.m.