



# DEPARTMENT OF HEALTH AND HUMAN SERVICES

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DIVISION OF PUBLIC HEALTH  
COMMUNITY HEALTH &  
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**Marin HIV/AIDS Care Council Meeting  
Special Meeting  
MINUTES  
(Approved 7/22/09)  
Wednesday, May 27, 2009  
4:30p.m. - 6:30p.m.  
899 Northgate Drive - 4<sup>th</sup> Floor Conference Room  
San Rafael, CA 94903**

**Council Members Present:** Roy Bateman, Will Boemer, Jeff Byers, Kevin Cronin, Wade Flores, James Frazier, Walter Kelley, Jennifer Malone, Scott Marcum, Craig Richard, Norge Santana, David Witt.

**Council Members Absent:** Robert Ferguson (LOA), Peter Hansen (AU).

**Staff Present:** Cicily Emerson, Chris Santini, Michael Schieble.

**Public :** Cher Evans, Elaine Flores.

**I. Call to Order**

Meeting called to order at 4:40p.m. by Co-Chair Flores.

**II. Roll Call**

Roll was called by Council Support and quorum was established with 10 of 13 Members present. CM Hansen (AU) was absent and unexcused. CM Ferguson (LOA) is on a leave of absence. CM Bateman and CM Witt arrived after roll call, increasing the attendance to 12 of 13 Members present.

**III. Review and Approval of Agenda – VOTE**

CM Boemer motioned to approve the agenda. CM Frazier seconded. A voice **vote** was conducted. All were in Favor. None were Opposed. The agenda was approved unanimously.

**IV. General Announcements**

CM Richard announced that Prioritization and Allocation Training is scheduled for June 2, 2009, from 1:30p.m to 3:00p.m. The Membership Committee will meet from 1:00p.m. to 1:30p.m. (*note special time*) and the training will follow. All Council Members, especially new Members are encouraged to attend.

CM Byers gave a brief presentation on the proposed State Budget and activity in the State Office of AIDS. CM Cronin asked about the impact on Federal Funding given the concept of “maintenance of effort requirement”. A discussion followed. CM Byers encouraged Council Members to view the State website, [www.ca.gov](http://www.ca.gov) or the Office of AIDS website for updates on proposed budget developments. <http://www.cdph.ca.gov/programs/aids/Pages/Default.aspx>

CM Malone announced that M.A.P. and Healing Waters [ [www.hwaters.org](http://www.hwaters.org) ] are offering a river rafting trip June 13 & 14, 2009. Registration is available at the Marin AIDS Project.

CM Boemer announced a strategy meeting on May 28, 2009, in San Francisco from 6:00p.m. to 8:00p.m. at the Quaker Meeting House, 65 Ninth St. between Market St. and Mission.

M. Schieble announced that J. Stephens was ill and unable to attend the meeting. The meeting packets assembled for the meeting contain copies for Council Members without e-mail. Members with e-mail were sent the documents electronically.

**V. Public Comment – None**

As requested, Council Support read the following e-mail into the record as a Public Comment:

**From:** Mark Molnar [mailto:mmolnar@shanti.org]  
**Sent:** Monday, May 11, 2009 4:47 PM  
**To:** Santini, Chris; Spaeth, Sparkie; walksinwater@netzero.net  
**Cc:** Steve Manley; 'Laura Thomas'; T. J. Lee  
**Subject:** Marin HIV/AIDS Care Council - Minutes, March 11 2009

It has come to my attention that discussion points were inaccurately attributed to me by Co-Chair Flores within the March 11, 2009 Minutes of the Marin HIV/AIDS Care Council (attached):

*Agenda Item VII.*

*2.) Co-Chair Flores reported that he spoke to Mark Molnar, one of the three San Francisco Co-Chairs about Marin hosting the San Francisco Council. Co-Chair Flores stated, "They said we are not going to have a joint Council meeting with them. They've tried over the years and it's been a bust. They couldn't get people to come to Marin. They couldn't get people to come to San Mateo. So they're not even going to make an attempt."*

I would like to state for the record that at no point in time have I had a conversation with any individual regarding alternate locations at San Mateo or Marin for an SF EMA HHSPC mtg. The conversation noted by Co-Chair Flores did not occur, and I have never had a discussion with him regarding this topic. Nor do I appreciate those comments being attributed to me during a public meeting, and I strongly request a retraction of these erroneous statements.

I would also appreciate that this email or the information contained within it be forwarded to the full Marin HIV/AIDS Care Council Meeting for inclusion within that meeting's minutes.

Mark Molnar  
Co-Chair, San Francisco HHSPC  
HIV Programs Director, Shanti  
415.674-4726 phone  
415.674-0373 fax

**VI. Co-Chair Report**

Co-Chair Flores 1.) Commented on the e-mail from M. Molnar. 2.) Co-Chair Flores reviewed the guidelines for the allocation process of the 2009 -'10 budget. Council Members with a conflict of interest are to state that they have a conflict of interest every time they speak about the service category. Council Members were reminded to stay on topic related to the service category being discussed. Dollar amounts should be used instead of percents, so the category amount is clear. During the category discussion the Co-Chair will take names and call on Members for the first round of discussion.

*Note: 4:58pm. Dr. Witt arrives.*

Comments should be addressed to all. The "Rules of Respectful Engagement" should be used including no cross talk.

Public Comment: None

*Note:5:00pm. CM Bateman arrives.*

**VII. Division of Public Health Report**

The 2009 - '10 fiscal year (actual) amount to be allocated is \$937,638. Cicily Emerson stated that when the allocation process was done last summer the amount used was identical to the 2008 -'09 budget. The actual award is higher. For new Council Members the 75% / 25 % - core service and support service requirement was briefly presented. Council Members were directed to the handout, "09/10 Proposed Allocation of Ryan White Funding in Marin County. The allocation worksheet [a/v] was also projected. Each column was defined and explained. C. Emerson concluded the orientation stating, "...we now have a well funded system of care" and made funding recommendations to the following service categories; Oral Health Care, AIDS Pharmaceutical Assistance, and Case Management (non medical).

Public Comment: None

**VIII. Finalize 2009-'10 Budget - VOTE**

Council Members discussed recommended increases to service categories. CM Bateman commented that the cuts from other sources of funding be considered and added, "...we don't know where things are going with the recession." CM Witt commented that the allocation was relatively easy to do since it was an increase. He cautioned Council Members not to react or make presumptions base on the proposed State budget. Consideration needed to be given to the people that had recently lost their jobs and were entering the system of care because they had no health insurance. CM Witt requested a quarterly review of "demand" and "spending". CM Cronin stated his conflict of interest and commented that currently only one person is doing benefits counseling / non-medical case management. An increased need in this service category is anticipated. CM Cronin stated, "People are coming in because of the down turn and lost jobs". Clients who are disabled and have been MediCare eligible for years are now entering the system since their Partner who was able to provide benefits, have lost their job and no longer has benefits. There are Clients who were attempting to return to work and has been unsuccessful. They are applying for disability and have given up on returning to work. CM Malone stated her conflict of interest and stated, "... fortunate for us we have an increase," adding that non-medical case management is being provided by one person, oral health is generously funded and has an administrator, and mental health is adequately funded, however an increase demand for services is anticipated.

Public Comment: Public #1. (Public unknown – *individual did not state name on tape*) "I just wanted to add something to the conversation coming from hospice. Jennifer [Malone] said too, I know at hospice they support programs that we have had for years, but they certainly are not reimbursable and don't have enough funding for the total cost of the program, so that does effect ...[speaker decreases volume / comment inaudible]." "But in terms of what to keep in mind for the year. The trends we are seeing emerge in MediCare is an increase in and more Clients that are newly diagnosed in late stages of disease that are just starting on meds [speaker decreases volume / comment inaudible] ...it takes more to get them stabilized. It's a different demographic that we are starting to see. In addition to that the aging population has a lot more complex medical concerns, psychiatric and cognitive impairment... [speaker decreases volume / comment inaudible]."

CM Witt made motion to fund Oral Health in the Amount of \$51,500. CM Richard seconded.

**Vote:**

Ayes: CM Bateman, CM Boemer, CM Byers, CM Flores, CM Frazier, CM Kelley, CM Marcum, CM Richard, CM Santana, CM Witt.

Noes: None

Recuse: CM Cronin, CM Malone.

Abstain: None

The motion to fund Oral Health in the amount of \$51,500 was approved. 10-0-2-0 below) as the 2009 -'10 increased budget. CM Richard seconded.

<i>09/10 Proposed Allocation of Ryan White Funding in Marin County</i>					
SERVICE CATEGORY		09/10 Information			
	A	B	C	G	H
<i>Core Services</i>	Priority Rank	09/10 Proposed Allocation	Percent of Award	2009/10 Budget w/ Increase	09/10 % of Award
Outpatient/Ambulatory health services	1	\$169,516	20.50%	\$187,603	
Mental health services	2	\$100,800	12.19%	\$111,555	
Medical case management (including treatment adherence)	4	\$223,182	26.99%	\$246,995	
Home and community-based health services (skilled nursing)	5	\$61,357	7.42%	\$67,903	
Home and community-based health services (attendant care)	5	included above			
Substance abuse services–outpatient	6	\$15,000	1.81%	\$16,564	
Oral health care	7	\$39,857	4.82%	\$51,500	
AIDS pharmaceutical assistance (local)	8	\$9,840	1.19%	\$10,890	
<i>Support Services</i>					
Case management (non-medical)	3	\$110,392	13.35%	\$114,781	
Residential substance abuse treatment	6	\$10,000	1.21%	\$11,073	
Emergency financial assistance	8	\$24,559	2.97%	\$27,180	
Food bank/home-delivered meals(vouchers)	9	\$55,624	6.73%	\$61,589	
Medical transportation services	10	\$6,781	0.82%	\$7,504	
Food bank/home-delivered meals(vitamins)	11	included in Food			
<b>TOTALS</b>		<b>826,908**</b>		<b>\$915,136</b>	
**based on award amount of \$847,408 after 2.4% (20,500) Administrative Deduction for Council Support	Core Services 75%	\$619,552	74.92%	\$693,008	75.73%
***based on award amount of \$937,638 after 2.4% (\$22,503) Administrative Deduction for Council Support	Support Services 25%	\$207,356	25.08%	\$222,127	24.27%

Public Comment: None.

**Vote:**

Ayes: CM Bateman, CM Boemer, CM Byers, CM Flores, CM Frazier, CM Kelley, CM Marcum,  
CM Richard, CM Santana, CM Witt.

Noes: None

Recuse: CM Cronin, CM Malone.

Abstain: None

The 2009 -'10 fiscal budget including increases was approved. 10-0-2-0

Public Comment: None

**IX. Next Step – New Business**

- Next Meeting June 10, 2009, 4:30p.m.-6:30p.m. – location to be announced.
- Agenda Topic – Review 2009 -'10 service utilization mid year.

**X. Meeting Adjourned at 5:55p.m.**