



# DEPARTMENT OF HEALTH AND HUMAN SERVICES

*Larry Meredith, Ph.D., Director*

DIVISION OF PUBLIC HEALTH  
**COMMUNITY HEALTH &  
PREVENTION SERVICES**

899 NORTHGATE DRIVE, SUITE 415  
SAN RAFAEL, CA 94903  
PHONE: (415) 473-7590  
FAX: (415) 473-6266

## **Marin HIV/AIDS Care Council Meeting MINUTES**

**Wednesday, June 8, 2011**

**5:00p.m. - 7:00p.m.**

**3420 Kerner Blvd.**

**San Rafael, CA 94903**

**Connection Center – Room 109**

**[ Approved July 20, 2011 ]**

**Council Members Present:** *Kevin Cronin, Elaine J. Flores, Wade Flores, James Frazier, Walter Kelley, Jennifer Malone, Scott Marcum, David Witt.*

**Council Members Absent:** *Roy Bateman(AE).*

**Staff Present:** *Cicily Emerson, Chris Santini, Michael Schieble.*

**Public:** *None.*

### **I. Call to Order.**

The meeting was called to Order at 5:10p.m. by Co-Chair Kelley.

### **II. Roll Call.**

Roll was called and quorum was established with 7 of 9 Members present.

CM Witt arrived after the roll call increasing the attendance to 8 of 9 Members present.

CM Bateman (AE) was absent and excused.

Following roll call, Co-Chair Kelley lit a candle to commemorate the 30<sup>th</sup> Anniversary of HIV/AIDS.

Co-Chair Kelley stated, "This is for all the people who are HIV+ and have passed or are here present."

### **III. Review and Approval of Agenda – VOTE**

The agenda was reviewed. CM Frazier motioned to approve the agenda. CM Marcum seconded.

A voice **vote** was conducted. Co-Chair Cronin asked for objections. No objections were heard.

The agenda was approved.

### **IV. Review and Approval of May 11, 2011 Minutes – VOTE**

CM Marcum made motion to approve the May 11, 2011 minutes. CM Frazier seconded.

A voice **vote** was conducted. Co-Chair Cronin asked for objections. No objections were heard.

The May 11, 2011 Marin Care Council minutes were approved.

### **V. General Announcements**

*5:15p.m. Dr. Witt arrives.*

CM Malone announced that Marin AIDS Project will participate in the AIDS Walk San Francisco on July 17, 2011. Contact M.A.P. for carpool information.

Co-Chair Kelley announced Oakland Pride, September 4, 2011. [[www.oaklandpride.org](http://www.oaklandpride.org)]

Co-Chair Kelley circulated a list of research projects and studies available at UCSF.

Co-Chair Kelley announced that Courtney Pearson from the San Francisco AIDS Foundation is available to make a presentation to the Care Council on AIDS Policy.

### **VI. Public Comment**

Public Comment: None

**VII. Co-Chair Report**

Co-Chair Kelley reported: 1.) On May 19, 2011 the San Francisco AIDS Foundation presented “HIVision: Is “Cure” Still a Four-Letter Word”. A panel of doctors presented a case study of a HIV+ man in England who was treated and “cured”. 2.) Outreach brochures were circulated including; “10 Tips on Living Well With HIV for Asian and Pacific Islander Men”, “Safer Sex: A Guide For Us”, “HIV Counseling & Testing Locations in San Francisco – 2010”, and “Community Mental Health at City College of San Francisco”.

3.) On May 27, 2011, Black Brothers Esteem/ BBE and the San Francisco AIDS Foundation presented Black Health Center of Excellence. The focus of the event was to bring people back into care. Service Providers were introduced and staff from the San Francisco Department of Health was present.

Public Comment: None

**VIII. Membership**

Co-Chair Kelley submitted a completed Care Council Application from T. Dushon.

Elaine J. Flores Subsequent Term Renewal - VOTE

CM Marcum made motion to approve Elaine Flores for a subsequent term. CM Frazier seconded.

CM E.J. Flores’ responses to the Subsequent Term Application Renewal Questions were reviewed.

Public Comment: None

A randomized roll call **vote** was conducted.

**AYES:** CM Cronin, CM E.J. Flores, CM W. Flores, CM Frazier, CM Kelley, CM Marcum, CM Malone, CM Witt.

**Noes:** None

**Abstain:** None

**Recuse:** None

**8-0-0-0**

CM Elaine J. Flores was approved for a subsequent term.

**IX. Service Provider Updates**

C. Santini 1.) Reported the following **correction** to the Units of Service from the Service Category Summary FY2010/11, which appeared in the April 13, 2011 Care Council minutes.

Service Category Summary FY2010/11		Fiscal Year 2010-'11			
Service Category		Contracted	Provided	Percent Reported	Actual Percent
Home And Community Based Health Services	UOS	133	295	100%	222%
<i>Home Health Aide visits</i>	UDC	10	8	100%	80%

2.) Data presented included; “Units of Service per Client by Service Category”, “AIDS Diagnoses at Time of Test / Late Testers” (including testing site information), and “HHS Clinics – Five Year Patient Influx and Outflow”. The median income of Clients in the ARIES database is \$1,000/per month.

A question and answer period followed. Based on the AIDS Diagnoses at Time of Test report, CM Witt suggested that outreach could be done based on indicators like having a STD.

3.) There were no updates submitted by Service Providers on “Issues and Trends”.

**X. Division of Public Health Report**

C. Emerson 1.) Reported, [May 23, 2011 e-mail] “...that we have been told by the San Francisco Department of Public Health that we will not hear about our 2011/12 Ryan White Part A award until mid to late June.” The July Council meeting agenda was discussed. CM Malone and CM Witt commented that they are not available to attend the July 13, 2011 Care Council meeting. 2.) The annual Marin report to the San Francisco HIV Health Services Planning Council will be in July. 3.) No information is available about the Community Outreach and Listening Group. It is assumed that the Listening Group will be rescheduled. 4.)

The proposed State budget includes a \$5 cost share for Medi-cal Clients for emergency room visits and hospital stays. Coverage includes seven doctor visits per year unless more is approved by a doctor. HIV+ Clients may have an exception. 5.) The proposed State budget may include changes to the CARE/HIPP program. C. Emerson commented that once the State budget is approved, all the changes should be presented to the Council.

Public Comment: None

**XI. Conflict of Interest Disclosure Presentation and Council Members Statements**

C. Santini presented, "Conflict of Interest Review". The presentation included definitions of conflict of interest, affiliated/unaffiliated, and perceived conflicts. An overview of the Care Council policy included the Council Member's agreement and information on discussion and voting.

The "Marin HIV/AIDS Care Council Conflict of Interest Disclosure Form" was completed and submitted by Council Members.

CM Cronin: Actual conflict of interest – All Service Categories  
Affiliated with Marin AIDS Project / Service Provider

CM E.J. Flores: Unaffiliated/Unaligned

CM W. Flores: Unaffiliated/Unaligned

CM Frazier: Unaffiliated/Unaligned

CM Kelley: Unaffiliated/Unaligned

CM Malone: Actual conflict of interest - All Service Categories  
Executive Director of Marin AIDS Project

CM Marcum: Unaffiliated/Unaligned

CM Witt: No Conflict of Interest

C. Santini will contact CM Bateman to update Conflict of Interest Disclosure form.

Public Comment: None

**XII. Budget Update**

C. Santini commented that, "... the actual award is expected mid to late June". The interim budget FY 2011-'12 Part A amount is \$761,819, which is a 5% reduction from last year's allocation. C. Emerson reported that a letter was sent out to Clients about the proposed budget reduction and possible adjustments to programs.

**XIII. Review of 2012-'13 Prioritization Process**

A handout, "2012-'13 Marin County HIV/AIDS Care Council Prioritization Worksheet" was distributed. Service Category rankings from prior years (FY2008-'09, FY2009-'10, FY2010-'11, FY2011-'12) were listed on the worksheet for reference.

CM W. Flores suggested that Core and Support Services be separated and ranked. The consensus was to rank all Service Categories and not separate the ranking by type. It was noted that Council Support will report the total ranking and Core Service and Support Service ranking.

The rank reflects "the need".

Public Comment: None.

**XIV. 2012-'13 Service Category Prioritization - VOTE**

Following discussion, Council Members individually ranked the Service Categories. Below are the rankings of each Council Member:

<b>Service Category</b>	<b>2008-'09 Rank</b>	<b>2009-'10 Rank</b>	<b>2010-'11 Rank</b>	<b>2011-'12 Rank</b>
Outpatient /Ambulatory health services	1	1	1	1
Mental health services	2	2	2	2
Medical Case Management (including Treatment Adherence)	4	4	4	3
Case Management (non-Medical)	3	3	3	4
Emergency financial assistance	8	8	7	7
Transportation Medical Services	10	10	6	6
Food bank/home-delivered meals	9	9	5	5
AIDS Pharmaceutical Assistance (local)	8	8	9	9
Oral health care	7	7	8	8
Home health care (nursing)	5	5	10	10
Home and Community-based Health Services (attendant care)	5	5	10	10
Residential substance abuse treatment	6	6	12	12
Substance abuse services--outpatient	6	6	11	11

**2012-'13 Individual Ranking**

	<b>KC</b>	<b>EJF</b>	<b>WF</b>	<b>JF</b>	<b>WK</b>	<b>JM</b>	<b>SM</b>	<b>DW</b>
	1	1	6	1	1	1	1	1
	4	2	7	2	3	3	2	2
	2	8	8	3	4	4	3	3
	3	7	5	4	5	5	4	4
	7	5	2	7	6	7	7	7
	6	4	3	5	7	12	6	6
	5	6	4	6	11	11	5	5
	9	9	1	9	2	8	9	8
	8	3	9	8	8	6	8	10
	10	10	10	10	2	2	10	9
	10	10	11	10	10	2	10	11
	12	12	13	12		9	12	13
	11	11	12	11	9	10	11	12

Council Members' rankings were averaged to produce an overall ranking.

CM Witt made motion to approve the following ranking as the 2012-'13 Service Category Prioritization.  
 CM Frazier seconded.

<b>Service Category</b>	<b>2008-'09 Rank</b>	<b>2009-'10 Rank</b>	<b>2010-'11 Rank</b>	<b>2011-'12 Rank</b>	<b>2012-'13 Rank</b>
<b>Outpatient /Ambulatory health services</b>	1	1	1	1	<b>1</b>
<b>Mental health services</b>	2	2	2	2	<b>2</b>
<b>Medical Case Management (including Treatment Adherence)</b>	4	4	4	3	<b>3</b>
<b>Case Management (non-Medical)</b>	3	3	3	4	<b>4</b>
<b>Emergency financial assistance</b>	8	8	7	7	<b>5</b>
<b>Transportation Medical Services</b>	10	10	6	6	<b>6</b>
<b>Food bank/home-delivered meals</b>	9	9	5	5	<b>7</b>
<b>AIDS Pharmaceutical Assistance (local)</b>	8	8	9	9	<b>8</b>
<b>Oral health care</b>	7	7	8	8	<b>9</b>
<b>Home health care (nursing)</b>	5	5	10	10	<b>10</b>
<b>Home and Community-based Health Services (attendant care)</b>	5	5	10	10	<b>10</b>
<b>Residential substance abuse treatment</b>	6	6	12	12	<b>11</b>
<b>Substance abuse services--outpatient</b>	6	6	11	11	<b>12</b>

Public Comment: None.

A randomized roll call vote was conducted.

**Vote:**

**Ayes:** CM Cronin, CM E.J. Flores, CM W. Flores, CM Frazier, CM Kelley, CM Malone, CM Marcum, CM Witt.

**Noes:** None

**Recuse:** None

**Abstain:** None

The above ranking was approved as the 2012-'13 Service Category Prioritization. **8-0-0-0**

<b>Service Category</b>		
<b>Core Services</b>	<b>Rank by Type</b>	<b>2012-'13 Rank</b>
Outpatient /Ambulatory health services	Core 1	1
Mental health services	Core 2	2
Medical Case Management (including Treatment Adherence)	Core 3	3
AIDS Pharmaceutical Assistance (local)	Core 4	8
Oral health care	Core 5	9
Home health care (nursing)	Core 6	10
Home and Community-based Health Services (attendant care)	Core 6	10
Substance abuse services–outpatient	Core 7	12
<b>Support Services</b>	<b>Rank by Type</b>	
Case Management (non-Medical)	Support 1	4
Emergency financial assistance	Support 2	5
Transportation Medical Services	Support 3	6
Food bank/home-delivered meals	Support 4	7
Residential substance abuse treatment	Support 5	11

**XV. New Business**

Next Meeting: **July 20, 2011 - 4:30p.m.-7:00p.m. Note:** 3<sup>rd</sup> Wednesday on July and 4:30p.m. start time.

- Agenda Item – (*August*) Report of State budget changes and impact.
- Agenda Item – Finalize 2011-'12 Fiscal Year Budget.
- Agenda Item – 2012-'13 Fiscal Year budget allocation.
- RB - Submit updated *Conflict of Interest Disclosure* form.
- CS - New Council Member name cards.
- CS – Certificate of Appreciation – Completion of Term / E.J.F.

**XVI. Meeting Adjourned at 7:04p.m.**