



# DEPARTMENT OF HEALTH AND HUMAN SERVICES

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## **Marin HIV/AIDS Care Council Meeting MINUTES**

**[Approved August 13, 2008]**

**July 2, 2008**

**3:00p.m. - 6:30p.m.**

**899 Northgate Drive - 4<sup>th</sup> Floor Conference Room  
San Rafael, CA 94903**

**Council Members Present:** Roy Bateman, Will Boemer, Jeff Byers, Kevin Cronin, Wade Flores, James Frazier, Peter Hansen, Walter Kelley, Pam Lynott, Jennifer Malone, Craig Richard.

**Council Members Absent:** David Witt (LOA).

**Staff Present:** Cicily Emerson, Chris Santini, Michael Schieble, Jenny Stephens.

**Public :** Cynthia McIntyre – AIDS Case Management Hospice, Sarah Grossi – Marin County Specialty Clinic, Laura Gaughan – Marin Treatment Center.

### **I. Call to Order**

Meeting called to order at 3:10p.m. by Co-Chair Flores.

### **II. Roll Call**

Roll was called by Council Support and quorum was established with 11 of 11 Members present. CM Witt (LOA) is on a Leave on Absence for June and July.

### **III. Review and Approval of Agenda – VOTE**

The agenda was reviewed. CM Byers motioned to approve the agenda as published. CM Frazier seconded.

A voice **vote** was conducted. All were in Favor. None were Opposed. The agenda was approved unanimously.

### **IV. Review and Approval of June 11, 2008 Minutes – VOTE**

CM Kelley made motion to approve the June 11, 2008, minutes. CM Cronin seconded.

A voice **vote** was conducted. Ayes were heard. None were Opposed. CM Bateman and CM Byers abstained.

The June 11, 2008, minutes were approved.

### **V. General Announcements**

Co-Chair Flores asked for announcements that were new. Due to time constraints, events that were previously announced and in prior minutes would noted.

Dr. Brad Hare will present “HIV/AIDS and Your Mental Health”, Monday, July 21, 2008 from 12:30p.m. - 2:00p.m. The location is San Rafael Joe’s, 931 Fourth Street, San Rafael. RSVP to MAP.

Marin Pride Picnic will be Sunday, August 3, 2008, at Memorial Park – 44 Monterey Avenue, San Anselmo from 1:00p.m. to 5:00p.m. Hosted by M.A.P., hot dogs, hamburgers, veggie burgers, snacks, and drinks will be provided. A \$10.00 suggested donation is welcomed.

African American HIV/AIDS Update. Presented by M.A.P., local Community Leaders and Service Providers will share their knowledge on HIV prevention, care, and research in the African American Community, Friday, August 8, 2008, at Corte Madera Town Center – 770 Tamalpais Drive, Suite 201, Corte Madera. Lunch will be provided. The Care Council will provide a Presenter.

Public Comment: No

**VI. Public Comment – None**

**VII. Co-Chair Report**

Co-Chair Boemer 1.) Requested that during the allocation process Council Members with a conflict of interest were to state that they had a conflict of interest each time they spoke about a category. 2.) All were reminded that there was a very full agenda and encouraged everyone to stay on topic. During the category discussion the Co-Chair would take names and call on Members for the first round of discussion. Comments should be addressed to all with no cross talk. 3.) Council Members were asked to give dollar amounts and not percents, so the category amount was clear.

Co-Chair Flores reviewed a slide of the “Rules of Respectful Engagement”, page 17 in the “*Marin HIV/AIDS Care Council Handbook / Resource Guide*” All Council Members were requested to abide by the meeting rules.

Public Comment: None

**VIII. Conflict of Interest Disclosure by Council Members**

Each Council Member was asked to report any affiliation and if they had an actual conflict of interest and/or a perceived conflict of interest.

CM Bateman: Actual conflict of interest as an employee of Marin County. CM Bateman stated additional areas of perceived conflict of interest which are on file.

CM Boemer: Unaffiliated. No Actual / Yes Perceived conflict of interest as a MAP Consumer.

CM Byers: Unaffiliated. No Actual / No Perceived conflict of interest.

CM Cronin: Yes Actual conflict as an employee of a Service Provider / M.A.P.

CM Flores: Unaffiliated. No Actual / Yes Perceived conflict of interest as a Consumer.

CM Frazier: Unaffiliated. No Actual / Yes Perceived conflict of interest as a MAP and Marin Treatment Center Client.

CM Hansen: Unaffiliated. No Actual / No Perceived conflict of interest.

CM Kelley: Unaffiliated No Actual / No Perceived conflict of interest. [Note: tape inaudible].

CM Lynott: Unaffiliated. No Actual / No Perceived conflict of interest.

CM Malone: Yes as the Director of the M.A.P. /Marin AIDS Project. “As a blanket statement there is a conflict of interest in all categories”.

CM Richard: Unaffiliated. No Actual / Yes Perceived conflict of interest as a Consumer.

Public Comment: None

**IX. Allocation 2009-'10 Service Categories.**

It was suggested by Co-Chair Flores that the category of Council Support be decided first so, “the amount would be taken off the top”. Then the amount available to budget could be discussed by each service category.

Council Support:

CM Cronin made motion to fund Council Support at \$10,250. CM Kelley seconded.

Discussion followed.

Public Comment: None.

**Vote:**

Ayes: None.

Noes: CM Bateman, CM Boemer, CM Byers, CM Flores, CM Frazier, CM Hansen, CM Kelley, CM Lynott:, CM Richard.

Recuse: CM Cronin, CM Malone.

Abstain: None

The motion to fund Council Support at \$10,250 did not pass.

CM Richard made motion to fund Council Support at \$20,500. CM Bateman seconded. Discussion followed.

Public Comment: None.

**Vote:**

Ayes: CM Bateman, CM Boemer, CM Byers, CM Flores, CM Frazier, CM Hansen, CM Kelley, CM Lynott, CM Richard.

Noes: None

Recuse: CM Cronin, CM Malone.

Abstain: None

The motion to fund **Council Support at \$20,500** passed.

CM Malone asked if there were any general comments or overview of the categories. Co-Chair Flores polled the room. It agreed that general comments would be taken from Council Members based on their meeting preparation. A reminder was given that if an increase in a service category was given an offsetting decrease of a category should be stated.

CM Lynott offered an increase in Oral Health Care, increase Direct Emergency Financial, decrease Substance Abuse Services – Outpatient, and decrease Residential Substance Abuse Treatment.

CM Byers suggested that considering the 75% Core Services separately and "...where we have flexibility, focus on Transportation [Direct Emergency Financial –Transportation Medical Services]".

CM Malone noted her conflict of interest and stated her concern about food. She suggested an increase in Food, increase Transportation [Direct Emergency Financial –Transportation Medical Services], and decrease Residential Substance Abuse. She commented, "... the stress is in medical case management leaving limited hours." She requested an increase in Medical Case Management and a decrease in Home and Community based Health Services.

CM Bateman asked if there was enough funding in prescriptions. He offered an increase in Direct Emergency Financial – Pharmaceutical and a decrease in Oral Health Care.

CM Richard suggested no change or an increase in Oral Health Care. He suggested an increase in Food and gas [Direct Emergency Financial –Transportation Medical Services] and a decrease in Residential Substance Abuse Treatment.

CM Frazier requested an increase in Food and Gas.

Council Support reiterated that Direct Emergency Financial –Transportation Medical Services was defined as bus, ferry, and emergency taxi cabs. CM Cronin commented that the confusion may be that in the past there were gas vouchers. CM Byers added that if a Client decided to put gas in their car there may be more demand on other categories.

CM Kelley suggested an increase to the Food category.

At the conclusion of overview comments, Co-Chair Flores indicated that it was time to go category by category, starting with the proposed amount of \$169,516.00 in Outpatient / Ambulatory Health Services. CM Malone suggested that all Core Services (75%) should be discussed as a dollar of total [Core Services] dollars.

**All 2009-'10 Service Categories:**

CM Frazier made motion to "Use the 2008-'09 budget amounts and percents for 2009-'10. For unspent funds add 50% to Transportation and 50% to Food". CM Kelley seconded. After discussion, the motion was rescinded by the maker.

CM Byers made motion to "Take [use] the 2008-'09 budget and use those percents for the percents of 2009-'10 [allocation]." "Noting the minimum 75%, unspent funds add to transportation and food".

Public Comment: 1.) Cynthia McIntyre commented that the current funding of Home and Community based Health Services (attendant care) will serve a smaller number of Clients. The service [at current funding levels] is difficult to staff and IHSS is not performed by trained professionals or a certified home health aide. 2.) Sarah Grossi, a Case Manager from the Marin County Specialty Clinic commented that [Transportation Category] funding for taxis was needed. In cases where the Client could not take the bus they might take an ambulance.

**Vote:**

Ayes: CM Bateman, CM Boemer, CM Byers, CM Flores, CM Frazier, CM Hansen, CM Kelley, CM Lynott, CM Richard.

Noes: None

Recuse: CM Cronin, CM Malone.

Abstain: None

The motion to use the percents from the 2008-'09 budget as the percents for 2009-'10 allocation and noting the minimum 75%, add unspent funds to the transportation and food categories passed.

**X. Membership Committee Report**

Committee Co-Chair Frazier reported the Membership Committee met on July 1, 2008. New Member applications were reviewed. Orientation was completed for the two new Council Members and the Exit Interview Questionnaire was under development.

Public comment: None

**XI. Community Outreach and Advocacy Report**

CM Lynott reported that there was no scheduled meeting for July. The next Committee meeting is August 28, 2008. A fall Forum is planned for October. On August 8, 2008, the COAC will provide Presenters for the African American HIV/AIDS Update program. It was announced at the COAC meeting that "Club 101" hosts a Tuesday Night Drag Show. Partnering with M.A.P. this gathering may be a way to do outreach to at-risk individuals in the Spanish speaking Community.

Public Comment: None

**XII. Division of Public Health Report**

C. Emerson 1.) Reported that the Latino HIV/AIDS Update Luncheon was a success. The event was well attended by over 30 Service Providers and Council Members. 2.) The 2008-'09 budget revisions are underway. C. Sanatini will start contract increase negotiation on July 7, 2008 for the County.

Public Comment: None

**XIII. Next Step – New Business**

- No July 23, 2008 - additional allocation meeting.
- Quarterly review of unspent funds by category.
- Care Council self evaluation. Compare to mission statement.
- Funding for services supplied by Marin County other than Ryan White used by HIV/AIDS Clients.
- Alternate locations for Care Council Meetings to increase participation from the public.
- Report from Project Independence
- Joint Prevention/Care meeting
- Report about HIV testing program in Marin County Jail.
- Infrastructure Work Group progress review and action plan meeting -Sept. 2009.
- Hosting the San Francisco EMA monthly meeting in 2009.
- Next Meeting August 13, 2008, 4:30p.m.-6:30p.m.

**XIV. Meeting Adjourned at 5:18p.m.**