



DEPARTMENT OF HEALTH AND HUMAN SERVICES

Larry Meredith, Ph.D., Director

DIVISION OF PUBLIC HEALTH
**COMMUNITY HEALTH &
PREVENTION SERVICES**

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Marin HIV/AIDS Care Council Meeting
MINUTES
July 25, 2007
3:30 - 6:30p.m.
899 Northgate, 4th Floor Conference Room

Council Members Present: Roy Bateman, Diva Berry, Will Boemer, Wade Flores, James Frazier, Elyse Graham, Peter Hansen, Pam Lynott, Jennifer Malone, David Witt.

Council Members Absent: Lisa Becher (Leave of Absence), Jeff Byers

Staff Present Cicily Emerson, Michael Schieble, Sparkie Spaeth.

Public: Walter Kelly

I. Call to Order

Meeting called to order at 3:35p.m. by CM Graham.

II. Roll Call

At the time of the roll call, quorum was established with 8 of 11 Council Members present. CM Becher is on a Leave on Absence. CM Byers absent. CM Flores was present via conference call / telecom. CM Berry arrives at 4:31p.m. CM Witt present via conference call / telecom at 6:02p.m. arrives in person at 6:23p.m.

III. Review and Approval of Agenda - VOTE

The agenda was reviewed. CM Frazier motioned to approve the agenda. CM Boemer seconded. A voice vote was conducted. All were in Favor. None were Opposed. The agenda was approved unanimously.

IV. Review and Approval of June 13, 2005 Minutes – VOTE

CM Flores stated that the minutes were not posted on the website and he did not have a chance to review them. CM Graham made motion to table the approval of the June 13, 2007 minutes and do so at the next Council meeting. A voice vote was conducted. All were in Favor. None were Opposed. The item was tabled and moved forward.

V. General Announcements

CM Malone 08/05/07 Marin Gay Pride Picnic 1:00p.m.-5:00p.m. Piper Park, 240 Doherty Drive, Larkspur.
CM Boemer 08/10-12/07 "AIDS Medicine and Miracles" a retreat taking place in Berkeley. MAP has more information.

VI. Public Comment

None.

VII. Co-Chairs Report

CM Graham thanked the Council Members for coming prepared to the meeting to do the '08-'09 allocation process. CM Graham referenced a letter dated July 19, 2007 to the San Francisco HIV Health Services Planning Council. Attachment #1.

Public Comment: None

VIII. Division of Public Health Report

S. Spaeth: 1.) Reported that Marin County was allocated to receive from the States, \$150K in the current budget year to address the funding cuts. 2.) San Mateo County received funds to offset some of their budget cut. 3.) Reviewed the e-mail sent regarding the CARE Coalition meeting scheduled in Washington, D.C. Sept. 16-20, 2007. The requirements of the delegate and that the person selected “ should be comfortable with advocacy”. CM Flores requested a recap of the requirements. Ms. Spaeth gave additional information.

CM Malone nominated CM Flores to attend. CM Flores declined the nomination due to current health concerns.

CM Bateman nominated CM Boemer to attend. CM Hansen seconded.

Public Comment: None

VOTE

A voice vote was conducted. All were in Favor. None were Opposed. CM Boemer will attend.

IX. Conflict of Interest Disclosure by Council Members

Each Council Member was asked to report if they had an Actual conflict of interest and/or a Perceived conflict of interest.

CM Graham: No Actual / No Perceived conflict of interest.

CM Boemer: No Actual / Yes Perceived conflict of interest as a MAP Client.

CM Lynott: No Actual / No Perceived conflict of interest.

CM Malone: Yes Actual conflict of interest as the Director of the Marin AIDS Project.

CM Hansen: No Actual / No Perceived conflict of interest.

CM Frazier: No Actual / Yes Perceived conflict of interest as a MAP Client.

CM Bateman: Yes Actual and the same as before. CM Bateman read a statement that is on file with a list of Actual or Perceived conflicts of interest starting with the fact that he is an employee of Marin County.

CM Flores: No Actual / Yes Perceived conflict of interest since he is a consumer.

Public Comment: None

X. Allocation 08-09 - Vote

CM Graham stated that each service category will require a motion. A general discussion about the data was conducted. Questions were asked and answered of Staff regarding the historical data supplied to the Council.

Core Services 75% -

Outpatient / Ambulatory Health Service:

Public Comment: None.

CM Bateman made motion to fund outpatient medical at \$140K. CM Boemer seconded.

The motion did not pass.

Vote:

Ayes: CM Bateman, CM Boemer, CM Graham, CM Hansen.

Noes: CM Frazier, CM Flores, CM Lynott

Recuse: CM Malone

CM Graham made motion to fund outpatient medical at \$150K. CM Hansen seconded. After discussion the motion was withdrawn by maker, CM Graham.

CM Malone made motion to fund outpatient medical at \$136K* [*** Final Amount \$138,177.00** see *below*]. CM Flores seconded.

The motion passed.

Vote:

Ayes: CM Bateman, CM Boemer, CM Frazier, CM Flores, CM Hansen, CM Lynott.

Noes: CM Graham

Recuse: CM Malone

Mental Health Services:

Public Comment: None.

4:32p.m. *Diva Berry arrives.*

CM Lynott made motion to fund mental health at \$80K** [**** Final Amount \$82,176.00 see below**]. CM Hansen seconded.

The motion passed.

Vote:

Ayes: CM Berry, CM Bateman, CM Boemer, CM Frazier, CM Graham, CM Hansen, CM Lynott.

Noes: CM Flores.

Recuse: CM Malone

Medical Case Management:

Public Comment: None.

CM Berry made motion to fund medical case management at \$190K. CM Malone seconded.

The motion did not pass.

Vote:

Ayes: CM Berry, CM Boemer

Noes: CM Bateman, CM Frazier, CM Flores, CM Graham, CM Hansen, CM Lynott.

Recuse: CM Malone

CM Flores made motion to fund medical case management at \$162K. CM Frazier seconded.

The motion did not pass.

Vote:

Ayes: CM Frazier, CM Flores, CM Graham, CM Hansen.

Noes: CM Bateman, CM Boemer, CM Lynott.

Recuse: CM Malone

Abstain: CM Berry *not present for vote.*

CM Graham made motion to fund medical case management at \$186K. CM Hansen seconded.

The motion did not pass.

Vote:

Ayes: CM Berry, CM Boemer, CM Graham, CM Hansen.

Noes: CM Bateman, CM Frazier, CM Flores, CM Lynott.

Recuse: CM Malone

CM Bateman made motion to fund medical case management at **\$182K**. CM Boemer seconded.

The motion passed.

Vote:

Ayes: CM Bateman, CM Boemer, CM Frazier, CM Flores, CM Graham, CM Hansen, CM Lynott.

Noes: CM Berry.

Recuse: CM Malone

Home Health Care: Service category data presented with detail on nursing care and attendant care.

Public Comment: None.

CM Flores made motion to fund home health care at \$40K. CM Berry seconded.

The motion did not pass.

Vote:

Ayes: CM Berry, CM Frazier, CM Flores, CM Hansen.
Noes: CM Bateman, CM Boemer, CM Graham, CM Lynott.
Recuse: CM Malone

CM Lynott made motion to fund home health care at **\$50K**. CM Hansen seconded.
The motion passed.

Vote:

Ayes: CM Berry, CM Boemer, CM Frazier, CM Graham, CM Hansen, CM Lynott.
Noes: CM Bateman, CM Flores.
Recuse: CM Malone

Substance Abuse Services - Outpatient:

Public Comment: None.

CM Lynott made motion to fund substance abuse at **\$15K**. CM Hansen seconded.
The motion passed.

Vote:

Ayes: CM Berry, CM Boemer, CM Frazier, CM Flores, CM Hansen, CM Lynott.
Noes: CM Bateman, CM Graham
Recuse: CM Malone

Oral Health Care:

Public Comment: None

CM Bateman made motion to fund oral health care at \$40K. CM Lynott seconded.
The motion did not pass with 62.5% votes in favor.

Vote:

Ayes: CM Bateman, CM Frazier, CM Flores, CM Hansen, CM Lynott
Noes: CM Berry, CM Boemer, CM Graham
Recuse: CM Malone

CM Berry made motion to fund oral health care at **\$32,500K**. CM Graham seconded.
The motion passed.

Vote:

Ayes: CM Bateman, CM Berry, CM Boemer, CM Frazier, CM Graham, CM Hansen, CM Lynott
Noes: CM Flores
Recuse: CM Malone

Direct Emergency Financial –Pharmaceutical Assistance:

Public Comment: None

CM Graham made motion to fund direct emergency financial at **\$8K**. CM Barry seconded.
The motion passed unanimously.

Vote:

Ayes: CM Bateman, CM Berry, CM Boemer, CM Frazier, CM Flores, CM Graham, CM Hansen,
CM Lynott.
Noes: none
Recuse: CM Malone

C. Emerson noted that completed the 75% “core” mandate services with a dollar balance available of \$4,353.00 available to allocate.

CM Berry made motion to increase Outpatient / Ambulatory Health Service by \$2,177.00 for a total of **\$138,177.00*** and increase Mental Health Services by \$2,176.00 for a new total of **\$82,176.00****.

CM Lynott seconded.

The motion passed unanimously.

Vote:

Ayes: CM Bateman, CM Berry, CM Boemer, CM Frazier, CM Flores, CM Graham, CM Hansen, CM Lynott.

Noes: none

Recuse: CM Malone

Support Services 25% -

Non Medical Case Management:

Public Comment: None

CM Berry made motion to fund case management at **\$90K**. CM Boemer seconded.

The motion passed.

Vote:

Ayes: CM Bateman, CM Berry, CM Boemer, CM Frazier, CM Graham, CM Hansen, CM Lynott.

Noes: CM Flores

Recuse: CM Malone

Residential Substance Abuse Treatment:

Public Comment: None

Note: 5:53p.m. – 6:02p.m recess.

6:02p.m. CM Witt join the meeting via conference call / telecom.

CM Boemer made motion to fund Residential Substance Abuse Treatment with a maximum “cap” [not to exceed] **\$10K**. CM Graham seconded.

The motion passed.

Vote:

Ayes: CM Bateman, CM Berry, CM Boemer, CM Frazier, CM Graham, CM Hansen, CM Lynott, CM Witt.

Noes: CM Flores

Recuse: CM Malone

Direct Emergency Financial Assistance:

Public Comment: None

CM Lynott made motion to fund Direct Emergency Financial Assistance **\$20K**. CM Hansen seconded.

The motion passed.

Vote:

Ayes: CM Berry, CM Boemer, CM Frazier, CM Graham, CM Hansen, CM Lynott, CM Witt.

Noes: CM Bateman, CM Flores.

Recuse: CM Malone

Food:

Public Comment:

M. Schieble: There are clients that may need food assistance due to drug restrictions. If these clients do not meet the severe need definition they may be put in to crisis. The case manager needs the flexibility to assist these individuals.

C. Emerson: The Infrastructure Work Group made suggestions on “crisis”.

CM Graham made motion to fund food in the amount of **\$40,784K** to server severe need clients and “clients that would be put into crisis”* based on the discretion of the case manger. CM Witt seconded.

Offered as a friendly amendment by CM Bateman and accepted by CM Graham the motion maker.

6:23p.m. CM Witt arrives.

6:25p.m. Point of Order.

CM Bateman made motion to extend the meeting time to 7:00p.m. CM Frazier seconded.

Vote was done by voice. All were in favor. None were opposed.

The motion to fund food as stated passed.

Vote:

Ayes: CM Berry, CM Boemer, CM Frazier, CM Flores, CM Graham, CM Hansen, CM Lynott, CM Witt.

Noes: CM Bateman.

Recuse: CM Malone

Direct Emergency Financial- Transportation Medical Services:

Public Comment: None.

CM Graham made motion to fund transportation at **\$5,500.00**. CM Frazier seconded.

The motion to fund transportation passed.

Vote:

Ayes: CM Berry, CM Boemer, CM Frazier, CM Flores, CM Graham, CM Hansen, CM Lynott, CM Witt.

Noes: CM Bateman.

Recuse: CM Malone

Council Support:

Public Comment: None.

CM Berry made motion to fund council support at **\$3K**. CM Boemer seconded.

The motion passed unanimously.

Vote:

Ayes: CM Bateman, CM Berry, CM Boemer, CM Frazier, CM Flores, CM Graham, CM Hansen, CM Lynott, CM Witt.

Noes: none

Recuse: CM Malone

Summary Motion: CM Graham made a summary motion to accept the total of all categories for the record of **\$677,137.00**. See attachment #2. Spread Sheet "08/09 Decision Matrix for Allocation of Ryan White Funding in Marin County".

Public Comment: None.

The motion passed unanimously.

Vote:

Ayes: CM Bateman, CM Berry, CM Boemer, CM Frazier, CM Flores, CM Graham, CM Hansen, CM Lynott, CM Witt.

Noes: none

Recuse: CM Malone

XI. Reduction / Increase Scenarios – VOTE

Public Comment: None

CM Berry made a motion that if there was an increase or decrease to use the percent of total by category to calculate the increase or decrease. CM Boemer seconded.

CM Witt stated that we would need to revisit on a case by case basis. CM Bateman gave an example calculation of the impact of an increase or decrease of 20%.

CM Berry withdrew her motion.

CM Graham made motion to table the agenda item and move it forward to the next council meeting due to time constraint. CM Berry seconded.

The motion was passed unanimously.

Vote:

Ayes: CM Bateman, CM Berry, CM Boemer, CM Frazier, CM Flores, CM Graham, CM Hansen, CM Lynott, CM Malone, CM Witt.

Noes: none

Recuse: none.

XII. Next Step – New Business

- Distribution of \$150K allocation of State funds in the '06/'07 budget year.
- '08/'09 budget Reduction/Increase scenarios.
- Re-examine the expectation of Council minutes.
- Preparation by Council of CM Boemer's for pending trip to Washington, D.C.
- Next Meeting. August 8, 2007, 4:30p.m.-6:30p.m

Public Comment: None

XIII. Meeting Adjourned at 6:50p.m.



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San Francisco HIV Health Services Planning Council
730 Polk St. 3rd Floor
San Francisco, CA 94109

July 19, 2007

Dear Council,

As you are aware, of course, Marin County (along with San Mateo County in our San Francisco EMA) experienced a very large reduction in our RWC Federal funding this year. The San Francisco HIV Health Services Planning Council was lucky enough to have the San Francisco Board of Supervisors and Mayor's Office offer up the entire back-fill for the needs of the City itself.

For our part in Marin county, the entire Marin HIV/AIDS CARE Council met with our Marin County Department of Health and Human Services Director, Larry Meredith, and the Marin County Administrator, Matthew Hymel, and succeeded in making our case for getting them to agree to a back-fill about 50% (or \$150,000) of the reduction amount of Marin County's budget. This was with the express understanding by the County that the Marin HIV/AIDS CARE Council would pursue all other possible resources in order to make up the other 50%, another \$150,000, for this year.

In our recent Prioritization process meeting for next year's funding (on Wednesday, July 11th), the Marin Council was told of a probable State of California funding source for the rest of our needed funding for this year. Subsequently, we Co-Chairs of the Council were told that there is a deadline of Monday, July 23rd, for getting our request/recommendation in to SF. We had no ability to post a timely notice and/or hold a meeting to discuss the issue with the entire Council, and still make that deadline.

Therefore, as Co-Chairs, we are taking this action in the Council's name. Our understanding is that the State has agreed to give the SF EMA funding, though SF itself does not want or need any of the funding, due to having been completely made whole with SF Board of Supervisors and Mayor's Office backfill, as mentioned above. Our request and recommendation is essentially that we split the available State funds between Marin and San Mateo counties.

Therefore, in order to insure that Marin County's system of care for people living with HIV and AIDS isn't decimated by the incredible and unconscionable Federal cuts this year, we are requesting and recommending that Marin receive \$150,000 from State funding for Marin's HIV/AIDS programs, for the rest of this year's needs. We would hope that the rest of the State funding could go to San Mateo County, as their needs have undoubtedly been made known. Any questions or additional information needed, please feel free to contact us (Will Boemer: 415-482-9870, and Elyse Graham: 415-350-9646).

Sincerely,

Will Boemer and Elyse Graham
Co-Chairs - Marin HIV/AIDS CARE Council

ATTACHMENT 2

08/09 Allocations of Ryan White Funding in Marin County Voted on by the Marin HIV/AIDS CARE Council on 07/25/07			
Core Services	Priority Rank	08/09 Funding Allocations	% of Total Award Allocated
Outpatient /Ambulatory health services	1	138,177	20.41%
Mental health services	2	82,176	12.14%
Medical Case Management (including Treatment Adherence)	4	182,000	26.88%
Home health care (nursing)	5	50,000	7.38%
Home and Community-based Health Services (attendant care)	5	included directly above	included directly above
Substance abuse services–outpatient	6	15,000	2.22%
Oral health care	7	32,500	4.80%
Direct Emergency Financial - Pharmaceutical Assistance (local)	8	8,000	1.18%
Support Services			
Case Management (non-Medical)	3	90,000	13.29%
Residential substance abuse treatment	6	10,000	1.48%
Direct Emergency financial assistance	8	20,000	2.95%
Food bank/home-delivered meals(vouchers)	9	40,784	6.02%
Direct Emergency Financial - Transportation Medical Services	10	5,500	0.81%
Food bank/home-delivered meals(vitamins)	11	included in Food	included in Food
Other-Council Support	15	3,000	0.44%
TOTALS		\$677,137	100.00%
CORE Services TOTAL	75%	\$507,853	
Support Services TOTAL	25%	\$169,284	