



DEPARTMENT OF HEALTH AND HUMAN SERVICES

Larry Meredith, Ph.D., Director

DIVISION OF PUBLIC HEALTH
**COMMUNITY HEALTH &
PREVENTION SERVICES**

899 NORTHGATE DRIVE, SUITE 415
SAN RAFAEL, CA 94903
PHONE: (415) 473-4340
FAX: (415) 473-6266

**Marin HIV/AIDS Care Council Meeting
MINUTES
Wednesday, September 8, 2010
4:30p.m. - 6:30p.m.
3420 Kerner Blvd.
San Rafael, CA 94903
Connection Center – Room 109
[Approved October 13, 2010]**

Council Members Present: Roy Bateman, Elaine J. Flores, Walter Kelley, Jennifer Malone, Scott Marcum, David Witt
Council Members Absent: Kevin Cronin(AU), Wade Flores(AE), James Frazier(AE), Norge Santana(LOA)
Staff Present: Cicily Emerson, Fern Orenstein, Chris Santini, Michael Schieble, Jenny Stephens
Public: none

I. Call to Order

The meeting was called to Order at 4:45p.m. by Co-Chair Kelley.

II. Roll Call

Roll was called at 4:45p.m. Quorum was not present with 5 of 9 Council Members present. General announcements were made.

CM Witt arrived at 5:07p.m. and established quorum. The final meeting attendance was 6 of 9 Council Members present.

CM Cronin (AU) was absent and unexcused. CM W. Flores (AE) was absent and excused due to travel. CM Frazier (AE) was absent and excused. CM Santana (LOA) was on a leave of absence.

III. General Announcements

CM Bateman announced he will not be available to attend the October (on vacation) and November (schedule conflict - board meeting) Care Council meetings.

CM Malone announced that the Marin AIDS Project / M.A.P. will sponsor a movie in the Mill Valley Film Festival. "Themba – A Boy Called Hope" [www.mvff.com - - Sunday, October 17, 2010 at 7:00p.m.) The movie is the story of a young boy from South Africa with AIDS who has dreams of playing soccer.

Co-Chair Kelley reported that he attended Black Pride in Oakland, Labor Day Weekend.

CM E.J. Flores reported that she attended the 25th Anniversary of the Ryan White Act which was held on the steps of the San Francisco City Hall.

CM E.J. Flores reported that she was present at the San Francisco Allocation Summit meeting when the Marin Allocation was approved.

IV. Public Comment

Public Comment: None

V. Co-Chair Report

Co-Chair Kelley announced that the COAC will participate in the September 25, 2010, Marin City Health Fair and he will staff the booth. A quote is pending for a booth banner.

Public Comment: None

VI. Division of Public Health Report

C. Emerson recognized Jenny Stephens for her service in Council Support. J. Stephens' work and effort over the past two years was acknowledged. She has been reassigned to a position in the Department of Health - Teen Pregnancy Program. Co-Chair Kelley awarded J. Stephens a certificate of appreciation and said, "...you made life easy... thank you for all your support."

Fern Orenstein was introduced and will serve as the new Council Support Coordinator. C. Emerson stated, "... Fern is a many year member of the HIV Prevention Committee and is the Marin County - H1N1 Flu Coordinator." F. Orenstein's resume includes work in the State Office of AIDS, STD/HIV testing, HIV counseling, HIV prevention work, and the HIV partner notification program.

F. Orenstein and C. Emerson briefly described that the Council Support transition will include one-on-one contact with Council Members by phone. F. Orenstein will call Council Members to discuss, "...what is working, what's not working, strengths, weaknesses, and suggestions for changes or improvements."

C. Emerson suggested, "...in lieu of a regular Council meeting, we would have a 'retreat' or open [meeting] format."

C. Emerson 1.) Reported that she attended the San Francisco Allocation Summit meeting. The Marin County 2011-'12 Allocation was unanimously approved by the San Francisco HIV Health Services Planning Council. 2.) The Tom Steel Clinic is not currently accepting new Ryan White Clients. 3.) M.A.P. is the new Health Education and Risk Reduction Service Provider under the new Part B funding. 4.) The Minority AIDS Initiative program is conducting outreach. Six new Clients have been identified by Claudia Asprer and the outreach staff. 5.) The Department of Health will be conducting site visits of Service Providers. Site visits will include a review of the written protocol that details how a Client receives services.

Public Comment: None

VII. Discussion of Care Council Meeting Schedule –VOTE

Item Tabled. Rescheduled for October.

VIII. Nomination for Care Council Co-Chairs

CM Malone asked if there was a Co-Chair term limit. Council Support reported that Co-chairs may serve no more than three consecutive terms. It was concluded that Co-Chair W. Flores was ineligible for nomination.

Kevin Cronin was nominated by CM Bateman for Council Co-Chair. CM Marcum seconded.

Walter Kelley was nominated by CM E.J. Flores for Council Co-Chair. CM Malone seconded.

Nominations were tabled. Additional nominations will be accepted at the October meeting and the Co-Chair vote will be conducted.

Public Comment: None

IX. Community Outreach and Advocacy Committee Report

CM Malone reported that the Bi-national Health Week events are the focus of the COAC. M.A.P. and the COAC will share a booth at the events which include; September 25, 2010, "Unity in the Community" – Marin City, October 7, 2010, "Valley Health Days" – San Geronimo Valley, October 9, 2010, "Canal Health and Safety Day" – San Rafael, October 16, 2010, "Green and Healthy Novato" – Novato. M.A.P.'s focus will be rapid HIV testing.

CM Malone asked, "In terms of the [Care] Council, what's the best use of the Council?" Co-Chair Kelley replied, "Recruiting new Members". Co-Chair Kelley added that Members of BBE/Black Brothers Esteem will volunteer at the Marin City event.

5:07p.m. Dr. Witt arrives. Quorum is established.

Council Members were polled to determine which dates they were available to participate. Dawn Beggs at M.A.P. is coordinating the booth staffing schedule.

CM Malone reported that in the September 8, 2010, San Francisco Chronicle there was an article about the distribution of condoms in the San Francisco County Jails. A discussion followed about HIV prevention in jails. CM Bateman asked about the situation in the Marin County Detention Center. CM Witt suggested that the Care Council make a recommendation to the Marin Sherriff.

Public Comment: None.

X. Review and Approval of Agenda

CM E.J. Flores requested that agenda item, "IX. Care Council Meeting Schedule" be tabled so Co-Chair W. Flores could be present for the discussion. The item was moved forward to the October 13, 2010 agenda.

CM Malone made motion to approve the agenda. CM E.J. Flores seconded.

A voice **vote** was conducted. All were in Favor. None were Opposed.

The edited agenda was approved.

Public Comment: None.

XI. Review and Approval of July 14, 2010 Minutes – VOTE

The July 14, 2010 minutes were not available and the vote was tabled.

Council Support was unable to produce the minutes because of computer and software problems.

XII. Membership Committee Report – VOTE

Subsequent Term(s)

The Membership Committee made motion to recommend Roy Bateman, Wade Flores, and Jennifer Malone (individually) for a subsequent term. Each Member responded to the Membership Committee's request and completed the Subsequent Term Application - Renewal Questions.

A. Subsequent term – Roy Bateman - VOTE

CM Bateman's end of current term: September 10, 2010.

There was no discussion on the renewal.

Public Comment: None

Vote: 6 - 0 - 0 - 0

Ayes: CM Bateman, CM E.J. Flores, Co-Chair Kelley, CM Malone, CM Marcum, CM Witt.

Noes: None

Recuse: None

Abstain: None

Vote by show of hands was conducted. Roy Bateman **was approved** for a subsequent term.

B. Subsequent term – Wade Flores - VOTE

CM W. Flores' end of current term: September 10, 2010.

Co-Chair Kelley commented, "... it's a shame that he [W. Flores] can't be Co-Chair again." There was no additional discussion on the renewal.

Public Comment: None

Vote: 6 - 0 - 0 - 0

Ayes: CM Bateman, CM E.J. Flores, Co-Chair Kelley, CM Malone, CM Marcum, CM Witt.

Noes: None

Recuse: None

Abstain: None

Vote by show of hands was conducted. Wade Flores **was approved** for a subsequent term.

C. Subsequent term – Jennifer Malone - VOTE

CM Malone's end of current term: September 10, 2010.

CM E.J. Flores commented, "We admire all the work you do." There was no additional discussion on the renewal.

Public Comment: None

Vote: 5 - 0 - 1 - 0

Ayes: CM Bateman, CM E.J. Flores, Co-Chair Kelley, CM Marcum, CM Witt.

Noes: None

Recuse: None

Abstain: CM Malone

Vote by show of hands was conducted. Jennifer Malone **was approved** for a subsequent term.

A Certificate of Appreciation for the completion of a term, were given to CM Bateman and CM Malone.

D. Leave of Absence – Norge Santana

Membership Committee Co-Chair E.J. Flores reported that due to medical reasons, CM Santana started a leave of absence effective August 25, 2010.

Public Comment: None

XIII. New Business

Next Meeting: October 13, 2010 - 4:30p.m.-6:30p.m.

- Agenda Item – Co-Chair nominations and election.
- Agenda Item – Round table discussion Care Council goals.
- Agenda Item – Care Council and Committee meeting schedule.
- – Certificate of Merit. WF & WK Co-Chair term.

XIV. Meeting Adjourned at 5:32p.m.