



DEPARTMENT OF HEALTH AND HUMAN SERVICES

Larry Meredith, Ph.D., Director

DIVISION OF PUBLIC HEALTH
**COMMUNITY HEALTH &
PREVENTION SERVICES**

Marin HIV/AIDS Care Council Meeting
[Approved October 8, 2008]
September 10, 2008
4:30p.m. - 6:30p.m.
899 Northgate Drive - 4th Floor Conference Room
San Rafael, CA 94903

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Council Members Present: *Will Boemer, Kevin Cronin, Robert Ferguson, Wade Flores, James Frazier, Peter Hansen, Walter Kelley, Jennifer Malone, David Witt.*

Council Members Absent: *Roy Bateman (AE), Jeff Byers (AE), Pam Lynott (LOA), Craig Richard (AE).*

Staff Present: *Deborah Gallagher, Chris Santini, Michael Schieble, Jenny Stephens, Sparkie Spaeth.*

Public : *Jon Botson – Marin County Specialty Clinic, Linda Dobra, Marsha Grant, RN, Detention Health Services Nurse Manager, Adult & Juvenile – Dept. of Health & Human Services, Norge Santana.*

I. Call to Order

Meeting called to order at 4:30p.m. by Co-Chair Boemer.

II. Roll Call

Roll was called by Council Support. Quorum was established with 8 of 12 Members present. CM Witt arrived at 4:38p.m. increasing attendance to 9 of 12 Members present. CM Bateman (AE) was excused and on vacation. CM Byers (AE) was excused. State employees are not allowed to travel until the State budget is complete. CM Lynott (LOA) is on a leave of absence. CM Richard (AE) was absent and excused.

III. Review and Approval of Agenda – VOTE

The agenda was reviewed. CM Frazier motioned to approve the agenda as published. CM Flores seconded. A voice **vote** was conducted. All were in Favor. None were Opposed. The agenda was approved unanimously.

IV. Review and Approval of August 13, 2008 Minutes – VOTE

CM Flores made motion to approve the August 13, 2008, minutes. CM Kelley seconded.

A voice **vote** was conducted. Ayes were heard. None were Opposed. The August 13, 2008, minutes were approved unanimously.

V. General Announcements

Equality and Parity II. Co-Chair Flores announced a conference focused on “Statewide action for Transgender HIV Prevention and Care”, January 26, 2009 through January 28, 2009 in Los Angeles. www.equalityandparity.org

San Francisco Housing Co-Chair Flores distributed a flyer for housing available in San Francisco at 990 Polk Street. Studios and one bedroom apartments are available. One household member must be 55 years of age.

2009-2010 Allocation Approved. Co-Chair Flores announced that the Marin Care Council allocation was approved by the San Francisco EMA on August 22, 2008.

HPV and Anal Dysplasia. CM Malone announced that M.A.P. will present Dr. Joel Palefsky on Thursday, October 2, 2008 at 6:30p.m. Dr. Palefsky will speak on the latest findings between the human papilloma virus and anal cancer.

Free Event Tickets. CM Malone announced that M.A.P. Clients are eligible for free tickets to sporting, entertainment, and cultural events. Donated tickets become available and an e-mail announcement and phone tree is activated. Contact Andy (ext 102) at M.A.P. to register.

Public Comment: None

VI. Public Comment – None

Co-Chair Boemer welcomed members of the public present. In attendance from the public were Council Applicants and meeting Presenter(s).

VII. Co-Chair Report

Co-Chair Boemer 1.) Co-Chair Boemer addressed the transition in Council Support from C. Emerson to J. Stephens. He thanked Cicily Emerson for all her efforts and requested the issuance of a certificate of appreciation. S. Spaeth added, “Cicily is Program Manager at the Marin Health and Wellness Campus. She will be running the Connection Center Program and all the Case Manager Programs. She has already started.” 2.) Co-Chair Boemer recapped a Pubic Meeting in San Francisco. 75 to 80 people were present from all over the Bay Area. The feedback forum summarized the Mexico City Conference on AIDS, attended by over 20, 000 people from all over the world. www.AIDS2008.org. The Stop AIDS Project, Project Inform, and San Francisco General provided the Presenters for the feedback forum. Jenny Hecht of the Stop AIDS Project reported a projected increase in the HIV new infection rate. “Positive Prevention” a program formerly called “Prevention to Positives” was a focus at the conference. Co-Chair Boemer stated, “Not only are ‘Positives” responsible, but ‘Negative People’ are as well”. 3.) Co-Chair Boemer reported on medication(s) news. Ziagen has been linked to a risk of heart attacks TMC278 (NNRTI) is in the process of approval. Novir is in the process of being reformulated so it does not require refrigeration and is a “new heat tolerant formula”. 4.) Co-Chair Boemer encouraged Council Members to complete an on-line HIV Consumer Services Survey (www.caear.org). In the monthly C.A.E.A.R. Coalition monthly conference call it was reported that over 2,000 on-line surveys were completed. The C.A.E.A.R. conference call included discussion on the possible extension of the Ryan White Act, a “wish list” for the President in his 1st 100 days agenda, the development of a national AIDS strategy – which the U.S. has never had, and the re-establishment of the Federal AIDS Czar.

Co-Chair Flores 1.) Co-Chair Flores announced that the Marin Care Council allocation was approved by the San Francisco EMA on August 22, 2008. He congratulated the Council. Co-Chair Boemer attended the meeting to answer questions. Co-Chair Boemer reported that San Francisco was impressed with the work coming out of Marin and added, “Good job everybody!” 2.) Co-Chair Flores reported that the San Francisco Council was looking at the work done by Marin on the Exit Interview Questionnaire for possible use by their Council. 3.) Co-Chair Flores reported that the San Francisco EMA developed a new demographic report. San Francisco was pleased with the output from Marin included in the report. 4.) Co-Chair Flores announced that San Francisco offers a “Link Program”. The program is training on the prioritization and allocation budget process. 5.) Co-Chair Flores announced that San Francisco has rescheduled the Cultural Humility Series. The dates are; October 16, 23, and 30, 2008, from 4:00p.m. to 6:00p.m. Marin Care Council Members were encouraged to attend.

Public Comment: None

VIII. Marsha Grant - Marin County Jail Presentation.

Co-Chair Boemer introduced Marsha Grant, RN, the Marin County Department of Health & Human Services, Detention Health Services Nurse Manager - Adult & Juvenile Detention.

Nurse Grant started her presentation stating, “So I’m the Nurse Manager for Health Services at Marin County Jail”. “It is a 376 bed facility”. “...I’m trying to recall on an annual basis how many people we treat for HIV through the ADAP program and it’s pretty small actually.” “I would say it’s 6-12 people a year.” “Compared to other counties, I think that it is a pretty small number of people.”

Nurse Grant distributed copies of an article.....”Rapid HIV Testing in a “Rapid” Environment – Jails” from the March / April 2008 issue of the Correction Health Care Report.

"I brought an article, it addressed rapid HIV tests Marin Specialty Clinic and Linda Dobra are doing the testing. "Prior we had a jail nurse that was assigned to do it." [It is an] "On demand program people request." "We do not routinely test every inmate that comes into jail. It would be time intensive". Nurse Grant estimated daily bookings to average, "good day, 10 people ...bad day 25". Nurse Grant referenced a budget cut of \$600K, revisions to T.B. testing and stated, "...[the] Booking Nurse has taken on additional duties. HIV counseling is involved, it's time intensive. Women are given pregnancy tests." "This [HIV testing] is something that would kind of hold up the whole works in Booking. They are always on us to push people through and get people into housing as quickly as possible, so we do it [HIV testing] on demand."

Nurse Grant gave an overview of on demand HIV screening. The services offered include, rapid testing by request and educational counseling. "We have an Inmate request slip and sick call slip. The back of the slip is being revised to include health education in jail, 'How to Stay Healthy in Jail' and HIV testing will be added. When M.A.P. comes in and does educational programs with inmates, we will see an increase in requests." "There was a delay...we try to get to people as soon as possible".

CM Kelley asked, "Do they pass out condoms [in jail]?"

Nurse Grant responded, "What a great question. No! It's so sad. There is no sex in jails, so I'm told." "In fact, I recently brought it up and was shut down". "I won't speak for the Sheriffs Department, but unfortunately my understanding is that making condoms available is like giving permission. I still bring it up regularly."

Public #1. interrupts (not on sign-in sheet). "Can I make a comment on that...In the San Francisco Jail, in the gymnasium there is a condom machine in there...and so people go in there and get hopefully one condom at a time...ah... you can have a condom, but you cannot be caught having sex. You know it's like taking care of business, more or less."

Nurse Grant replies to Public #1; "...or making pruno (*tape unclear- multiple people talking*) [Pruno-Homemade prison alcohol. A once popular ingredient was prunes, but the name now applies to any fruit-based homebrew].

Public #1 replies; "...or smuggling drugs."

Point of Order: *Council Support requests that Co-Chair Boemer call the meeting to order.*

Nurse Grant, "Oh, were not in order?" Co-Chair Boemer, "We are having a presentation".

Council Support is recognized, "If you want to make [Public] comments, please be recognized by the Chair so we can get all your comments in the notes [minutes]. Meeting continues.

CM Witt asked about HIV medications at intake.

Nurse Grant gave an overview of the prescription supplier., which is based on the East Coast and has a turn around time of 24 hours and a two day delay if there is a Holiday.

CM Witt asked about Fuzeon and iv [intravenous] requirements.

Nurse Grant replied, "[we]... can do iv treatments.

CM Cronin asked if Inmates can request labs for [to monitor] HIV?

Nurse Grant responded, "We don't have a protocol for doing labs. We defer to an outside Agency like the Specialty Clinic".

CM Cronin asked if they [an Inmate] is out-of-care or gets HIV in jail, how do they request care?

Nurse Grant answered, "...they [the Inmate] would be referred out to the Specialty Clinic."

CM Cronin asked if there is money to pay for labs and treatment monitoring programs?

Nurse Grant ... (refer to audio tape)

Co-Chair Boemer Follow up on condom question... (refer to audio tape)

Nurse Grant. Prisoner service issue....are used to make... (refer to audio tape)

Time: 5:12p.m.

CM Malone asked if the Council can support the condom question.

Nurse Grant... (refer to audio tape)

CM Malone asked about the capacity for weekly testing?

Nurse Grant estimated 3 to 5 each week.

Linda Dobrah added, "Right now we are caught up."

Nurse Grant gave an overview of the logistics and delays involved in having an Inmate moved for a medical appointment, stating "...Medical waits if the Sheriff deems necessary."

Nurse Grant concluded her presentation by stating that she was available to look into grievances and distributed her business cards. She referenced a free HIV educational DVD by Magic Johnson, titled, "Educate Yourself – Protect Yourself". The DVD is available from www.kaletra.com.

Public Comment:

S.Spaeth commented 1.)that it's important to co-ordinate the education from M.A.P. with rapid testing. 2.) "It's the role of this Council to advocate". She suggested that the Care Council can approach the County Board of Supervisors, Grand Jury, and Sheriff. Any recommendation needs to be accompanied with data.

L. Dobra asked, "What the usual length of stay [in jail]?"

M. grant replied that the average length of stay was fifteen months. Adding, unless there is a health care crisis, health care does not usually start until the tenth day [in jail].

Public #1. M.A.P. brings in six meetings a month and 25% want tests... "I encourage the guys to be patient." "LA County jail has a 'condom exchange'. There are different steps to get condoms in to jails"refer to audio tape

IX. Council Co-Chair Nominations

Wade Flores was nominated for Care Council Co-Chair by CM Kelley. Seconded by CM Witt.

Will Boemer was nominated for Care Council Co-Chair by CM Frazier. Co-Chair Boemer declined the nomination.

Kevin Cronin was nominated for Care Council Co-Chair by Co-Chair Boemer. Seconded by CM Frazier.

Dr. David Witt was nominated for Care Council Co-Chair by Co-Chair Flores. Seconded by CM Malone.

Walter Kelley was nominated for Care Council Co-Chair by CM Hansen. Seconded by CM Flores.

Nominations were tabled. Additional nominations will be accepted at the October meeting and the Co-Chair(s) vote will be conducted.

Public comment: N. Santana asked, "What was the agenda item?" Co-Chair Boemer clarified that the agenda item was, IX. Council Co-Chair Nominations.

X. Quarterly Review of the 2008-'09 Budget – VOTE

C. Santini distributed a spreadsheet handout of 2008-'09 spending by service category.

An overview of the data was presented. Most year-to-date spending was a total of invoices through July 2008, unless noted.

Point of Order:

5:33p.m. Council Support requests recess – audio tape.

5:44p.m. Meeting resumes – audio working.

C. Santini commented that some categories had State funding applied first and Ryan White Funding was now being used. A range of year-to-date spending would vary from 42% to 50%.

A question and answer session followed. The service categories of food, transportation, non-medical case management, and direct emergency financial assistance – pharmaceuticals were reviewed in detail. Suggestions were made about areas that funds could be redirected.

The item was tabled. The consensus was that additional invoicing data was needed for a full six month year-to-date review. Also, Service Providers were to be contacted to provide projections on the use of their award through the balance of the fiscal year. Council Support will review the minutes from the 2008-'09 Allocation meeting and report if the Allocation Vote included specific service categories to be funded in the event of money becoming available.

Public comment: None

XI. Exit Interview – VOTE

Co-Chair Boemer introduced the Marin Care Council Exit Interview Questionnaire from the Membership Committee. M. Schieble of Council Support was thanked for “driving the process”, the research involved, and the edits over a four month period.

Co-Chair Boemer opened the discussion to questions.

S. Spaeth asked how the exit interview would be conducted. M. Schieble responded that the questionnaire would be used as a “self interview”. If a Council Member was at the end of their term and not “re-upping” [serving an additional term], the questionnaire would be scheduled prior to the Council Member’s last meeting. If a Council Member left the Care Council without notice, the Exit Interview and a return postage paid envelope would be mailed. After a week, a phone call from Council Support would be initiated with a request to complete and return the questionnaire. Based on the conversation, Council Support may elect to conduct the Exit Interview by phone to recover any available feedback.

CM Witt commented that the Exit Interview should include a question about retention, “asking if there was anything that would cause the Council Member to change their mind.” M. Schieble reported that at the June 2008 meeting, the Membership Committee considered the question(s), “Did anything trigger your decision to leave?” and “Is there anything we can do to encourage you to stay?” M Schieble added, “If those points are important, Council Members can vote against the Motion and send the item back down to Committee”.

Co-Chair Boemer called the question.

The Membership Committee submitted the motion to approve the “Marin Care Council Exit Interview Questionnaire”. No second required.

Public comment: None

A voice **vote** was conducted. All were in Favor. None were Opposed. The “Marin Care Council Interview Questionnaire” was approved unanimously.

XII. Membership Committee Report –Bylaw VOTE

1.) Meeting Attendance Bylaw Change – Bylaw VOTE

Committee Co-Chair Frazier introduced the bylaw change by reading the following handout:

Marin HIV/AIDS Care Council New Member Orientation Handbook / Resource Guide page 65, Appendix G – Marin HIV/AIDS Care Council Bylaws, Article V – Meeting Attendance / Termination, Section 1.

Currently the bylaw reads:

“Members of the Council will be required to attend a Council Orientation, as well as attend Council meetings and Committee meetings as required. In addition, Council members are expected to attend at least one meeting **per year** of the HIV Health Services Council for the San Francisco EMA. Members may be terminated from the Council if they do not meet the minimum attendance.”

Proposed bylaw change:

“Members of the Council will be required to attend a Council Orientation, as well as attend Council meetings and Committee meetings as required. In addition, Council members are expected to attend at least one meeting **in the first year of their term** of the HIV Health Services Council for the San

Francisco EMA. Members may be terminated from the Council if they do not meet the minimum attendance.”

The by law change was discussed. CM Malone asked, “So if somebody is being elected to re-appointment [additional term], they would still then be subject to that rule in their second or third round or whatever of Membership? Co-Chair Boemer responded, “In the first year of a two year term”. Co-Chair Flores outlined the benefits of attending the San Francisco meetings. He referenced three key San Francisco meetings each year, the most important meeting, “...discussing and voting on our [Marin] allocation. Co-Chair Boemer added that it was “...a good education” to see the larger Council and how their meetings are conducted.

Public comment: None

A roll call voted was conducted and the bylaw change of “in the first year of their term” was unanimously approved.

VOTE:

AYES: CM Boemer, CM Cronin, CM Ferguson, CM Flores, CM Frazier, CM Hansen, CM Kelley, CM Malone, CM Witt.

Noes: None

Abstain: None

Recuse: None

2.) **Council Membership Renewals – VOTE**

Three Council Members were presented by the Membership Committee for membership renewal for an additional two year term.

Note: Meeting time – 6:08p.m.

Roy Bateman

Co-Chair Frazier motioned that **Roy Bateman** be approved as for membership to the Care Council.

Public Comment: None

A voice **vote** was conducted. Ayes were heard. None were Opposed. The Roy Bateman was approved for an additional two year term.

Wade Flores

Co-Chair Frazier motioned that **Wade Flore** be approved as for membership to the Care Council.

Public Comment: None

A voice **vote** was conducted. Ayes were heard. None were Opposed. The Wade Flore was approved for an additional two year term.

Jennifer Malone

Co-Chair Frazier motioned that **Jennifer Malone** be approved as for membership to the Care Council.

Public Comment: None

A voice **vote** was conducted. Ayes were heard. None were Opposed. The Jennifer Malone was approved for an additional two year term.

Public comment: None

XIII. Joint Prevention Meeting

Co-Chair Boemer started the discussion by referencing the extensive presentation that the LIG [Marin County HIV Prevention Local Implementation Group – September 12, 2007] made to the Care Council last year. He suggested that in a joint meeting the discussion could focus on areas the two groups overlap, stating, “...the point is, where are we commingled”.

C. Santani introduced the concept of a Points of Integration Committee, an idea from San Francisco Council. Issues like; condoms in the jail, partner notification, and Ryan White Care related services that include prevention are areas of overlap.

S. Spaeth suggested that the Care Council invite Randy Allgaier to describe what San Francisco does.

Co-Chair Boemer asked that the agenda be tabled and be considered in the future.

Public comment: None

XIV. Community Outreach and Advocacy Report

Committee Co-Chair Witt reported that the Committee had met in August and started planning for the Fall Forum. The Forum would be in November and would be a lunch time meeting.

Public Comment: None

XV. Division of Public Health Report

C. Santini reported that the Staff from the San Francisco EMA was doing site visits. This week they visited Hospice by the Bay and the Specialty Clinic. Next week they were scheduled to visit M.A.P.

S. Spaeth 1.) S. Spaeth reported that the Health and Wellness Campus will be forming a Community Advisory Committee. The group will have fifteen members and meet quarterly. Applications are available and she encouraged PLWHA to apply. "We are looking for People that represent Special Communities and People Living with HIV are on of them [Communities]." 2.) There will be a ribbon cutting ceremony on Sunday, November 16, 2008 from 1:00p.m. to 5:00p.m. at the new Health and Wellness Center. The afternoon event will include speeches from dignitaries and a celebration. Co-Chair Boemer added that he had visited the new campus and the "...Connection Center is a knock out!"

Public Comment: None

XVI. Next Step – New Business

- Council Co-Chair nominations and VOTE.
- JS – Certificate of Appreciation for C. Emerson.
- Report of year-to-date spending by category and Contractor projections for balance of fiscal year 2008-'09.
- Report on minutes from 2008-'09 allocation meeting regarding unspent funds.
- Quarterly review of unspent funds by category budget 2008-'09. VOTE
- Care Council self evaluation. Compare to mission statement.
- Advocacy strategy for HIV/AIDS prevention in Marin County Detention Facilities.
- CM Witt to provide data on jail and prisons from National Council on Crime and Delinquency.
- CM Cronin to present access to care issues.
- Alternate locations for Care Council Meetings to increase participation from the public.
- Tour of the Marin Health and Wellness Center.
- Develop messaging for Health and Wellness Center.
- Infrastructure Work Group progress review and action plan meeting -Oct. 2009.
- Hosting the San Francisco EMA monthly meeting in 2009.
- Next Meeting October 8, 2008, 4:30p.m.-6:30p.m.

XVII. Meeting Adjourned at 6:27p.m.