



DEPARTMENT OF HEALTH AND HUMAN SERVICES  
**DIVISION OF PUBLIC HEALTH SERVICES**

Promoting and protecting health, well-being, self-sufficiency, and safety of all in Marin County.



**Marin HIV/AIDS Care Council Meeting  
MINUTES**

**Wednesday, September 12, 2012**

**4:30p.m. - 6:30p.m.**

**3240 Kerner Blvd.**

**San Rafael, CA 94901**

**Connection Center – Room 110**

**[ Approved October 10, 2012 ]**

Larry Meredith, Ph.D.  
DIRECTOR

Margaret Kisliuk  
DIVISION DIRECTOR

HIV/AIDS Services

Community Health &  
Prevention Services  
899 Northgate Drive  
Suite 415  
San Rafael, CA 94903  
415 473 7590 T  
415 473 6266 F  
475 473 3232 TTY  
[www.marincounty.org/hs](http://www.marincounty.org/hs)

**Council Members Present:** Roy Bateman, Kevin Cronin, Trinity Dushon, Elaine J. Flores, Walter Kelley, Jennifer Malone, Scott Marcum.

**Council Members Absent:** Wade Flores(AE), James Frazier(AE).

**Staff Present:** Cicly Emerson, Chris Santini, Michael Schieble.

**Public:** Deborah Kasel, Maria Reed.

**I. Call to Order.**

The meeting was called to order at 4:45p.m. by Co-Chair Marcum.

**II. Roll Call.**

Roll was called at 4:45p.m. and quorum was established with 7 of 9 Members present.

CM W. Flores (AE) was absent and excused. CM Frazier (AE) was absent and excused due to illness.

**III. Review and Approval of Agenda - VOTE**

CM Kelley motioned to approve the agenda. CM Malone seconded.

A voice **vote** was conducted. All were in favor. No objections were heard.

The agenda was approved.

**IV. Review and Approval of July 11, 2012 Minutes – VOTE**

The minutes were reviewed and CM Bateman requested one correction.

CM Kelley made motion to approve the July 11, 2012 minutes. CM Bateman seconded.

Co-Chair Cronin asked for objections. No objections were heard.

The minutes from the July 11, 2012 Marin Care Council meeting were approved with one correction.

**V. General Announcements**

Co-Chair Marcum announced that he was not available to attend the October Care Council meeting.

CM Bateman announced that he would not be available to attend the October Care Council meeting.

CM Kelley reported: 1.) Black Brothers Esteem /BBE presented information on Veteran outreach. Services for Veterans including; returning to work, integration back to society, and housing was made available. The contact information for Randall Flag was distributed. 2.) BBE hosted a presentation for Seniors. Information on available Senior Housing in San Francisco and medical care, including a list of independent physicians, was presented. 3.) Oakland's Gay pride was Sunday, September 2, 2012 and CM Kelley reported that he attended the event. 4.) Black Treatment Advocates Network / BTAN presented information on HIV outreach and HIV testing focused on the African American Community. CM Kelley and CM Frazier attended an outreach training session as part of BTAN's increased efforts in San Francisco and Oakland.

**VI. Co-Chair Report**

Co-Chair Cronin thanked and congratulated CM Bateman, CM W. Flores, and CM Malone for their service to

the Care Council. Certificates of Appreciation, for the completion of a two year term were presented.

A Certificate of Appreciation was presented to Co-Chair Marcum for his service as Council Co-Chair from October 2011 to September 2012.

Co-Chair Marcum thanked and presented Co-Chair Cronin with a Certificate of Appreciation for his service as Council Co-Chair from October 2011 to September 2012.

**VII. Public Comment**

C. Emerson announced, "It Happens – A Celebration of Sobriety – 2<sup>nd</sup> Annual". On Saturday, September 22, 2012, from 11:00a.m. to 4:00p.m., the Marin Recovery Project will sponsor a celebration of sobriety at the Marin County Fairgrounds. The event will include; live music, food, raffle, silent auction, art, information booths, kids' activities, and AA / NA meetings. [www.marinrecoveryproject.org](http://www.marinrecoveryproject.org)

**VIII. Membership**

Attendance Report

The 2012 / 1<sup>st</sup> Half Year attendance report was reviewed. Council Support reported that no action was required base on the attendance.

Meeting Attendance Report 2012

	<b>First Half Year 01/01/2012 thru 06/30/2012</b>						
	01/11/2012	02/08/2012	03/14/2012	04/11/2012	05/09/2012	06/13/2012	Total Number of Absences
Bateman, Roy	P	P	P	P	P	P	0
Cronin, Kevin	P	P	P	AE	P	P	1
Dushon, Trinity	P	P	P	AE	LOA	LOA	1
Flores, <b>Elaine J.</b>	P	AU	P	P	P	AE	2
Flores, <b>Wade</b>	P	P	P	P	P	AE	1
Frazier, James	AE	P	P	P	AE	P	2
Kelley, Walter	P	P	P	P	P	P	0
Malone, Jennifer	AE	P	P	P	P	P	1
Marcum, Scott	P	P	P	P	P	AE	1

Co-Chair asked for an approval **vote**. No objections were heard.  
The 2012 / 1<sup>st</sup> Half Year attendance report was approved as accurate.

Roy Bateman Subsequent Term Renewal - VOTE

CM Kelley made motion to approve Roy Bateman for a subsequent term. CM Dushon seconded.

CM Bateman's responses to the Subsequent Term Application Renewal Questions were reviewed.

Public Comment: C. Emerson thanked CM Bateman for his commitment and long standing service.

A randomized roll call **vote** was conducted.

**AYES:** CM Bateman, CM Cronin, CM Dushon, CM E.J. Flores, CM Kelley, CM Malone, CM Marcum.

**Noes:** None

**Abstain:** None

**Recuse:** None

CM Roy Bateman was approved for a subsequent term. **7-0-0-0**

Jennifer Malone Subsequent Term Renewal - VOTE

CM Kelley made motion to approve Jennifer Malone for a subsequent term. CM Bateman seconded.

CM Malone's responses to the Subsequent Term Application Renewal Questions were reviewed. CM Kelley thanked CM Malone for all her hard work.

Public Comment: C. Emerson thanked CM Malone for her long standing commitment and service to the Community and Care Council.

A randomized roll call **vote** was conducted.

**AYES:** CM Bateman, CM Cronin, CM Dushon, CM E.J. Flores, CM Kelley, CM Malone, CM Marcum.

**Noes:** None

**Abstain:** None

**Recuse:** None

CM Jennifer Malone was approved for a subsequent term. **7-0-0-0**

Trinity Dushon was present and reported that he had completed his work related leave of absence. Council Support stated for the record, in an email dated September 5, 2012, CM Dushon wrote, "... yes, I'm still working for Marin". The e-mail was forward to the Care Council Co-Chairs to confirm that CM Dushon met the Care Council eligibility requirement.

Membership Applications Received

Council Support announced that two Membership applications had been received. The applications were received after the draft agenda had been publicly posted, which is why a vote to accept the application(s) had not been included on the draft agenda.

Currently, three Membership applications are pending: Saulo Bonagrazia (January 11, 2012 Application accepted by Care Council), Deborah Kasel (Application acceptance *vote pending* - October 2012), and Maria Reed (Application acceptance *vote pending* - October 2012).

Co-Chair Cronin asked for Council Members to volunteer to form a Work Group to interview the Applicants and report to the full Council. CM E.J. Flores and CM Kelley volunteered. The Work Group interviews were tentatively scheduled for September 25, 2012. M. Schieble will provide Council Support and coordinate the Work Group.

At the October 2012 Care Council meeting, the Council will vote to accept Deborah Kasel and Maria Reed's application. The Work Group will report on the interviews and may make motion(s) for Membership approval of the Applicants.

Public Comment: None

**IX. Community Outreach and Advocacy**

BiNational Health Week

C. Emerson announced the following dates and locations of the 12<sup>th</sup> Annual BiNational Health Week:

October 4, 2012 – San Geronimo Valley Health Day

October 6, 2012 – Canal Health & Safety Day

November 1, 2012 West Marin Wellness Day

November 8, 2012 – Tomales Health Day

November 15, 2012 – Bolinas Health Fair

C. Emerson commented that Marin City was not included in the BiNational event schedule. Outreach at "family based" Marin City community events was planned instead. CM Malone announced that the Marin AIDS Project/ M.A.P. anticipates participating in the Canal event. C. Emerson added, that the October 6, 2012 Canal event would include the County HIV Prevention program partnered with M.A.P. A shared table, with HIV rapid testing, staffed by Linda Dobra and Andy Fyne was planned. Council Members were asked to volunteer to staff the table at the Canal event. Co-Chair Marcum commented that he participated last year, but was not available this year. It was noted that Council Support would need to locate the Care Council banner and prepare copies of Council brochures in preparation for the event. C. Emerson concluded saying, "It's a good opportunity for outreach".

### World AIDS Day – December 1, 2012

CM Malone reported that M.A.P. is planning an event for World AIDS Day. CM Bateman commented that in past years, the Marin Independent Journal typically runs a “picture and story” for World AIDS Day. CM Malone added, “.the I.J. is focused on a real person” and “.the I.J. is interested and is a great opportunity to focus the Communities’ attention”. Co-Chair Cronin added that a reporter from the I.J. usually contacts M.A.P.

CM E.J. Flores encouraged the Care Council to do something separate from M.A.P. to promote the role and identity of the Council in the community. Suggestions included; profiling a person who recently tested positive and was newly receiving services, “years later” a follow-up story of a person that had been previously profiled and was a long term survivor, three people- a HIV+ Women, African American, and Latino and the unique challenges they face, and the challenges the Care Council faces with decreased funding.

C. Emerson reminded Council Members to review the “Public Information and Media Policy” found in the handbook [page 40] and that the Council Co-Chairs are the official spokesperson of the Council. Continued discussion of planning and outreach strategies for World AIDS Day will be on the October Care Council meeting agenda.

Public Comment: D. Kasel suggested a newspaper article on the challenges HIV+ people face living on an income of less than \$1,000 per month.

### **X. Presentation – Marin County Mental Health Adult Services**

Rene Mendez-Penate from Marin County - Community Mental Health gave an overview of the available adult services.

Psychiatric emergencies (voluntary and involuntary), medication clinics, case management, and specialized case management services were detailed. Specialized case management teams include; the STAR program, which overlaps with the criminal justice system, Odyssey program, which supports homeless individuals with mental health issues, Hope program, which supports individuals over 62 years of age, Transitional Age Youth, which supports “young folks” age 17 to 25 years old, and General Case Management, which helps any adult that needs support and services. Case management services often include referrals and assistance with housing.

In addition to County services, Service Providers (contractors) are part of the Marin system of care. Some of the points of entry into the system are Ritter House, Marin Community Clinic, and Marin Coastal Health Alliance. Individuals who are eligible for services are generally Medi-Cal Clients, low income, or people with a “functional impairment”. Anyone can utilize psychiatric emergency services if “they need to see someone right away”. Case management Teams work with individuals who are “chronically and seriously mentally ill” or have “serious psychiatric ongoing symptoms”.

R. Mendez-Penate announced the recent integration of two County Divisions, Community Mental Health and Substance Use Services/MHSUS. A new Director will be hired for the new Division. The model of care was developed because individuals often have both issues. R. Mendez-Penate stated, “.60% to 70% of mental health Clients have or have had a substance use issue”. “We know a lot of people are struggling with both things at the same time”. Co-Chair Cronin asked, “On substance abuse, how do we access services?”

R. Mendez-Penate responded, “I don’t know, the integration is happening as we speak”. A goal of the Division’s integrated service is a central point of entry or central intake team/ RCC. Currently, Clients can contact B.A.C.R. / Bay Area Community Resources or Center Point. Council Members asked detailed follow-up questions about integrated services.

A future MHSUS presentation to the Care Council will be needed, after the new Division is fully integrated and functioning. As the MHSUS system of care develops, the Care Council will be better able to decide on the best use of Ryan White funds.

Public Comment: None

### **XI. Council Co-Chair Nomination and Vote - VOTE**

#### Nominations

**Walter Kelley** was nominated by CM EJ Flores.

CM Malone seconded.

**Wade Flores** was nominated by CM EJ Flores.

CM Kelley seconded.

**Scott Marcum** was nominated by CM Malone.  
**Kevin Cronin** was nominated by CM Kelley.

CM Bateman seconded.  
 CM Bateman seconded.

C. Emerson asked if additional nominations would be accepted at the October 2012 meeting? M. Schieble reported that the “Co-Chair terms begin on October 1 and end on September 30”. [Marin HIV/AIDS Care Council Member Handbook – Election of Council Co-Chair Policy – page 21] Since the Care Council did not meet in August 2012, nominations would be limited to September and the vote was noticed on the September agenda.

CM EJ Flores asked about the number of terms. Council Support reported that Co-Chair Cronin is finishing two consecutive terms and Co-Chair Marcum is finishing his first term. Co-Chairs may serve no more than three consecutive terms.

There was no additional discussion. Council Support distributed the ballots and instructed Council Members to: 1.) Write their names on their ballots. The meeting minutes would recap the votes and the voting was not a secret ballot. 2.) Vote for two nominees by writing each name on the ballot. 3.) Consider before voting, that one of the Co-Chairs is to be HIV+. 4.) A super majority (66% or greater) is needed to be elected Co-Chair. Additional balloting may be needed.

Public Comment: None.

**Vote:** The vote was conducted by written ballot. The ballots were retained for the public record.

	R. Batman	K. Cronin	T. Dushon	E.J. Flores	W. Flores	J. Frazier	W. Kelley	J. Malone	S. Marcum	total votes		
KC	KC	KC	KC	KC	Absent	Absent	KC		KC	6	85.7%	
WF			WF								1	14.3%
WK			WK						WK		2	28.6%
SM	SM	SM						SM	SM	SM	5	71.4%

**Kevin Cronin** and **Scott Marcum** were approved as the Marin HIV/AIDS Care Council Co-Chairs for the term October 2012 to September 2013.

**XII. Division of Public Health Report**

6:26p.m. Co-Chair Marcum announced the meeting time.

C. Emerson reported: 1.) The County prepared to have a discussion about the Food program, however due to meeting time the topic would be carried over to the next meeting. Research had been done about the Food program benefit levels, numbers, and possible redistribution. 2.) The Marin Care Council 2013-'14 Allocation is scheduled for approval by the San Francisco Health Services Planning Council at the September 24, 2012 meeting. The monthly meeting is scheduled to start at 4:30p.m. The Co-Chairs were requested to attend and Care Council Members were encouraged to attend. 3.) The Prevention Program has completed the first six months of the grant. San Francisco is in the process of developing a Comprehensive Jurisdictional Prevention Plan required by the CDC. C. Santini is representing Marin, participating in the development of the prevention plan, and has a non-voting seat on the San Francisco HIV Prevention Planning Council. Once the Jurisdictional Prevention Plan is finalized, Marin County will host a community meeting to review the funded interventions, solicit input, identify existing community resources, and identify any gaps in the plan. 4.) County Staff and Program Managers have met to trouble shoot eligibility gaps for individuals transitioning from ADAP to LIHP. The next meeting of the task force is October 11, 2012. Ryan White services and eligibility will be presented.

C. Santini distributed: 1.) “An Analysis of San Francisco Eligible Metropolitan Area Ryan White Part A & B For the 2011-2012 Contract Period”. The ARIES database was used to provide information about the following: Q#1. What are the basic demographics of the EMA clients? Q#2. How are the differences according to gender reflected within the EMA? Q#3. How are some of the factors affecting health disparities reflected within the

EMA? Care Council Members were encouraged to review the report and compare the Marin County demographics to EMA demographics. 2.) “Concepts and Approaches – Ryan White Care Act and the Affordable Care Act”. The presentation detailed the similarities and differences between the RWP Care Act and Affordable Care Act, key concepts in ACA, and how RPC could wrap around the ACA services. 3.) A Quality Management task force continues to meet to review the quality indicator for Primary Care. ARIES data is used to evaluate and measure quality management indicators. Marin County compliance and quality measures continue to be “the best” in the EMA. Case management indicators are being developed and will be added to the quality management review.

Public Comment: None

**XIII. 2012 Meeting Calendar**

*Tabled due to meeting time.*

**XIV. Next Steps - New Business**

CM Malone announced that in January 2013, a Latino focus group will be conducted for MSM [men who have sex with men] in Marin to learn about needs. The community outreach effort, by the San Francisco HIV Health Services Planning Council will be facilitated by Enrique Asis and the focus group will be conducted in Spanish. CM EJ Flores added that Wade Flores and she, “...sit on that Committee”.

CM Dushon asked about other minority outreach efforts. C. Emerson commented that the MSM Latino focus group was part of an ongoing outreach effort to subgroups and priority populations.

Next Meeting: October 10, 2012 – 899 Northgate 4<sup>th</sup> Floor Conference Room, 4:30p.m. – 6:30p.m.

**Next Step / To Do's**

- Agenda Item – Review and discuss Food Card income eligibility levels.
- Agenda Item – Presentation Marin County Substance Abuse programs and services.
- CE – Report on client eligibility recertification mandate (ADAP) and compliance monitoring.
- WF – Develop Membership Recruitment poster.
- MJS – Call Saulo Bonagrazia, schedule Membership interview.
- MJS – Coordinate Membership interview(s) / 3 Applicants.

**XV. Meeting Adjourned at 6:40 p.m.**