



# DEPARTMENT OF HEALTH AND HUMAN SERVICES

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## **Marin HIV/AIDS Care Council Meeting MINUTES**

**Wednesday, September 14, 2011**

**5:00p.m. - 7:00p.m.**

**3420 Kerner Blvd.**

**San Rafael, CA 94903**

**Connection Center – Room 109**

**[ Approved October 12, 2011 ]**

**Council Members Present:** Roy Bateman, Kevin Cronin, Trinity Dushon, Elaine J. Flores, Wade Flores, James Frazier, Walter Kelley, Scott Marcum.

**Council Members Absent:** Jennifer Malone(AE), David Witt(AU).

**Staff Present:** Cicily Emerson, Chris Santini, Michael Schieble.

**Public:** None.

**I. Call to Order.**

The meeting was called to Order at 5:10p.m. by Co-Chair Kelley.

**II. Roll Call.**

Roll was called and quorum was established with 7 of 9 Members present.

CM Malone(AE) was absent and excused. CM Witt(AU) was absent and unexcused.

**III. Review and Approval of Agenda – VOTE**

The agenda was reviewed. CM Frazier motioned to approve the agenda. CM Bateman seconded.

A voice **vote** was conducted. Co-Chair Cronin asked for objections. No objections were heard.

The agenda was approved.

**IV. Review and Approval of July 20, 2011 and August 10, 2011 Minutes – VOTE**

July 20, 2011 Minutes

CM Marcum made a motion to approve the July 20, 2011 minutes. CM Frazier seconded.

A voice **vote** was conducted. Co-Chair Cronin asked for objections. No objections were heard.

The July 20, 2011 Marin Care Council minutes were approved.

August 10, 2011 Minutes

CM W. Flores made a motion to approve the August 10, 2011 minutes. CM Marcum seconded.

A voice **vote** was conducted. Co-Chair Cronin asked for objections. No objections were heard.

The August 10, 2011 Marin Care Council minutes were approved.

**V. General Announcements**

CM W. Flores announced that he would not be available to attend the October 12, 2011 Care Council meeting.

CM Marcum announced that the monthly clean-up at the AIDS Memorial Grove is September 17, 2011, from 9:00a.m. to 12:00p.m. Volunteers are needed the 3<sup>rd</sup> Saturday of the month.

CM Frazier announced that the San Francisco AIDS Foundation will host 3MV / "Many Men, Many Voices", September 16, 17, & 18, 2011. The three day event is focused on African American men loving men.

**Public Comment**

Public Comment: None

## VI. Co-Chair Report

Co-Chair Kelley reported: 1.) On August 21, 2011, The Richmond / Ermet AIDS Foundation [www.reaf.org] presented "Help Is On the Way". REAF's summer gala at the Herbst Theater is the Bay Area's largest annual AIDS benefit concert. 2.) Black Brothers Esteem/ BBE attended the Jazz and Blues Festival and participated with MAP/Marin AIDS Project at a community outreach table. 3.) Co-Chair Kelley attended the Berkeley High School 36 year reunion.

Public Comment: None

## VII. Membership

### 2<sup>nd</sup> Quarter Meeting Attendance Report - VOTE

Council support provided the Co-Chairs with the 2011-April, May, and June meeting attendance sign-in sheets. It was noted that CM Frazier was present and signed the attendance sheets.

CM Frazier made a motion to approve the 2<sup>nd</sup> Quarter Attendance Report as submitted.

CM Marcum seconded.

A voice **vote** was conducted. All were in favor and no objections were heard.

The 2<sup>nd</sup> Quarter Attendance Report was approved.

### Workgroup Report – Trinity Dushon Interview

**Council Members Present:** Wade Flores and James Frazier.

**Staff Present:** Michael Schieble.

**Interviewee:** Trinity Dushon.

CM W. Flores and CM Frazier met at 4:38p.m. as an ad hoc group for the purpose of conducting the Care Council Membership interview of Trinity Dushon. The standard interview questions were used. There was a brief discussion about which Council Member would ask each question. The interview questions were assigned. The interview started at 4:40p.m. and ended at 4:48p.m. Although the interview was "closed" to the public, the session was recorded.

Following the interview, CM W. Flores and CM Frazier agreed to make individual reports about the interview to the full Council.

### Trinity Dushon Membership – VOTE

CM Frazier made a motion to approve Trinity Dushon for Care Council Membership. CM Marcum seconded.

Council Support submitted an addendum to the Membership Application Form with Trinity Dushon's home address and employer's address. T. Dushon lives in San Francisco and works in San Rafael. The Applicant is eligible for Council membership since he works in Marin County.

*Closed Session. Audio recording available to the Public for review.*

CM W. Flores and CM Frazier made individual reports about the membership interview.

A *closed* discussion followed

A randomized roll call **vote** was conducted.

**AYES:** CM Bateman, CM Cronin, CM Frazier, CM Kelley, CM Marcum

**Noes:** CM E.J. Flores, CM W. Flores

**Abstain:** None

**Recuse:** None

**5-2-0-0**

Trinity Dushon was approved for Council Membership with a 71.4% majority.

*6:00p.m. – 6:05p.m. Break.*

Following the break, CM Dushon joined the meeting. Quorum was reset with 8 of 10 Members present.

### Membership Recruitment Flyer Review

CS Santini presented the revised Recruitment Flyer. It was reported that the flyer was edited by CM Malone and the information is "more readable". Co-Chair Kelley requested that the background be revised to the red AIDS ribbon. Once approved, the distribution and posting locations will be discussed.

Public Comment: None

## VIII. **Community Outreach and Advocacy**

### BiNational Health Week

C. Santini reported the biNational Health Week dates:

October 5, 2011	Tomales
October 6, 2011	San Geronimo
October 8, 2011	Canal / Bahia Vista School
October 12, 2011	West Marin

CM Marcum and CM E.J. Flores volunteered to staff the October 8, 2011 event in the Canal District. The Marin AIDS Project will have a table and the Care Council will partner doing outreach with M.A.P. Council Member volunteers will coordinate with A. Fyne.

### Outreach to the Transgender Community

C. Emerson reported that Billie Jean Kanios and Paula Pilecki, Executive Director – Spectrum LGBT Center, had been invited to the meeting. Neither was available to attend the September meeting, however they were interested in participating in a transgender outreach discussion in the future. A. Fyne commented that M.A.P. outreach activities have been directed to the LGBT community, but “...nothing specifically targeted to the Transgender Community”. Developing a list of medical doctors that serve transgender individuals was suggested.

### Outreach Discussion with Andy Fyne / M.A.P.

Andy Fyne, the Marin Life and Community relations Manager from the Marin AIDS Project / M.A.P. joined the discussion to share about the outreach that M.A.P. has done in the past.

The Care Council outreach activities have included; hosting community fora, listening groups, public comment, participating in the biNational Health Events, and a detailed review of the Client Satisfaction Survey. Outreach activities with community organizations have been done. Partnering with Community Action Marin / C.A.M., M.A.P., Spectrum, Marin Youth Center / MYC, Dominican College – Human Studies, College of Marin – School of Nursing, and Black Brothers Esteem / BBE (SF Pride and AIDS Walk Booth(s)) are examples.

A. Fyne detailed some of M.A.P.’s “tabling events”, which is setting up a table or booth to conduct outreach activities. Locations have included; the Fourth Street Farmers market using the Health and Wellness Center booth or Chamber of Commerce booth, education fora sponsored by drug companies, and biNational Health Fair events. Mobile HIV testing and needle exchange are also opportunities for outreach.

Suggestions for future tabling events included; “Day of the Dead”, senior citizen events, and social events. Starting September 25, 2011, at Max’s Corte Madera there will be a weekly “gay night”. Music by Rainbow will be performed in the lounge from 7:00p.m. to 9:00p.m. Club 101 was suggested as a location to conduct outreach. M.A.P. hosts socials and weekly support groups.

A. Fyne reported that the M.A.P. Facebook page was very active and a possible vehicle. CM W. Flores suggested that the San Francisco Council webpage could be used to support and provide referrals to Marin. CM E.J. Flores suggested reviewing the LA website as a model for links and referrals.

CM W. Flores suggested scheduling a Community Forum in January or February 2012.

## IX. **Council Co-Chair Nomination and Election – VOTE**

Co-Chair Kelley reviewed the nominees from the August 10, 2011 meeting. Additional nominations were requested, none were heard and nominations were closed.

Council Co-Chair nominee(s): Kevin Cronin, Elaine J. Flores, Wade Flores, and Scott Marcum.

CS M. Schieble read the following submitted by CM Malone:

“**Subject:** Care Council election

**Date:** Sep 12, 2011 4:32 PM

I’ve learned from Michael that I am not allowed to vote in absentia for the council chair positions. However, if I send you my thoughts in an email, you (or maybe Michael?) can read my email at the meeting prior to the

election. So, here goes –

*I'm very sorry I am missing this meeting, particularly because I'm missing the election of co-chairs. When I scheduled this short vacation I didn't realize it conflicted with our meeting date.*

*While I am not allowed to vote in absentia, I wanted to share my thoughts about the candidates*

*I appreciate Wade's extensive experience and dedication to our mission, but I do think it's wise to give others a chance to serve. Elaine also has valuable experience, but I favor giving Scott the opportunity to serve at this time. He has been a faithful member of the council and I think his history with the group, its members and its challenges will be helpful. I also favor re-electing Kevin to provide continuity while a new co-chair grows into the job.*

*I think Walter did an excellent job as co-chair and I want to thank him for his time and effort. His leadership was solid, even-handed and much appreciated.*

Thanks, Kevin!

Jennifer ”

There was no additional discussion. Council Support distributed the ballots and instructed Council Members to: 1.) Write their names on their ballots. The meeting minutes would recap the votes and the voting was not a secret ballot. 2.) Vote for two nominees. 3.) Consider before voting, that one of the Co-Chairs is to be HIV+. 4.) A super majority (66% or greater) is needed to be elected Co-Chair. Additional balloting may be needed.

Public Comment: None

**Vote:** The vote was conducted by written ballot. The ballots were retained for the public record.

	R. Batman	K. Cronin	T. Dushon	E.J. Flores	W. Flores	J. Frazier	W. Kelley	J. Malone	S. Marcum	D. Witt	total votes	
KC	KC	KC	KC	KC	-	KC	KC	Absent	KC	Absent	<b>7</b>	87.5%
EJF	-	-	-	-	EJF	-	-		-		<b>1</b>	12.5%
WF	-	-	-	WF	WF	-	-		-		<b>2</b>	25.0%
SM	SM	SM	SM	-	-	SM	SM		SM		<b>6</b>	75.0%

**Kevin Cronin** and **Scott Marcum** were approved as the Marin HIV Care Council Co-Chairs.

**X. Division of Public Health Report**

C. Emerson 1.) Reported that the final 2011-'12 Part A award is \$799,431. This is a 2.8% decrease from last year, however not the 5% decrease that was anticipated. 2.) The County is finalizing the budgets and scopes of work with all agencies. 3.) HIV prevention funds were released by the CDC. A focus group will meet to assist in the planning of prevention activities, testing, and needle exchange programs for services starting in 2012. 3.) The "2011/12 Ryan White Spending" report was distributed. It recapped, by Service Category year-to-date spending March – June 2011. C. Emerson commented, the spending "...is pretty much on track, with the exception of Oral Health. We are in frank discussions that the benefit levels may be increased." There has been low demand for the Residential Substance Abuse treatment. It was noted that the Food category is mostly funded by Part B and 78% of the Part A funds are spent. 4.) C. Emerson suggested that the Council consider reallocating any unspent money to fund health care deductibles. The State Office of AIDS advised that a \$1,500 deductible for the Pre-existing Condition Insurance Plan is scheduled to start in January 2012.

CM Bateman expressed his appreciation for County Staff and Agencies and acknowledged the difficulty of providing services without a final budget for half of the fiscal year. C. Emerson suggested that six months of actual spending data was needed before the Council considers the reallocation of any funds.

Public Comment: None

**XI. New Business**

Council Support reported that a meeting location change needed to be considered. The Health and Wellness Campus will be used for Winter Shelter and will not be available between the hours of 5:00p.m. and 9:00a.m., from November 15, 2011 through April 15, 2012. Alternate meeting locations were suggested. The 4<sup>th</sup> Floor Conference Room at 899 Northgate Drive was considered to be the best option. Council Support will research availability.

Next Meeting: **October 12, 2011** – 5:00p.m.-7:00p.m.

- Agenda Item – Discuss scheduling QI-2012 Community Forum .
- Agenda Item – Transgender outreach.
- Agenda Item – Discuss meeting location change – Vote.
- Agenda Item – Outreach for World AIDS Day / Dec. 1<sup>st</sup>
- CE – Forward e-mail 09/25/11 “Gay Night”- Max’s Corte Madera.
- CS – Certificate of Appreciation – Completion of Term and Co-Chair.
- CS – Edit recruitment flyer / add red ribbon.
- CS – Reserve 4<sup>th</sup> Floor Conference room. (Dec-April).
- MJS – Research workgroup [subgroup] and quorum issue / requirement.
- MJS – Update Handbook.

**XII. Meeting Adjourned at 7:06p.m.**