



DEPARTMENT OF HEALTH AND HUMAN SERVICES

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DIVISION OF PUBLIC HEALTH
**COMMUNITY HEALTH &
PREVENTION SERVICES**

**Marin HIV/AIDS Care Council Meeting
MINUTES
October 10, 2007
4:30p.m. - 6:30p.m.
899 Northgate, 4th Floor Conference Room
Approved November 14, 2007**

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Council Members Present: *Will Boemer, Jeff Byers, Wade Flores, James Frazier, Peter Hansen, Pam Lynott, Jennifer Malone, David Witt.*

Council Members Absent: *Roy Bateman, Lisa Becher (Leave of Absence), Diva Berry (Leave of Absence), Elyse Graham, Walter Kelley.*

Staff Present: *Cicily Emerson, Deborah Gallagher, MPH, Bobbe Rockoff, Chris Santini, Michael Schieble, Sparkie Spaeth.*

Public : *None.*

I. Call to Order

Meeting called to order at 4:35p.m. by Co-Chair Boemer.

II. Roll Call

The roll was called at 4:35p.m with CM Boemer, CM Byers, CM Flores, CM Frazier, CM Hansen, CM Lynott, CM Witt present. Quorum was established with 7 of 11 Council Members present. Following roll call CM Malone arrived. At 4:41p.m. 8 of 11 Council Members were present.

CM Becher is on a Leave on Absence. CM Berry is on a Leave of Absence. CM Bateman and CM Graham were absent.

III. Review and Approval of Agenda - VOTE

The agenda was reviewed and amended with the following edit. "IV. Review and approval of July 11, 2007 and September 12, 2007 Minutes." The July 23, 2007 minutes were not available for approval. C. Emerson reported that the July 23, 2007 meeting was a training work group for new Council Members.

CM Flores motioned to approve the agenda as edited. CM Lynott seconded. A voice **vote** was conducted. All were in Favor. None were Opposed. The edited agenda was approved unanimously.

IV. Review and Approval of July 11, 2007 and September 12, 2007 Minutes – VOTE

CM Flores made motion to approve the July 11, 2007 minutes with one correction. CM Witt seconded.

Corrections: **X.** Division of Public Health Report. "CM Byers reported on possible State funding.... He gave a status report that all TGA (s) "would be made whole [*quote changed to read*] if it remains in the Governors budget once signed".

A voice **vote** was conducted. All were in Favor. None were Opposed. The edited July 11, 2007 minutes were approved unanimously.

CM Witt made motion to approve the September 12, 2007 minutes. CM Byers seconded.

A voice **vote** was conducted. All were in Favor. None were Opposed. The September 12, 2007 minutes were approved unanimously.

V. General Announcements

CM Malone announced that MAP had received two grants to supplement the AIDS Emergency Assistance Fund.

CM Malone announced that on December 6 & 7 2007, MAP will host a two day training for CARE Service Providers and Prevention Providers at the Corte Madera Town Center. The focus will be prevention to positives. The training will be conducted by the State.

VI. Public Comment

None

VII. Membership Committee Report -VOTE

Co-Chair Hansen reported that the Membership Committee met on October 2, 2007 and October 10, 2007. The Committee did not have a quorum at either session, so they were unable to meet. The three votes listed on today's Care Council agenda would need to be tabled and moved forward.

CM Witt suggested that the Membership Committee re-examine the bylaw policy on quorum. CM Flores stated his concern as a long term survivor about not having back-to-back meetings.

Public Comment: None

VIII. Co-Chair Report.

1. Co-Chair Boemer recapped his trip to Washington, D.C. organized by CAEAR-Communities Advocating Emergency AIDS Relief. The contingent consisted of 14 and 2/3 of the group were people living with AIDS. On the second day in Washington, the contingent went "up the hill" to the offices of Speaker Pelosi, Senator Feinstein, Senator Boxer, and Governor Schwarzenegger. Although they did not meet with the principals, they did receive a very warm reception from each of the Legislative Assistants. Sen. Feinstein's Assistant agreed with their concerns and indicated that "We're preaching to the choir". The Senator's Assistant asked each individual specific questions about each of their areas needs. Co-Chair Boemer went individually to the office of Representative Woolsey and met with an Assistant. CAEAR is doing a series of monthly conference calls as a follow-up. CM Boemer reported that he will be monitoring the efforts of two other organizations, C2EA – Champaign To End AIDS and NAPWA – National Association of People With AIDS. He sent a thank you letter to the SF AIDS Foundation, thanking them for sponsoring the trip and summarized the trip as, "an inspiring experience and I'm really thankful that I got to go".

Q&A:

CM Malone asked about future funding and/or priorities in the Bay Area that we would need to know? CM Boemer clarified that "everything was positive" per the political side, which means future funding 2008 should be better than it has been. There should not be the cuts that we have had. The outlook from HRSA was not as positive. Deborah Parham Hopson, Associate Administrator for HRSA - HIV/AIDS and Assistant Surgeon General and two associates indicated that on the "policy side" the formula used she believed, mandated the intent of the law. CM Boemer concluded that advocacy would be needed to make necessary policy changes.

CM Malone asked who was in the lead role for tracking lobbying efforts for funding and advocacy for San Francisco and the Bay Area? CM Byers responded that Part A and Part C dollars are monitored by the CAEAR Coalition. Also, Part A and Part C dollars are the major focus of Laura Thomas on the San Francisco Council and she is also on the Board of Directors for CAEAR Coalition. Ernest Hopkins of the San Francisco AIDS Foundation is a long time member of the CAEAR Coalition. Dana Van Gorder deals with State issues. CM Malone acknowledged that the Marin Care Council was a planning body, but asked if there was someone in the advocacy role for Marin County funding. CM Byers added that several Counties have paid the dues and have a seat on the CAEAR Coalition.

S. Spaeth asked about increased funding and wanted to know if increased funding meant, "starting from where we were after the cut?" CM Boemer understood the increase to be funding prior to the cut. S. Spaeth thanked CM Boemer for going to Washington and stated, "I don't think we could have chosen

a better person to go Washington for Marin, so thank you very much". CM Boemer indicated that he was happy to represent the client's point of view, specifically transportation and food.

2. CM Boemer reported that Co-Chair Graham was not available to meet on Wednesdays since she is now teaching.

3. CM Boemer stressed the importance of attendance at all Council and Committee meetings in order to meet quorum. He requested, "If you can't [attend], we really need to hear from you".

Public Comment: None

IX. Co-Chair Nomination and Vote – VOTE.

At the September 12, 2007, Council meeting, CM Byers requested that the bylaws be reviewed to make sure that the nominations were consistent with the bylaws. C. Emerson reported that they were examined and there were no bylaw issues.

Council Co-Chair nominations:

CM Witt nominated CM Flores for Council Co-Chair. CM Byers seconded. CM Flores accepted the nomination.

CM Witt was nominated at the September 12, 2007 Council meeting. He withdrew his name for consideration.

CM Malone made motion to close the nominations. CM Byers seconded. A voice **vote** was conducted. All were in Favor. None were Opposed. The nomination process was closed.

Council Co-Chair vote.

Council Members were instructed that they would be voting by paper ballot and to write their name on the top of the ballot and the name(s) of the nominees for which they were voting. The two Council Members nominated for Co-Chair were CM Boemer and CM Flores.

Public Comment: None

C. Emerson tallied the ballots and reported that each nominee received over the two-thirds required vote to approve. Council Support retained the ballots for public review.

Vote: The Care Council Co-Chairs for 2008 are CM Boemer and CM Flores.

X. Robert's Rules of Order.

CM Byers distributed a handout titled, "*Parliamentary Motions Guide*" from the Care Council Handbook see *attachment "A"*. He indicated that since this was a training session, the handout would represent the minutes.

Public comment: None

XI. Campus Update.

Bobbe Rockoff distributed a two page handout titled, "*The New Marin County Health and Wellness Campus*" see *attachment "B"*. She indicated that renovation updates were available on the website; <http://www.co.marin.ca.us/depts/HH/main/campus/index.cfm>

Campus buildings A through F were described in reference to the County service provided in each building. The transition of the Specialty Clinic will be in two phases; an interim move in February 2008 to Building A and in Fall of 2008 a move to it's new home in Building E. B. Rockoff commented, that the Wellness Campus does not replace any other service in other parts of the County, but brings together the scattered San Rafael locations.

In addition to the renovation, B. Rockoff reported that Marin County will be participating in the new national phone service #211. It will be a phone service that provides resources and referrals for services and Marin

County will be part on the network of care. In addition to the 211 phone number, the resource will also be on the internet. S. Spaeth commented that the Marin Network of Care was already up and running for County mental health services.

Public Comment: None

XII. Community Outreach and Advocacy Report.

CM Flores reported on the up coming Forum in Novato scheduled on Friday November 9, 2007, from 12:30p.m. to 3:00p.m. Kevin Cronin of Marin AIDS Project will be the featured speaker on accessing SSI, housing, and the process of returning to work from disability. The Forum is open to the public and focused toward CARE Clients. No reservation is needed to attend.

CM Malone commented that this Forum required more involvement by Committee Members, "because we are beginning to see the impact [funding cut] of not having a Volunteer Coordinator and support services.

Public Comment: None

XIII. Division of Public Health Report

S. Spaeth reported 1.) She and Chris Santini have been working with the San Francisco Office on AIDS to provide them with information. San Francisco is writing their grant application for Ryan White funding for the next year.

2.) The Marin County Board of Supervisors requested a report on HIV in Marin and the status of what is being done in prevention and Ryan White Services. Deborah Gallagher, epidemiologist is providing the data for the report. The report will be sent to Care Council Members for review. Originally the report was thought to be a presentation before the County Supervisors, however it will be a written report.

3.) Marin County received additional funding from the State Office of AIDS of \$45K. So in addition to the \$150K the Department has been able to "shore up" the system of care. The additional amount does not have the 75%/25% requirement and does not need to be spent in this budget year. It has been recommended that the funds be put away for next year, since the coming budget year requires additions to CARE funding and the County will not be giving funding again.

4.) Additional funding of Prevention/ LIG from the State Office on AIDS in the amount of \$87,776.

5.) There was a meeting on November 10, 2007 with the Consultant -Susan Haikalis, LCSW "working through some of the issues around case management". Service Providers and the County attended the meeting.

CM Malone asked if the grant for AIDS Minority funding was received. S. Spaeth reported no, we were not allowed to accept any more money because we could not receive more funding then the original award.

Public Comment: None

XIV. Bylaw Change – VOTE.

A bylaw change regarding increasing the number of excused absences allowed per quarter from one to two was discussed.

CM Malone asked if a person [Council Member] could come once a quarter and that would be acceptable? C. Emerson stated that it was two absences per quarter which included Committee Meetings and Council Meetings. Excused meant the you called in advance. CM Witt suggested "that we set our sights low" since it was a volunteer group.

Meeting time: 6:27p.m.

Point of Order: Meeting approaching scheduled time.

CM Malone made motion to extend meeting time to 6:40p.m. CM Frazier seconded.

A voice **vote** was conducted. All were in Favor. None were Opposed. The meeting was extended to 6:40p.m.

Public Comment:

S. Spaeth reported that at the San Francisco EMA, members were not allowed to vote if they were on probation.

M. Schieble stated that the bylaws were changed and quorum was lowered. The bylaw change of increasing excused absences was not needed.

CM Witt called the question and requested the vote.

The bylaw change was approved and the number of excused absences allowable per quarter is two .

Vote:

Ayes: CM Boemer, CM Frazier, CM Hansen, CM Malone, CM Witt.

Noes: CM Flores CM Lynott

Abstain: None

Recuse: None

XV. Plan Calendar for the Year.

Item tabled due to time.

XVI. Next Step – New Business

- CE. Contact EG to determine attendance at the 07/23/07 new Council Member training meeting.
- Announce activities in area to observe World AIDS Day (Dec. 1, 2007).
- Council Planning Calendar
- Novato Forum “to do’s” including C. Emerson to e-mail full distribution list.
- Next Meeting. November 14, 2007, 4:30p.m.-6:30p.m.

Public Comment: None

XVII. Meeting Adjourned at 6:38p.m.