



# DEPARTMENT OF HEALTH AND HUMAN SERVICES

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**HIV/AIDS SERVICES**

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## Marin HIV/AIDS Care Council Meeting MINUTES

Wednesday, October 12, 2011

5:00p.m. - 7:00p.m.

3240 Kerner Blvd.

San Rafael, CA 94901

Connection Center – Room 109

[ Approved November 9, 2011 ]

**Council Members Present:** Roy Bateman, Kevin Cronin, Trinity Dushon, Elaine J. Flores, James Frazier, Jennifer Malone, Scott Marcum, David Witt.

**Council Members Absent:** Wade Flores(AE), Walter Kelley(AE).

**Staff Present:** Cicily Emerson, Chris Santini, Michael Schieble.

**Public:** None.

### I. Call to Order.

The meeting was called to Order at 5:09p.m. by Co-Chair Cronin.

### II. Roll Call.

Roll was called and quorum was established with 7 of 10 Members present.

CM Frazier arrived at 5:57p.m., increasing the attendance to 8 of 10 Members present.

CM W. Flores (AE) was absent and excused. CM Kelley(AE) was absent and excused due to illness.

### III. Review and Approval of Agenda – VOTE

The agenda was reviewed. CM Malone motioned to approve the agenda. CM Witt seconded.

A voice **vote** was conducted. Co-Chair Cronin asked for objections. No objections were heard.

The agenda was approved.

### IV. Review and Approval of September 14, 2011 Minutes – VOTE

CM E.J. Flores made a motion to approve the September 14, 2011 minutes. CM Bateman seconded.

A voice **vote** was conducted. Co-Chair Cronin asked for objections. All were in favor and no objections were heard. The September 14, 2011 Marin Care Council minutes were approved.

### V. General Announcements

CM Witt announced that he was resigning and the October 12, 2011 Care Council meeting was the last meeting he was available to attend.

CS Schieble announced for CM Kelley (sick) that the San Francisco HIV Health Services Planning Council is establishing a Transgender Outreach Task Force. CM Kelley plans to attend the meetings of the Task Force and report back to the Marin Care Council.

### VI. Public Comment

No Public Comment.

### VII. Co-Chair Report

Co-Chair Cronin and Co-Chair Marcum thanked and recognized the following Council Members for their service.

Certificate of Completion of Council term (two years):

Scott Marcum - 02/11/2009 thru 02/11/2011

James Frazier - 04/08/2009 thru 04/08/2011

Elaine J. Flores - 07/22/2009 thru 07/22/2011

Walter Kelley - 08/12/2009 thru 08/12/2011

Certificates of Appreciation The awards ceremony concluded with Co-Chair Marcum recognizing Kevin Cronin and Walter Kelley for their service as Marin HIV/AIDS Care Council Co-Chairs from October 2010 through September 2011 and awarding Certificates of Appreciation.

Public Comment: None

**VIII. Membership**

CM Witt Resignation During the announcements, CM Witt announced his resignation.

3<sup>rd</sup> Quarter Meeting Attendance Report - VOTE

Council support provided the Co-Chairs with the 3<sup>rd</sup> Quarter 2011 Attendance report [June-August 2011]. The report was circulated. Based on Council Members' attendance, no action was required.

CM Bateman made a motion to approve the 3<sup>rd</sup> Quarter Attendance Report. CM Malone seconded.

Public Comment: None

A voice **vote** was conducted. All were in favor and no objections were heard. The 3rd Quarter Attendance Report was approved.

Approval of Membership Recruitment Flyer – VOTE

CS Santini projected the draft of the Membership Recruitment Flyer. A red AIDS ribbon was placed in the upper left hand quadrant instead of a background watermark. Changes were suggested and the text was edited. "Federally funded" was substituted for, "Ryan White-funded services". The text block was edited to eliminate forced line returns and split words.

CM Malone made a motion to approve the Membership Recruitment Flyer with edits. CM Witt seconded.

Public Comment: None

A voice **vote** was conducted. Ayes were heard and with no objections. The Membership Recruitment Flyer was approved.

Following the approval, the distribution and posting locations were discussed. Council Support will immediately distribute the flyer via mail to Service Providers, Tom Steel Clinic, Kaiser Permanente, and the Specialty Clinic. Clients will receive the flyer in the next food card distribution or Service Provider Client mailing.

Handbook Editing Review

CS Schieble projected an edited copy of the New Member Orientation Handbook and Resource Guide and a tracking log of all the changes made to the Handbook. CS Schieble reported that the Ryan White legislation was reauthorized in 2009 and renamed, the Ryan White HIV Treatment Extension Act of 2009. The Handbook edits included the legislation name change, the elimination of the committee structure, and the consolidation the Committee Mission Statements into the Council goals. There was discussion about the direction of the changes and agreement to continue the editing project.

Public Comment: None

**IX. Community Outreach and Advocacy**

C. Santini reported that Mark Molnar and Billie Jean Kanios are scheduled to attend the November Care Council meeting. M. Molnar will give an orientation about the San Francisco Council. M. Molnar and B. Kanios will be available to discuss outreach to the Transgender Community. Paula Pilecki from Spectrum will also be invited to attend.

BiNational Health Week

Co-Chair Marcum attended the biNational Health Fair on October 8, 2011, at the Canal Bahia Vista School and briefly reported that he did not have any materials or flyers to distribute.

Discussion of World AIDS Day Outreach

CM Malone provided back information about the Marin AIDS Project's coordination with the Marin Independent Journal to feature individuals from the community on World AIDS Day. For the past three years, Marin Care Council Members have been featured. Co-Chair Marcum volunteered to contact Andy Fyne at M.A.P. to initiate the process. There was agreement that a newspaper feature of a Council Member was a positive form of Council outreach.

CM Malone reported that M.A.P. is planning to recognize World AIDS Day and details will be provided.

Public Comment: None

**X. Division of Public Health Report**

C. Emerson 1.) Reported that the County is in negotiation for contracts for the FY2011-'12 Part A award.

2.) HIV prevention funds, from the CDC will be available for services starting in January 2012. A focus group was conducted to discuss prevention activities, testing, and needle exchange programs. On October 17, 2011, a Bidder's Conference will be held. HIV Prevention funds were cut from the State budget in 2009. The CDC funds will have a five year cycle.

3.) A Hepatitis C and Needle Exchange Task Force will meet on November 2, 2011, in Room 105 of the Connection Center from 1:00p.m. to 2:00p.m. Syringe access will be discussed. Syringe access through pharmacies and the role of Law Enforcement and Environmental Health will be discussed. CM Witt commented on the complications of syringe disposal locations being categorized as a hazardous waste transfer site. C. Emerson commented, "...there will be increased prevention effort and we'll need to get the word out on testing locations."

4.) C. Emerson announced that there is an increase in the annual benefit (2011-'12) for Ryan White Oral Health Clients. A letter to Clients was circulated and changes were suggested.

5.) The PCIP/Pre-Existing Condition Insurance Plan program was discussed. The State Office of AIDS program to pay PCIP premiums is on hold. Ryan White funds could possibly be used for the payment of deductibles.

*5:57p.m. CM Frazier arrives.*

CM Dushon asked if MediCare Clients will still be able to access Ryan White funds given the proposed healthcare reforms. C. Emerson responded that Ryan White funds are available as the "payor of last resort". Much is unknown and depends on how healthcare reform plays out and the 2013 reauthorization of the Ryan White Act. The CAEAR Coalition advocates for federal policy, legislation, regulations, and appropriations. CM Bateman commented that Marin County has an advocate in Washington, D.C. C. Emerson agreed to contact the Marin Advocate to discuss possible linkage.

Public Comment: None

**XI. Care Council Planning Calendar Discussion**

Meeting Location and Meeting Time Change – VOTE

The Council discussed meeting at the 4<sup>th</sup> Floor Conference Room at 899 Northgate Drive, since the Health and Wellness Campus will not be available between the hours of 5:00p.m. and 9:00a.m., from November 15, 2011 through April 15, 2012.

Meeting Location Change

CM Malone made a motion that the Care Council will meet at the 4<sup>th</sup> Floor Conference Room at 899 Northgate Drive from January 2012 through April 2012. CM Frazier seconded.

Public Comment: None

A voice **vote** was conducted. All were in favor and no objections were heard.  
The Care Council will meet at the 4<sup>th</sup> Floor Conference Room at 899 Northgate Drive from January 2012 through April 2012.

#### Meeting Time Change

CM Malone made a motion to change the Care Council meeting start time to 4:30p.m. [end 6:30p.m.] starting with November. CM Frazier seconded.

Public Comment: None

A voice **vote** was conducted. All were in favor and no objections were heard.  
The Care Council meeting start time will change to 4:30p.m. effective November 2011.

#### **Six Month Review of Council Calendar**

Planning calendar was projected.

#### November 9, 2011 Care Council Meeting

Mark Molnar, the Director of the San Francisco HIV Health Services Planning Council is scheduled to attend the November Care Council meeting. M. Molnar will give an orientation about the San Francisco Council.

Suggested topics for discussion: 1.) CM Witt – How does SF access population not in care? (consensus data). 2.) CM Bateman – Issues in State or Federal legislation related to funding of programs. (stop loss). 3.) C. Emerson – Healthcare reform task force and policy updated. 4.) COA – Outreach to Transgender community.

CM Frazier asked if Marin Council Members were eligible to apply to the San Francisco Council for Membership. C. Emerson replied, “yes”.

#### December 14, 2011 Care Council Meeting

The Council will vote at the November 2011 meeting if they will meet in December 2011.

## **XII. New Business**

Next Meeting: **November 9, 2011 – Note Time Change 4:30p.m.-6:30p.m.**

- Agenda Item – Discuss planning calendar / rolling.
- Agenda Item – December meeting – Vote.
- Agenda Item – Discuss Q1 2012 Community Forum.
- SM contact A. Fyne/M.A.P. and link to IJ.
- CE – Contact County Administrator to link to Federal Lobbyist.
- CE – Mark Molnar, et al of the meeting TIME CHANGE. Start time 4:30p.m.
- CS – Publish new name placards / include TD.
- CS – Final edit recruitment flyer and e-mail/mail distro.
- CS – Reserve 4<sup>th</sup> Floor Conference room. (Dec-April).
- MJS – E-mail DW exit interview and follow up.
- MJS – Research workgroup [subgroup] and quorum issue / requirement.
- MJS – Complete Handbook updates and editing.
- MJS – e-mail SF orientation dates.
- MJS/TD – New Council Member Orientation/ DOB and Conflict of Interest Disclosure Statement.

**Meeting Adjourned at 6:24p.m.**