



# DEPARTMENT OF HEALTH AND HUMAN SERVICES

Larry Meredith, Ph.D., Director

DIVISION OF PUBLIC HEALTH  
**COMMUNITY HEALTH &  
PREVENTION SERVICES**

899 NORTHGATE DRIVE, SUITE 415  
SAN RAFAEL, CA 94903  
PHONE: (415) 473-4340  
FAX: (415) 473-6266

## Marin HIV/AIDS Care Council Meeting **MINUTES**

**Wednesday, October 14, 2009**

**4:30p.m. - 6:30p.m.**

**3240 Kerner Blvd. – Room 109  
San Rafael, CA 94903**

**Council Members Present:** Kevin Cronin, Elaine J. Flores, Wade Flores, James Frazier, Walter Kelley, Scott Marcum, Craig Richard, Norge Santana, David Witt.

**Council Members Absent:** Roy Bateman (LOA), Peter Hansen (LOA), Jennifer Malone (AE).

**Staff Present:** Cicily Emerson, Chris Santini, Michael Schieble, Jenny Stephens.

**Public:** (1).

### **I. Call to Order.**

Meeting called to order at 4:42p.m. by Co-Chair Kelley.

### **II. Roll Call.**

Roll was called by Council Support. Quorum was established with 9 of 10 Members present. CM Bateman (LOA) is on a Leave of Absence from September 10, 2009 through October 31, 2009. CM Hansen (LOA) is on a Leave of Absence effective July 21, 2009. CM Malone (AE) was absent and excused.

### **III. Review and Approval of Agenda – VOTE**

The agenda was reviewed. C. Emerson requested a change in the agenda, “X. Division of Public Health Report” and “XI. Update/Discussion on State HIV/AIDS” follow the “VII. Co-Chair Report”.

CM Richard motioned to approve the agenda with changes. CM Frazier seconded. A voice **vote** was conducted. All were in Favor. None were Opposed. The edited agenda was approved unanimously.

### **IV. Review and Approval of Minutes – VOTE**

CM Marcum made motion to approve the September 9, 2009, minutes. CM Frazier seconded. \*\* C. Emerson requested corrections to item “XII. State HIV/AIDS Budget Information Discussion”. See correction below.

A voice **vote** was conducted. Ayes were heard. None were Opposed. The September 9, 2009, minutes were approved unanimously.

### **V. General Announcements.**

Co-Chair W. Flores announced that the Office of National AIDS Policy (ONAP) will conduct a community discussion October 16, 2009 from 6:00p.m. to 8:00p.m. at the Mission Bay Conference Center at UCSF (see *Handout* – “Subject: White House Meeting in San Francisco”). ONAP is developing a national AIDS strategy and soliciting community input from people living with and affected by HIV/AIDS.

CM Marcum announced that the Marin Pride Picnic will be Sunday - October 18, 2009, from 12:00p.m. to 4:00p.m. at China Camp, Mewok Meadow.

Co-Chair Kelley announced that he will be volunteering at the United States Conference on AIDS. The conference is presented by the National Minority AIDS Council and will be October 29 – 31, 2009, at the San Francisco Hilton.

CM Frazier reported on the October 14, 2009, CAEAR [Communities Advocating Emergency AIDS Relief] Coalition monthly conference call. Topics included; approval of the Ryan White Act, California names based reporting by County and Epi-data on new HIV exposure.

Co-Chair Kelley reported on the recent BBE [Black Brothers Esteem] meeting. Information was presented on a number of HIV/AIDS topics including; starting medication and genital herpes. (*handout to follow*).

CM Witt reported that the H1N1 vaccine will arrive in two or three weeks. The flu season is anticipated to peak in December. The vaccine is an injection and only administered by a persons regular Health Care Provider.

Co-Chair W. Flores reported, "...[that he was] reinstated for another term at the San Francisco Planning Council."

**VI. Public Comment – None**

**VII. Co-Chair Report(s).**

Co-Chair W. Flores reported: 1.) The HIV/AIDS numbers from San Quentin State Prison will not be included in the Marin allocation. 2.) There is dialogue and discussion about adding Sonoma County and Marin County together by the State. 3.) The job descriptions for Co-Chairs are in the handbook. New Co-Chairs were asked to review the information. 4.) New Policies and Procedures for the Marin Care Council will be developed by a Policy and Procedure Committee and brought to the Council.

Public Comment: None

**VIII. Division of Public Health Report**

1.) C. Emerson, C. Santini, and Co-Chair W. Flores will attend the October 16, 2009, Office of National AIDS Policy (ONAP) community discussion. 2.) The fiscal year is "going well" and each contract had been reviewed. 3. C. Emerson provided information on Marin County HIV screening as a result of the elimination of HIV testing funded by the State Prevention Program.

4.) C. Santini presented a recap of the 2009-'10 year-to-date Ryan White spending by service category. A handout titled, "2009/10 Ryan White Spending" was distributed and reviewed. Details by Service Category for the first six months of the fiscal year, March 2009 through August 2009 were presented. The Emergency Financial Assistance – Pharmaceuticals category and the transfer of funds from Residential Substance Abuse Treatment to Food were noted.

A detailed discussion followed on the status of services in the Dental category.

C. Santini presented a detailed analysis of the food category and food card expenditures. 75% of the award has been spent. A detailed projection, which included funding and increased demand concluded changes would be required from last years program. C. Emerson commented that based on the calculations, "...we can't give extra Holiday food cards". CM Witt asked for clarification on the replacement of lost or stolen cards. Co-Chair W. Flores suggested that a letter be sent to Clients in advance, which included information about alternatives resources and area food banks. CM Cronin noted that CAM / Community Action Marin was a possible resource. C. Emerson commented that based on the increased demand of new people moving into care and others returning to care, the Council may want to review the Infrastructure Work Group recommendation and definition of "severe need".

Public Comment: Following the Public Health report, an individual who identified as HepC+ and on disability commented. It was concluded that the person needed guidance to access services. During the break, individual Council Members introduced themselves and made the following suggestions: 1.) Service intake and access to support services at M.A.P. / Marin AIDS Project. 2.) HepC+ support group, Wednesdays at the Marin Treatment Center.

**IX. State HIV/AIDS Budget Update and Discussion.**

Cicily Emerson 1.) A correction\* was requested in the September 9, 2009 minutes:

**" XII. State HIV/AIDS Budget Information Discussion.**

Cicily Emerson summarized the process... C. Emerson stated, "...what it does means is there is going to be an increase in our Ryan White award from San Francisco to make up for the fact that this Part B is not going through them [San Francisco] any more..."

**Correction:**

C. Emerson stated, "...what it does means is there is going to be \*a decrease in our Ryan White award from San Francisco to make up for the fact that this Part B is not going through them [San Francisco] any more..."

Corrections were noted.

2.) The changes in Part B funding were summarized based on the States decision to contract directly with the County. Marin County has made the changes related to the \$75,749 State funding. It was noted that six months have already elapsed in the contract year.

3.) Although a formality, a waiver for Marin was approved. The Marin allocation percent, given the 75%/25% requirement was off by 1.5%. The EMA as a whole will meet the guidelines.

Public Comment: None

**X. Membership Committee Report**

Co-Chair Richard presented the Membership Committee report. 1.) The Membership Committee continues to seek new Council Members. 2.) Elaine J. Flores and Craig Richard have been elected as the new Membership Committee Co-Chairs. 3.) Outgoing Co-Chair Frazier was recognized and thanked for his service.

Attendance at San Francisco Planning Council. Co-Chair Richard commented that the Membership report includes noting the attendance of Marin Care Council Members at the recent San Francisco HIV Health Services Planning Council meeting.

None were noted.

Notice of proposed Bylaw change: Marin HIV/AIDS Care Council Statement of Non-Discrimination.

**Proposed Bylaw Addition:**

**Marin HIV/AIDS Care Council Statement of Non-Discrimination:**

It is the policy of the Marin HIV/AIDS Care Council to hire employees, subcontract with consultants / contractors, recruit members (not withstanding HRSA requirements for mandated seats and representations by demographics of epidemiological data) without regard to race, color, religion, creed, age, national origin, gender, gender identity, marital status, domestic relationship status, sexual orientation, pregnancy, childbirth or other related medical condition, disability, HIV/AIDS status, mode of transmission, veterans status or physical disability.

The proposed Bylaw addition that was printed on page two of the meeting agenda. The Membership Committee had developed and approved the Bylaw addition and was bring it before the Care Council for discussion.

CM Witt asked if the statement was needed since non-discrimination is mandated by law. M. Schieble commented that the Statement of Non-Discrimination would be added to the Bylaws and be published in the "Marin HIV/AIDS Care Council New Member Orientation Handbook / Resource Guide" in Section 1, page 1, following the section "What is the Ryan White Care Act?". With prominent placement in the Handbook, the orientation training of new Council Members would emphasize the Statement of Non-Discrimination. Additionally, CM Cronin commented that "gender identity" and "mode of transmission" were not currently covered by law.

CM Witt suggested to simplify the statement to read, "in concordance with the law of the land". Co-Chair W. Flores added, "... [we do not want to] assume [new] people understand it."

Public Comment: None

**XI. Community Outreach and Advocacy Committee Report.**

Committee Chair Santana reported that the COAC met on September 24, 2009 and October 14, 2009.

1.) Kevin Cronin was elected as Co-Chair. 2.) Information about the Fall Community Forum on November 12, 2009, was summarized.

3.) The COAC made motion for the approval of the Fall Forum Flyer template [layout]\*. No second required.

Two options were projected. Option #1 text stated the 2009 Fall Forum information. Option #2 was the template or layout used for the 2008 Forum.

\*The final draft would use the 2008 layout or template and include the current text.

Printing costs had been considered. Six flyers would be printed in color for posting at Agencies. The balance of flyer distribution and mailing would be black and white printing.

A voice **vote** was conducted. Ayes were heard. None were Opposed.

The 2009 Fall Forum Flyer was approved.

The next COAC meeting is October 22, 2009.

Public Comment: None

*6:02p.m. recess*

*6:17p.m. meeting resumes*

**XII. World AIDS Day Discussion**

World AIDS Day – December 1, 2009.

M.A.P. will display a section of the AIDS Memorial Quilt.

Co-Chair W. Flores announced that the Marin Independent Journal [IJ] was interested in writing an article about the Marin Care Council or a group of Council Members for World AIDS Day. Last year [2008] the IJ published an article about Wade Flores. Council Members were individually polled to determine if they were available to be interviewed. The goal of establishing the Care Council as an entity in the Community, independent of the Service Providers was emphasized.

It was noted that the IJ interviews should not take place at the Fall Forum.

Public Comment: None

**XIII. New Business**

- Next Meeting: December 9, 2009, 4:30p.m.-6:30p.m. - Connection Center, Room 109.
- Agenda Item – Bylaw addition - Non-discrimination Statement - **VOTE**.
- Agenda Item – Reallocation of unspent 2009-'10 funds - **VOTE**.
- CE – Research other Marin County resources for Holiday food.

**XIV. Meeting Adjourned at 6:27p.m.**