



# DEPARTMENT OF HEALTH AND HUMAN SERVICES

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DIVISION OF PUBLIC HEALTH

## **HIV/AIDS SERVICES**

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### **Marin HIV/AIDS Care Council Meeting MINUTES**

**Wednesday, November 9, 2011**

**5:00p.m. - 7:00p.m.**

**3240 Kerner Blvd.**

**San Rafael, CA 94901**

**Connection Center – Room 109**

**[ Approved January 11, 2012 ]**

**Council Members Present:** Kevin Cronin, Trinity Dushon, Elaine J. Flores, Wade Flores, James Frazier, Walter Kelley, Jennifer Malone, Scott Marcum.

**Council Members Absent:** Roy Bateman (AE).

**Staff Present:** Cicily Emerson, Chris Santini, Michael Schieble, Sparkie Spaeth.

**Public:** Enrique Asis, Saulo M.M. Bonagrazia, Jami Ellermann, T.J. Lee, Mark Molnar.

#### **I. Call to Order.**

The meeting was called to Order at 5:09p.m. by Co-Chair Cronin.

#### **II. Roll Call.**

Roll was called and quorum was established with 7 of 9 Members present.

CM Malone arrived at 5:12p.m., increasing the attendance to 8 of 9 Members present.

CM Bateman (AE) was absent and excused due to work related travel.

#### **III. Review and Approval of Agenda – VOTE**

The agenda was reviewed. CM Kelley motioned to approve the agenda. CM Frazier seconded.

A voice **vote** was conducted. Co-Chair Cronin asked for objections. No objections were heard.

The agenda was approved.

#### **IV. Review and Approval of October 12, 2011 Minutes – VOTE**

The minutes were reviewed.

CM Frazier made a motion to approve the October 12, 2011 minutes. CM Kelley seconded.

A voice **vote** was conducted. Co-Chair Cronin asked for objections. No objections were heard.

The October 12, 2011 Marin Care Council minutes were approved.

#### **V. General Announcements**

M. Schieble announced that on November 18, 2011, the San Francisco Planning Council will conduct a training and orientation for prospective Members. The training is open to Marin Care Council Members. CM Frazier and CM Dushon are scheduled to attend.

*5:12p.m. CM Malone arrives*

CM Malone announced that the Marin AIDS Project will be closed for the Thanksgiving Holiday on November 24 & 25, 2011.

CM Malone announced that the M.A.P.'s annual Holiday Party will be on December 16, 2011, from 3:30p.m. to 5:00p.m. M.A.P. is located at 910 Irwin Street, San Rafael. Holiday gift boxes will be distributed and the party will include food and music.

CM Malone reported that M.A.P. is now offering a market. Fresh, frozen, and canned foods are available. Shopping times are coordinated by a Client's Peer Advocate.

**VI. Public Comment**  
No Public Comment.

**VII. Co-Chair Report**  
Co-Chair Marcum thanked and recognized Walter Kelley. CM Kelley received a Certificate of Completion for his two year term (08/12/2009 thru 08/12/2011) and a Certificate of Appreciation for his service as Marin HIV/AIDS Care Council Co-Chair from October 2010 through September 2011.

Co-Chair Cronin reported 1.) that the State Office of AIDS is paying COBRA premiums through a program called, OAHIPP. It is a modified CareHIPP program. Qualifications include, less than a \$50,000 earnings per year. 2.) For individuals that have been uninsured for six month with pre-existing conditions, applications are being accepted for the OAPCIP program. The State Office of AIDS will pay the premium of the Pre-existing Condition Insurance Plan for qualified individuals.

Public Comment: None

**VIII. Membership**  
Brown Act and Work Groups

M. Schieble reported that the Handbook updating and editing continues.

Recently there was an ad hoc Committee or workgroup formed for the purpose of conducting a membership interview. Council Members volunteered for the workgroup and there was a question and concern about the Brown Act.

M. Schieble stated, "... now we [the Care Council] follow the Brown Act, that's indicated in our Handbook. The Brown Act is about open meetings." The Handbook states, "The Care Council operates in accordance with the Brown Act." [Section 7, Council Meeting Proceedings / page 16].

M. Schieble reported that a detailed review of the Brown Act had been completed. The Brown Act covers California open meeting laws. The Care Council Membership interview had been publicly noticed and the agenda was published in advance. Minutes were produced and approved as part of the September 14, 2011, Care Council meeting agenda item; "Membership – Work Group Report". In the future, any meeting of an ad hoc Committee will be publicly noticed. Additionally, there should be no quorum concerns related to the Brown Act. A majority of Council Members can meet in a work group with no concerns related to quorum.

Public Comment: None

**IX. Mark Molnar and San Francisco Planning Council Presentation**

The presentation started with a round robin self-introduction of Council Members, San Francisco Council Staff, Marin County HHS Staff, and Public. Mark Molnar, Enrique Asis, and T.J. Lee were present from San Francisco.

Enrique Asis, the Training and Evaluation Manager started the presentation by defining the organizational structure of community based planning bodies mandated by the Ryan White Treatment Modernization Act - 2009. The roles of the San Francisco Eligible Metropolitan Area (EMA), the San Francisco Health Services Planning Council, and the Marin Care Council were described.

Mark Molnar, Director, presented information on: the HIV Consumer Advocacy Project, the Communities Advocating Emergency AIDS Relief (CAEAR) Coalition, needs assessment, Federal healthcare reform, and the advisory role of the Marin HIV Care Council.

A question and answer period followed.

Public Comment: None

**X. Community Outreach and Advocacy**

Outreach Presentation to the Marin Transgender Community

Billie Jean Kanios was scheduled and confirmed to attend the meeting, but did not attend.

M. Molnar reported that B. Kanios was expected to drive with the group from San Francisco, but missed the departure time.

CM Kelley reported that he is a member of the Transgender needs assessment work group.

Discussion of Q1-2012 Community Forum

*Item tabled and moved forward to the January agenda.*

Public Comment: None

**XI. Care Council Planning Calendar Discussion**

December 14, 2011 Care Council Meeting - VOTE

CM Kelley made a motion **not** to meet on December 14, 2011. CM Malone seconded.

Public Comment: None

A voice **vote** was conducted. All were in favor. No objections were heard.

The Care Council will not meet in December 2011.

The next Council meeting will be January 11, 2012, 4:30p.m. to 6:30p.m. at 899 Northgate Drive, 4<sup>th</sup> Floor Conference room, San Rafael.

*6:22p.m. CM E.J. Flores and CM Wade Flores leave.*

*6 of 9 Members present – quorum present.*

**XII. Division of Public Health Report**

C. Emerson 1.) The Marin AIDS Project / M.A.P. is currently in contract negotiations for HIV prevention funding for HIV testing and needle exchange programs. M.A.P. was the only Service Provider that responded to the Request for Proposal. Programs are expected to start in January 2012. 2.) C. Emerson reported that her Leave of Absence will start on November 23, 2011 and she will return in April 2012. Sparkie Spaeth will serve as “back up” with the regular support from C. Santini and M. Schieble of Council Support. 3.) Unspent funds will be reviewed in January 2012. C. Santini reported that benefit levels have been raised, but unspent funds are anticipated from the Dental Program. 4.) The Marin County Medical Services Program /CMSP will change to the “Path2Health” program. The asset test for individuals will be changed. CM Malone requested details so the changes can be communicated to M.A.P. Clients. 5.) Anne Donnelly will present information about health care reform on November 21, 2011 to the San Francisco Council.

Public Comment: None

Following the Public Health report, CM Dushon asked CM Malone about the Minority AIDS Initiative /MAI Client Advisory Group conducted at M.A.P. Discussion followed.

**XIII. New Business**

Next Meeting: **January 11, 2012 – Note Time and Location Change**

**Next Step / To Do's**

- Agenda Item – Discuss planning calendar / rolling.
- Agenda Item – Discuss Q1 2012 Community Forum.
- Agenda Item – Report of unspent funds and reallocation.
- Agenda Item – [CS] CMSP presentation to Care Council – Overview and impact on RW funds.
- SM contact A. Fyne/M.A.P. and link to IJ.
- CE – Forward presentation / LHIP-CMSP to KC and JM.

- CE – Contact County Administrator to link to Federal Lobbyist.
- CS – Certificate of Appreciation – DW.
- CS - Thank you letters MM, EA, TJ Lee.
- MJS – Follow up DW exit interview.
- MJS – Complete Handbook updates and editing.
- MJS/TD – New Council Member Orientation/ Conflict of Interest Disclosure Statement.

**XIV. Meeting Adjourned at 6:41p.m.**