



**Marin HIV/AIDS Care Council Meeting
MINUTES**

Wednesday, November 14, 2012

4:30p.m. - 6:30p.m.

899 Northgate Drive – 4th Floor Conference Room

San Rafael, CA 94903

[Approved January 9, 2013]

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Council Members Present: Roy Bateman, Saulo Bonagrazia, Kevin Cronin, Trinity Dushon, Elaine J. Flores, James Frazier, Deborah Kasel, Walter Kelley, Jennifer Malone, Scott Marcum, Maria Reed.

Council Members Absent: None

Staff Present: Cicly Emerson, Chris Santini, Michael Schieble.

Public: Marcos Apolonio – interpreter, Jamie Ellerman.

I. Call to Order.

The meeting was called to order at 4:36p.m. by Co-Chair Marcum.

II. Roll Call.

Roll was called at 4:36p.m. and quorum was established with 8 of 11 Members present.

Co-Chair Cronin and CM Malone arrived at 4:39p.m. CM Dushon arrived at 4:48p.m. The meeting attendance increased to all 11 Members present.

III. Review and Approval of Agenda - VOTE

CM Kelley motioned to approve the agenda. CM E.J. Flores seconded. A voice **vote** was conducted. All were in favor. No objections were heard. The agenda was approved.

IV. Review and Approval of October 10, 2012 Minutes – VOTE

CM Frazier made motion to approve the October 10, 2012 minutes. CM Kelley seconded.

4:39p.m. Co-Chair Cronin and CM Malone arrive.

CM Malone noted typographical errors, which were corrected by Council Support.

A voice **vote** was conducted. All were in favor. No objections were heard. The minutes from the October 10, 2012 Marin Care Council meeting were approved.

V. General Announcements

CM Malone announced 1.) November 20, 2012, Marin AIDS Project / M.A.P. Thanksgiving bag distribution with a turkey or chicken. 2.) December 1, 2012, M.A.P World AIDS Day presentation. 3.) December 3 – 7, 2012, M.A.P. AIDS awareness presentation in schools. 4.) December 4, 2012 at 12:00p.m., M.A.P. "meet and greet" in community room. 5.) December 18, 2012, from 3:30p.m. to 5:00p.m., M.A.P. holiday food boxes and holiday party.

CM EJ Flores presented M.A.P. with a check for \$100 from Target. The donation is for a television for the M.A.P. community room.

CM Bateman welcomed the three new Council Members.

CM Kase provided website information about Meals of Marin. CM Kasel will contact Meals of Marin to learn more about services provided and eligibility requirements.

CM Kelley announced that the University of California, San Francisco is conducting a research project called SHEROES+. Contact Marcelle Million 415-409-4101 for more information about the Transgender study.

VI. Co-Chair Report

Co-Chair Marcum formally welcomed the new Council Members; Saulo Bonagrazia, Deborah Kasel, and Maria Reed.

Each new Member was presented with business cards and a water bottle. The following motivational inscription was printed on the bottle: "A man on the beach where thousands of starfish lay dying in the sun saw a girl tossing them into the sea, one by one. "Why bother?" he asked. You won't make much of a difference." Tossing yet another starfish into the sea, the girl said, "I made a difference to that one.""

4:48p.m. CM Dushon arrives.

VII. Public Comment

None.

VIII. Membership

Wade Flores Subsequent Term Renewal - VOTE

CM Kasel made a motion to approve Wade Flores for a subsequent term. CM Reed seconded.

Council Support distributed the Subsequent Term Application for Wade Flores, which was received on October 10, 2012.

The application was reviewed, there was no additional discussion, and the motion was moved to a vote.

Public Comment: None.

A randomized roll call **vote** was conducted.

AYES: CM Bonagrazia, CM Cronin, CM E.J. Flores, CM Kasel, CM Malone, CM Marcum, CM Reed.

Noes: CM Bateman, CM Dushon, CM Frazier, CM Kelley.

Abstain: None

Recuse: None

7-4-0-0 or 7/11= 63.63%

Wade Flores was not approved for Council Membership.

New Council Member Orientation Report

M. Schieble reported that the new Council Member Orientation was conducted on October 25, 2012, from 1:00p.m. to 3:00p.m. Saulo Bonagrazia, Deborah Kasel, and Maria Reed attended. Copies of the "Marin HIV/AIDS Care Council – New Member Orientation Handbook & Resource Guide" were distributed and reviewed. C. Santini presented conflict of interest disclosure policy training. Translation services were provided.

Conflict of Interest Statements

The "Marin HIV/AIDS Care Council Conflict of Interest Disclosure Form" was completed and submitted by each new Council Member on October 25, 2012.

For the record, the following Conflict of Interest Statements were made:

CM Bonagrazia: None - Unaffiliated

CM Kasel: None - Unaffiliated

CM Reed : None – Unaffiliated

Public Comment: None.

IX. Community Outreach and Advocacy

World AIDS Day – December 1, 2012

Co-Chair Cronin reported that CM Malone had contacted the Marin Independent Journal on behalf of the Care Council. CM Malone added that she had left a message for Rick Halstead, a reporter for the IJ.

Co-Chair Marcum agreed to follow up with the IJ to discuss the outreach goal of the Care Council and to promote the role and identity of the Care Council in the community for World AIDS Day. C. Emerson commented that there is a County staff person available to the Co-Chairs for media coaching.

CM Kasel offered to recruit female M.A.P. Clients to be featured in a World AIDS Day article.

Public Comment: None.

X. Division of Public Health Report

C. Emerson reported:

1.) A public meeting occurred to review the HIV Prevention Program and jurisdictional plan, which was developed for the CDC grant. The primary program goal is HIV testing. Secondary goals include; the development of County protocols for PEP / post exposure prophylaxis, interventions for high risk negatives, funding for needle exchange, media campaigns to increase awareness and reduce stigma, and a pilot program of voluntary testing in jails at the time of booking.

2.) Matt Willis, MD, MPH is the new Public Health Officer for Marin County. Dr. Willis was selected by the Marin County Board of Supervisors on November 13, 2012. Dr. Willis' public health training is extensive and his background includes experience in the field of TB and HIV.

C. Santini reported:

1.) 2012/13 Ryan White Spending through September 2012 (handout).

2.) 2012/13 Part A-Ryan White 7 Months UDC [unduplicated clients] /UOS [units of service] Report (handout).

3.) Current Ryan White Allocations to Substance Abuse Treatment (handout).

Each handout was reviewed and discussed.

No action was suggested based on the year-to-date spending data.

Public Comment: None

XI. Discussion of Food Service Category

C. Santini distributed a handout titled, "Food Program Scenarios November 2012".

In October 2012:

68 Food Clients were at or below 100% of the Federal poverty level (income of \$931 per month).

58 Food Clients were between 101-150% of the Federal poverty level (income between \$932-\$1,396 per month). A history of spending by budget year for food was reported. Other sources for food, including the Marin Food Bank were noted.

Possible food card program scenarios were presented. The funding needed to support an additional \$20 food card for each Client or changing the food card benefit to a two tier program, based on monthly income, was detailed. It was noted that most of the current food card funding is from Part B dollars. Council Members discussed possible changes to Support Services – Service Category funding, to pay for the different food card scenarios.

A lengthy discussion of the Emergency Funds Service Category followed. The Council discussed restricting Emergency Funds and redistributing the funding to Food. Examples were given of the use of Emergency Funds. Council Members voiced a variety of opinions as to what was an acceptable Emergency Fund expenditure. It was concluded, that the Emergency Funds Service Category should be discussed as an agenda item in the future.

There was no consensus on reallocation of funds or a source to pay for any of the food card scenarios. No action was taken by the Care Council. The food card program status quo was maintained.

Public Comment: None

XII. Report on Recertification Requirements

C. Santini reported that the six month recertification policy and legislation was not a new standard. In April 2012, HRSA published, "Universal Monitoring Standards" and implemented on-line monitoring, which started with State monitoring.

Marin County developed a six month recertification monitoring plan that documents: 1.) The Client is living in Marin County 2.)The Client meets the Ryan White income standards. Marin County information is reported in ARIES. It was reported that San Francisco is doing six month recertification, but is not documenting it in ARIES.

Co-Chair Cronin voiced his frustration with the recertification requirement stating, "I have seriously ill Clients that I can't help because I'm using my time to do recertification". Concerns about the communication of the policy to Clients were discussed.

C. Emerson commented that verbal Client contact and confirmation is being considered and a policy to Contractors from the County on recertification is pending.

Public Comment: None

XIII. Next Steps - New Business

CM Kelley made motion not to meet in December and to meet on January 9, 2013. CM Malone seconded. It was noted that the M.A.P. holiday party is Tuesday, December 18, 2012. The Council unanimously approved the January 2013 meeting date.

Next Meeting: January 9, 2013 – 899 Northgate 4th Floor Conference Room, 4:30p.m. – 6:30p.m.

Next Step / To Do's

- Agenda Item - Report on Marin County Substance Use programs and resources.
- Agenda Item – Support Services philosophy for all support service categories.
- Agenda Item – Approval of 2013 draft calendar.
- CE – Winter shelter resources for Transgender individuals.
- SM – Co-Chair contact to I.J. for World AIDS Day outreach.
- DK – Contact Meals of Marin and report.

XIV. Meeting Adjourned at 6:32 p.m.