



DEPARTMENT OF HEALTH AND HUMAN SERVICES

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DIVISION OF PUBLIC HEALTH
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Marin HIV/AIDS Care Council Meeting MINUTES

**Wednesday, December 9, 2009
4:30p.m. - 6:30p.m.
899 Northgate Drive, Suite 415
San Rafael, CA 94903**

Council Members Present: Roy Bateman, Elaine J. Flores, Wade Flores, James Frazier, Walter Kelley, Jennifer Malone, Scott Marcum, David Witt

Council Members Absent: Kevin Cronin (AE). Norge Santana (AE)

Staff Present: Cicily Emerson, Chris Santini, Deborah Gallagher, Jenny Stephens.

Public: Cher Evans

I. Call to Order.

Meeting called to order at 4:37p.m. by Co-Chair Flores.

II. Roll Call.

Roll was called and quorum was established with 8 members present. CM Santana was absent and excused. CM Cronin was absent and excused.

III. Review and Approval of Agenda – VOTE

The agenda was reviewed and approved. CM Kelley motioned to approve the agenda. CM Frazier seconded. A voice **vote** was conducted. All were in Favor. None were Opposed.

The agenda was approved unanimously.

IV. Review and Approval of Minutes – VOTE

The October 14, 2009, minutes were unavailable to review and approve. These minutes will be reviewed at the January 13, 2010 meeting.

V. General Announcements.

CM Malone announced that on December 22, 2009, from 4:30p.m. to 6:30 p.m, M.A.P. will be having their Holiday party. All are welcome to join in the festivities.

CM Bateman announced that CM Santana was featured on the front page of the Marin Independent Journal on World Aids Day. Council support will make copies of the article and distribute.

Public Comment: None

VI. Public Comment – None

VII. Co-Chair Report

CM Flores welcomed CM Bateman back from his leave of absence.

CM Flores announced that there was facilitation training in San Francisco on Monday, December 7th, and several members from Marin attended.

CM Flores reported that there has been some discussion about funding in Sonoma County and how this could potentially affect Marin County. CEmerson stated she has not heard anything about this and she will look into this and let us know if she hears any news.

CM Flores announced there will be a steering Retreat on January 15th. He will notify us with the location and timing details as soon as he gets them.

CM Flores announced the end of the monthly birthday celebrations with cake provided by the co-chairs. Only personal funds were used for the cakes and no money came from the Care Council budget.

Public Comment: None

VIII. Division of Public Health Report

Cicily Emerson reported there has been a 6.6 percent loss of budget--county wide. Please check the county's g channel for county budget meeting reports by County Administrator Matthew Hymel. The web site is g: <http://www.co.marin.ca.us/G-Channel>.

We are currently in the RFA process for Home Health Care since the closure of the Hospice program. The contract will start March 1 and we hope to maintain the continuity of services for those receiving current Hospice home health. You can also find the RFP on the Marin county website. The bidders conference will be held on December 14, 2009 and on January 11, 2010, applications are due. The total contract is up to \$125,000.

Chris Santini reported that we now have the Part B funding, so we can use the \$26,000 for food cards and \$12,000 for transportation once the contract with the state and contractors are approved.

Co-Chair Flores said San Francisco appreciates Marin for its integrity and he thanked everyone for their time and dedication to the council.

Public Comment: None

IX. Membership Committee Report -VOTE

Membership Committee Co-Chair E Flores announced that CM Marcum has been elected co-chair of the membership committee. The committee is currently looking for new members, as they recently lost members P Hansen and C Richards. CM Witt asked if we sent them exit interviews. Council support responded, that yes, they were sent, but we have not heard back. CM E Flores summarized the recruitment efforts reporting that we continue to seek members that are from under-represented groups in the HIV Community.

On December 7, 2009, several members of Marin's Care Council attended a Facilitation Training provided by the San Francisco EMA. The training provided information helpful for successful meeting facilitation.

Council member business cards were passed out for approval and corrections. These cards are meant for council member business and recruitment of new members.

VOTE: A voice vote was conducted for approval. All were in favor, none were opposed.

The new business cards were approved unanimously.

Public Comment: None

X. Community Outreach and Advocacy Committee Report.

COA Committee CM DWitt reported that the Community Forum was held on November 12. Over 20 attended. 15 surveys were returned. The forum was well attended and was considered a success. 2 speakers presented at the forum: Layne Schneider from Community Action Marin, and Anne Donnelley from Project Inform. Thank you's have been sent to both. Layne Schneider's talk on alternative resources was especially interesting and the group thanked CM Cronin for recommending her. CM Witt reported that during the round robin, there were very few complaints about HIV services. Some attendees had problems with dental, but these were thought to be misunderstandings of services. Most of the responses from the round robin were good.

The next COAC meeting is January 28, 2010.

Public Comment: None

XI. Prepare 2010 Care Council Calendar

J Stephens provided a draft of the 2010 calendar. Council support asked for suggestions for speakers or topics for this year. CM Flores suggested a speaker on ADAP and Medi-Cal.

CM Bateman suggested we add something about what is happening in Sonoma and Marin, but we don't know anything about this yet. We will continue to discuss budget news monthly. CM Flores suggested doing a COA Forum in May and in November this year.

Public Comment: County HIV Surveillance Epidemiologist Deborah Gallagher said she will try do the Epi report in March, but with changes in database from HARS to EHARS, she may not have the information ready by then. She will update us as she knows more about timing for her report.

XII. New Business

- Next Meeting: January 13, 2009, 4:30p.m.-6:30p.m. - Connection Center, Room 109.
- Agenda Item – Non-discrimination Statement--VOTE
- Agenda Item – Approval of 2010 Care Council Calendar -VOTE

XIII. Meeting Adjourned at 5:55p.m. A holiday potluck followed the meeting. Happy New Year!