

COMMITTEE: PLANNING	DATE: February 19, 2014	LOCATION: The Redwoods: 40 Camino Alto, Mill Valley, CA 94941
PRESENT: Chrisula Asimos, Sybil Boutilier, Vera Gertler, Judi Kirshbaum, Nancy Peters-Janover		
EXCUSED: Salamah Locks, Jody Timms		
RECORDER: Ana Bagtas		
NEXT MEETING: Wednesday, March 26, 2014 – The Redwoods in Mill Valley		

MINUTE SUMMARY	ACTION TAKEN/RESPONSIBLE PARTY
<p>Call to Order Judi Kirshbaum called the meeting to order at 11:35 a.m.</p> <p>Agenda Approval The February 19, 2014 meeting agenda was approved as written.</p> <p>Meeting Minutes Approval The January 7, 2014 meeting minutes were approved as written.</p> <p>Open Time for Public Expression None</p> <p>Chair's Report None</p> <p>Larkspur Project Kirshbaum described the Larkspur project and provided information on its implementation. The plan is to have a series of meetings with Larkspur Mayor Ann Morrison. The meetings will be held at the Left Bank in Larkspur and will take place over lunch. Using a mailing list provided by the Town of Larkspur, seniors will be invited to attend, allowing up to 15 attendees per meeting. Seniors pay \$10 for the lunch.</p>	

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<p>The following meetings have been scheduled so far: May 28, August 21, and October 29. Kirshbaum is seeking assistance from the members of the Planning Committee to be present at one of the meetings and be the scribe. Nancy Peters-Janover volunteered to take one of the days. Kirshbaum will ask other commissioners to volunteer. Since Kirshbaum is not able to attend the March Commission on Aging meeting, Peters-Janover has agreed to make an announcement to solicit the help of the Commission on behalf of Kirshbaum.</p> <p>Update on Committee Objectives Area Plan Update FY 2014-15 Ana Bagtas reported that the Housing & Transportation and Health & Nutrition committees did not meet quorum for their last scheduled meeting and were thus unable to vote on their objectives for fiscal year 2014-15. Bagtas expressed that committees must meet before February 28 to vote on their objectives. Committees must submit their objectives to Amy Dietz and Jody Timms no later than February 28. Dietz and Timms will review all of the objectives and make changes, as necessary, to make them clear and measurable. If an objective is changed, the chairperson of the committee in charge of the objective will have a chance to review and approve it before it goes in the Area Plan Update.</p> <p>Finalize Planning Committee Objectives for FY 2014-15 The committee reviewed its objectives from FY 2013-14 and voted on its objectives for FY 2014-15 to be carried out as follows:</p> <p>Objectives 1b and 2e will be taken up again in FY 2014-15 as written and should read as follows:</p> <p>1b. The Planning Committee will continue to support the efforts of the Area Agency on Aging and work with partner agencies and existing coalitions to gather information and collect public input at least once a year to understand the needs of older adults and family caregivers in Marin County.</p> <p>2e. The Planning Committee will make sure that isolated communities are informed about programs and services for older adults in Marin County by conducting at least three information dissemination activities during the fiscal year and broadly publicizing them.</p> <p>Objective 3d will be modified for FY 2014-15 by going back to its original narrative, which should read as follows:</p>	

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<p>3d. The Planning Committee will work with at least one community in Marin County to identify its needs and support system, ascertain its key leaders, and explore the possibility of piloting a community project that addresses the needs of its members.</p> <p>Review of Area Plan Update FY 2014-15 Timeline Bagtas distributed the Area Plan Update assignment and timeline list to committee members. She discussed the different sections of the plan and outlined the contents that will be revised in the update. She emphasized that there is very little slack in the timeline and it is important to get the materials from the various individuals and committees on time in order to meet the critical deadlines.</p> <p>Adjournment The meeting adjourned at 12:18 p.m. The next meeting will take place on Wednesday, March 26th at 11:30a.m.</p>	