

## 2014 Forum Work Group Meeting Summary – February 26, 2014

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Care Council Members present: Deborah Kasel

Guests: Craig Combs, Lawrence Naderhoff

Marin County Staff present: Chris Santini

**Where:** Connection Center-Chris Santini put room 110 on hold for both dates. Council needs to choose one

**When:** May 6<sup>th</sup> or May 8<sup>th</sup> 5-7 pm

**What:** Booths/materials on services (e.g. CAM, Ritter, Project Inform, St. Vincent's, Salvation Army)-Deborah Kasel has contacted CAM and MTC and will follow-up with others  
Topic: Staying Healthy and Living Longer

**Who:** **Medical presenters**-15 minutes each?-Chris Santini to invite  
Dr. Lisa Capaldini-Responded yes to the invitation. She is available either evening.  
Dr. Malcolm John on aging-no response  
Dr. Jeff Leiphart on aging-no response  
Mary Lawrence Hicks-Cicily Emerson will contact  
Marc Vincent-Community Liaison Manager, Janssen Therapeutics

**Current system of services**-15 minutes

Sarah Grossi-bilingual medical case manager HHS Clinics –Chris Santini left message to invite. Sarah responded that she is available on May 6<sup>th</sup> only  
How to navigate the system-Walter Kelley and Scott Marcum

**Possible System Changes**-15 minutes Cicily Emerson-accepted the invitation

**Why:** Provide PLWHIV information and recruit new members for the Care Council

**How:** Flyer mailed to clients-Trinity to design flyer. Trinity emailed Chris Santini on 2/27 with templates for review. Chris Santini forwarded these to Deborah Kasel to obtain feedback.

Time:

Setup-4:30 Craig Combs

Gather, eat, and introductions 5:00-5:30-Scott Marcum-MC

Forum program 5:30-6:30

Other activities? 6:30-7:00 complete survey get food card

Cleanup-Deborah Kasel

Meeting time on Flyer: 5-7 pm

Location: Connection Center

Catering: Andronico's Walter Kelley will contact  
Sol Food

Drinks

Flyer: Trinity Dushon to design

Flyer Distribution: If by mail-mailing labels, envelopes, and postage is needed, volunteers to assemble the mailing.

Incentives: \$20 Safeway gift card. Chris Santini ordered

Supplies: Membership Applications being revised by HHS media team for posting on website.

Client Questionnaire-Deborah Kasel presented a draft for review

Budget\* \$435

\* Approval needed by San Francisco.

**II. Next Steps /Next Agenda Items.**

Council vote to discuss further Forum details on March 12, 2014

- Agenda Item – Review and Approve Forum Flyer – VOTE?

**To-Do's**

- See above

**Next Meeting:**

Meet again on March 26th 4:30-6:30 at 899 Northgate pending room availability.

Public Comment: None.

**III. Meeting Adjourned at 6:30 p.m.**