

Start time: 4:34p.m.

Care Council Members present: Elaine Flores, Trinity Dushon, Deborah Kasel, Scott Marcum

Others present: Craig Combs, Richard McKee – Community Action Marin

Marin County Staff present: Chris Santini, Michael Schieble

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**I. Forum Information:**

**Where:** Connection Center - 3240 Kerner Blvd. at Bellam, Room 110 San Rafael, CA 94901

**When:** Tuesday, May 6, 2014, 5:00p.m. – 7:00p.m.

**What:** Topic / Theme: “Staying Healthy and Living Longer”  
Booths/materials on services (e.g. CAM, Ritter, Project Inform, St. Vincent’s, Salvation Army)-Deborah Kasel

**Who:** **Medical Presenter-** Dr. Lisa Capaldini (30 minutes including Q&A)  
Develop “Ask the Doctor” questions in advance.

**Current system of services-** (5 minutes)  
How to navigate the system of care-Walter Kelley and Scott Marcum. New Service Category, Health Insurance Premium & Cost Sharing Assistance.

**Marin System of Care Updates & Changes-** (30 minutes including Q&A)  
Cicily Emerson and Sparkie Spaeth / Marin Timeline – RW Funding & Services (questions: Changes to the EMA, 75/25 waiver impact, Marin County commitment to HIV System of Care, Inter-county linkage).

**Why:** Provide PLWHIV information, conduct Community input and priorities about RW Service Categories, and recruit new members for the Care Council

**How:** Flyer mailed to clients- Flyer designs is the “Spring Bloom” graphic. “Save the date” insert with April Food Card mailing. Posters at RW Service locations. CS to post flyer on Care Council webpage.

**Time:**

Setup-4:00p.m. Craig Combs

Gather, eat, and introductions 5:00-5:15p.m.-Scott Marcum-MC

Forum program 5:15-6:30p.m.

Community input 6:30-7:00p.m. Input via round-robin by Service Category, complete survey get food card

Cleanup-Deborah Kasel

Meeting time on Flyer: 5-7 pm

Develop detailed time line of Forum in 5 minute time blocks. MJS

Seating = Tables & chairs in “U” shape.

Catering: Yet Wah Classic Chinese Cuisine 1238 4<sup>th</sup> St. San Rafael, CA 94901

Scott Marcum to coordinate. Delivered to Connection Center at 4:30p.m. CE to prepay by credit card.

Drinks: Andronico’s Walter Kelley will contact

Flyer: Trinity Dushon to finalize with suggested changes.

Flyer Distribution: If by mail-mailing labels, envelopes, and postage is needed, volunteers to assemble the mailing.

Incentives: \$20 Safeway gift card.

Supplies: Membership Applications

Client Questionnaire: Draft by Deborah Kasel, finalized copy by MJS

Budget: \$600\* (food, mailing, & misc.) \*Approval needed by San Francisco.

**II. Next Steps /Next Agenda Items.**

Council vote to approve plan report of Forum details April 9, 2014 and Forum Flyer.

- Agenda Item – Review and Approve Forum Flyer – VOTE?

**To-Do's**

- *As noted above Forum Planning.*
- CS Translation services.

Workgroup Adjourned: 6:15 p.m.

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