

COMMITTEE: EXECUTIVE	MARCH 24, 2014	LOCATION: 10 NORTH SAN PEDRO ROAD, RM 1012
PRESENT: Teri Dowling, Jim Monson, Ellie Bloch, Allan Bortel, Lee Pullen, Chris Asimos		
EXCUSED: Jody Timms, Salamah Locks		
ABSENT:		
RECORDER: Gary Lara		
Next Meeting: 10 N. San Pedro Rd., Conference Room 1012 - Date is TBD		

MINUTES SUMMARY	ACTION TAKEN/RESPONSIBLE PARTY
<p><u>Agenda</u></p> <p>Chair Monson called the meeting to order at 1:05p.m. The agenda was approved as written.</p> <p><u>Minutes</u></p> <p>The February 24, 2014 minutes were approved as written.</p> <p><u>Chair's Report</u></p> <p>Monson discussed the following items:</p> <p>A Public Comments section should be added to the agenda and minutes going forward.</p> <p>Amy Dietz is editing the current edition of the Great Age newsletter. The circulation agenda item will be discussed later in the meeting.</p>	

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Action Item:

Approval of General Meeting Locations for FY 2014-15.

The Marin County Office of Education hasn't hosted a commission meeting for several years. This facility is back on our list of suitable facilities. There were no further comments about the proposed locations for next fiscal year. A motion was made to approve the list. Motion passed. This item will move forward for a vote at the next General meeting on April 10, 2014.

A discussion ensued in regard to the process for planning the topics for the General meetings during the next fiscal year. Lee Pullen clarified that it is the responsibility of the Executive Committee to formulate topics and ideas, which can be delegated to the various subcommittees for implementation. Commissioner Bloch would like to see presentations on legislation, assisted living, convalescent and skilled nursing facilities. Bloch would also like the commission meetings to focus on a specific topic or overall theme for the coming year.

Commissioner Dowling asked for clarification on the planning procedure. The next step in the process is to have a discussion at the next Executive Committee meeting in April. Dowling also expressed this would be a good topic for discussion at the commissioner retreat.

Bortel expressed having a meeting theme on government programs as well as a focus on the different representatives from C4A, Triple A Council of California (TACC), etc. Other commissioners expressed they are not familiar with the latter and were uncertain of the benefit to the public.

Dowling would like to see a topic covering the issues surrounding hoarding.

Discussion Items:

Commission Retreat: Lee Pullen will organize the retreat planning committee. The participants include Commissioners Vera Gertler, Ellie Bloch, Sybil Boutilier and Marianne Gontarz-York. Bloch suggested Lee set the agenda for the planning meeting which is expected to take place in May after the symposium.

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Bloch suggested having the retreat at the Marin Health and Wellness Center in San Rafael. Bloch also mentioned the Dominican University; however, there is a fee associated with using this facility. Asimos suggested the Jeanette Prandi Center. Bortel offered to have the retreat at this home residence but Bloch didn't favor this option because of the public notice issue. Since the retreat will be publicly noticed, Chair Monson inquired as to whether the retreat would serve as the September General Commission meeting.

Asimos brought up a question that since the retreat is open to the public, how will they become involved and how will the commission deal with it?

Bloch mentioned flip charts will be needed in addition to having a good facilitator.

Update on Healthy Aging Symposium:

The planning committee for the symposium met earlier today to discuss planning the rest of the program. This year's key note speaker is Dr. David Lindeman, Ph.D., Director for the Center of Technology and Aging. The theme has been revised to "Longevity: Imagining the Potential and Promise." Additional speakers confirmed for the event are Dr. Edgar Angelone, Tessamarie Capitolo and Dr. Sharon McKenzie.

Gary Lara stated the commissioners have completely filled up the volunteer roster. Lee Pullen stated Board of Supervisors' President Kathrin Sears will present the proclamation for Older Americans Month in May. Bortel asked that Marin Village have a table to distribute literature.

Great Age Circulation: Chair Jim Monson reported on the circulation issue of the Great Age newsletter. Monson sent a memo last month to the full commission requesting their feedback on the delivery process. Feedback received from Commissioner Tricia Smith of District 3 stated she would like Sausalito to have a url on the city newsletter site that links to Great Age. Pullen suggested commissioners make contact with their local city and town representative to discuss this proposal. Monson will send out a note to the commissioners in regard to Pullen's suggestion.

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Monson also reported the Mill Valley distribution of the newsletter has been shifted to the commissioner representing that city, Girija Brilliant.

Gary Lara suggested the commissioners who are having newsletter distribution issues with their city or town to inform their contact they can be placed on an email distribution list as opposed to receiving a bundle of hard copies. Monson mentioned Commissioners Zeller and Robbins may want to explore this idea.

Bloch would like to see town councils included on the distribution list. Bloch will contact her representatives and forward the information to the Area Agency on Aging staff.

California Senior Legislature Election:

Area Agency Director Lee Pullen provided an update. According to CSL regulations, if there is only one candidate for a seat, that person will be declared as elected by the AAA Advisory Council. No election would be required. The candidacy period ended on Friday, March 21, 2014 at 4:30p.m. Further discussion of this item was tabled to the end of the agenda since there were applicants present that would need to be excused before a detailed discussion could continue.

Other Comments: Lee Pullen debriefed on the recent staff meeting with Area Agency on Aging staff. The discussion topics focused on meeting quorums for the subcommittees, communication with chair persons and the process and timeline for distributing meeting agendas and minutes.

Bloch stated that commission members need to be committed to their subcommittees.

In an effort to solve the meeting quorum issue, Asimos commented the Health and Nutrition Committee has decided to meet bimonthly versus quarterly, in an effort to stay more focused on their objectives. Their new meeting schedule will begin in May. Asimos inquired as to whether the Executive Committee needs to approve the schedule change. A motion was brought forth to approve the bimonthly meeting schedule for the Health and Nutrition Committee. Asimos made a motion to accept this new schedule. All Executive Committee members were in favor except Bortel who voted no. Motion passed.

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Committee Reports

- **Health and Nutrition:** Commissioner Asimos was invited to the North San Rafael Village meeting. There is talk of initiating a village in the rest of San Rafael. A meeting will take place on April 3rd. Asimos also attended the American Society on Aging Conference which featured a workshop on suicide and baby boomers. There was also a presentation from an attorney about low income seniors being victimized by creditors.

The committee has their goals and objectives planned for fiscal year 2014-15. The committee is interested in writing an article for the Great Age focusing on end of life issues. They would also like to explore the possibility of having a regional meeting with commissioner Donna Robbins to discuss downsizing.

- **Housing and Transportation:** Commissioner Bortel inquired where we stand on the city counsel letter in support of the proposed Whistlestop housing project. Pullen reiterated the follow-up conversation he previously had with Marin County Counsel. It was conveyed the commission is not allowed to take a position on an issue without it first being endorsed and approved by the Board of Supervisors. It was suggested that a memo to the Board be written by the Housing and Transportation committee later in the year.

Pullen made the following additional comments. Attended the budget workshop held earlier today at the Board of Supervisors Chambers. Pullen reported that a representative from the board of Marin Villages spoke during public comment advocating for funding and support and that Nancy Masters from Jewish Family and Children’s Services thanked the Board for filling in the monetary shortfall created by the sequestration and advocated for continued funding for programs that support vulnerable children and seniors, with a particular note of the need for older mental health care. Lastly, Supervisor Katie Rice echoed preventative mental health care for older adults.

- **Legislative Task Force:** Commissioner Bloch reviewed the list of current CSL bills. There are seven pieces of legislation the CSL is supporting.

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- **Planning Committee:** Commissioner Locks who normally reports on behalf of Commissioner Timms was excused from this meeting in order to attend a business meeting in Sacramento.

New Business

None

California Senior Legislature Election (continued): Commissioners Bortel and Bloch were excused at 2:28p.m. due to their having applied for positions on the California Senior Legislature.

Lee Pullen reported there were two candidates and all qualifications from both candidates have been met. There is only one candidate per seat. A motion was made to accept both candidates. Motion passed. This item will be brought to the full commission at the April 10, 2014 General meeting for a final vote.

The meeting adjourned at 2:30 p.m. The next meeting is TBD.