



**Marin HIV/AIDS Care Council Meeting**  
**DRAFT MINUTES**  
**Wednesday, August 13, 2014**  
**3:00p.m. - 5:00 p.m.**  
**3250 Kerner Blvd – Room 110**  
**San Rafael, CA 94901**

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**Council Members Present:** Roy Bateman, Kevin Cronin, Saulo Bonagrazia, Elaine Flores, Walter Kelley, Jennifer Malone (MAP), Deborah Kasel, Trinity Dushon, Wade Flores, James Frazier

**Council Members Absent:** Scott Marcum (excused)

**Staff Present:** Sparkie Spaeth, Cio Hernandez

**Public:** Bobbe Moske, Sarah Grossi, Jamie Ellerman, Leslie Thomas

**I. Call to Order**

The meeting was called to order by Co-Chair Walter Kelley at 3:14p.m.  
A moment of silence was observed to honor those not able to join today.

**II. Roll Call**

Roll was called and quorum was met with 7 of 11 Members present

J Malone, E Flores, W Flores, and S Marcum were absent at roll call.

J Malone, E Flores, and W Flores arrived after roll call and the attendance increased to 10 of 11 Members present.

**III. Review and Approval of Agenda - VOTE**

Agenda was approved.

CM Bateman motioned to approve the agenda. CM Frazier seconded.

A voice vote was conducted. No objections were heard and the agenda was approved unanimously.

**IV. Review and Approval of Minutes - VOTE**

Change noted to minutes of July 9 meeting – CM Frazier and CM Dushon shall be noted as “excused” instead of “absent”.

CM Frazier motioned to approve the agenda. CM Dushon seconded.

A voice vote was conducted. With one recusal, the minutes were approved.

**V. General Announcements**

CM Kasel shared that she has been in touch with Craig Combs. He is recovering slowly but is still experiencing difficulty. She asked everyone to keep him in their thoughts.

**VI. Co-Chair Report**

Lodi Pharmacy: Co-Chair Kelley shared that a family owned pharmacy in Lodi, CA, would like to make a presentation to the Care Council at an upcoming meeting. They make it comfortable and easy to receive medication and follow up with the doctor so that meds are not missed. Co-Chair Kelley wanted to bring this to our attention and says we can come back to the item after the budget is finalized.

**VII. Public Comment**

None.

**VIII. Division of Public Health Report**

S Spaeth shared that the purpose of today's meeting is to determine the allocation of funding. This task is one of the main reasons that the Care Council exists. C Hernandez made two posters that will hang at the meetings going forward. They show the Rules of Respectful Engagement and the Care Council Mission. Comments to the signs: CM Frazier said that instead of "rules" it should read "agreements". S Spaeth replied that this is as they are written in the bylaws. S Spaeth also shared that Cicily Emerson is out for some time, so please bear with her and C Hernandez as they take over for her. Please email S Spaeth with any business for the next meeting. She will see that it makes it onto the agenda.

Public Comment: None

## IX. Membership – VOTE

The Council interviewed B Moske.

- a. What do you feel you have to bring to this group?  
I've been in the medical field for many years, with in emergency departments and in oncology in the hospitals. I'm 65 years old, diagnosed 35 years ago. I've been through many of these struggles and learned how to navigate the system. I've worked also for Marin AIDS Project. Every day I see people who need these services. It's my job to help them overcome obstacles to receive care.
- b. How would you set aside your personal concerns and issues to serve?  
I deal with people all day long – women, transgender women, substance use. No one gets treated differently by me.
- c. Is there a certain constituency you feel you represent?  
Yes there is. Everyone is entitled to all services equally. My nature is to represent people who are disadvantaged and who don't know how to get what they are entitled to. That is my constituency.
- d. What obstacles / barriers do you see working with this group in particular?  
I've heard that there are different points of view and opinions in this group. I assume there are politics. I stay out of the politics. I'm here to represent the people are in need of these services.
- e. What obstacles do you anticipate and how would you deal with that?  
Pick your battles. And put those ahead of your personal feelings?
- f. Any other questions? none.
- g. Do you have any questions for us?  
B Moske: I see that the budget is getting smaller and smaller every year. It's hard to explain to the community that you can't do the same things with less money. You don't just cut it down percentage wise; there's a process to it. How do you tell people that they can't have what they had last year?  
CM Kasel response: We looked into where the money is going and there is a lot of waste. Here the money is going down, but in San Francisco it's going up.  
CM Kelley response: it could be because of the number in Marin compared with SF and San Jose.

A voice **vote** was conducted.

**AYES:** CM Bateman, CM Bonagrazia, CM Cronin, CM Frazier, CM Kelley, CM Dushon, CM Kasel, CM Marcum (by proxy)

**Noes:** None

**Abstain:** None

**Recuse:** None

**8-0-0-0**

B Moske wins the vote.

New Candidate announced: Emily Sims (not present). She must attend one meeting in order to be considered. Item was tabled until September's meeting.

Public Comment: none

## X. Conflict of Interest Statements

Each committee member stated their conflicts of interest:

CM Bateman: grants administration, any organization that could be a grantee

CM Bonagrazia: none  
 CM Cronin: medical case management, transportation  
 CM Dushon: none  
 CM Frazier: none  
 CM Kasel: none  
 CM Kelley: none

Public Comment: none

**XI. Allocation of Budget**

CMs went through each item to discuss allotments and make recommendations for allocation in each category. [see attached budget matrix] There was a lengthy discussion about medical case management.

[J Malone arrived at 4:09 p.m.]

J Malone stated conflict of interest: in every category she has a conflict, as Director of Marin AIDS Project.

For the category Mental Health: CM Kasel suggested bumping it up to \$100,000. CM Bateman commented that we have already increased it by \$20,000 (from @60,000 to \$80,000).

Medical Case Management: CM Kasel suggested increasing it.

[W Flores and E Flores arrived at 4:26 p.m.]

W Flores stated conflict of interest: none.

E Flores stated conflict of interest: none.

4:58 p.m.: CM Kelley made a motion to extend the meeting until 5:30 p.m. CM ?? seconded. A voice vote was conducted and the motion approved.

CMs reviewed recommendations made for each category and then a roll call vote was taken.

<b>Marin Ryan White Part A 2014-15 Allocation 08/13/14</b>				
<b>Service Category</b>	<b>Priority Rank</b>	<b>15/16 Part A Allocation</b>	<b>% of Total Award</b>	<b>15/16 Part B Award</b>
<b>CORE SERVICES</b>				
Mental Health	1	\$70,000	15.0%	
Outpatient/Ambulatory Health Services	3			\$44,153
Oral Health Care	4			\$15,000
Medical Case Management	5	\$134,111	28.7%	
AIDS Pharmaceutical Assistance	7	\$15,000	3.2%	
Health Ins. Premium and Cost Sharing Assitance	8	60,795	13.0%	
Home and Community-Cased Care	11	\$38,000	8.1%	
<b>SUPPORT SERVICES</b>				
Non-medical Case Management	2	\$100,000	21.4%	

Emergency Financial Assistance	6	\$40,000	8.5%	
Food Vouchers	9			\$62,000
Medical Transportation	10	\$10,000	2.1%	
<b>Core Services</b>		<b>\$317,906</b>	<b>67.9%</b>	
<b>Support Services</b>		<b>\$150,000</b>	<b>32.1%</b>	
<b>TOTALS</b>		<b>\$467,906</b>	<b>100%</b>	<b>\$121,153</b>

CM Bateman: Yes  
 CM Bonagrazia: Yes  
 CM Cronin: Yes  
 CM Dushon: Yes  
 CM E Flores: No  
 CM W Flores: No  
 CM Frazier: Yes  
 CM Kasel: Yes  
 CM Kelley: Yes  
 CM Malone: Yes

Proposed budget passes with 70% approval.

**XII. Meeting Adjourned at 5:42 p.m.**