



DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC HEALTH SERVICES

Promoting and protecting health, well-being, self-sufficiency, and safety of all in Marin County.

MARIN HIV/AIDS CARE COUNCIL

DRAFT Minutes

September 10, 2014

3240 Kerner Blvd. Room 110

NOTE MEETING LOCATION

San Rafael, CA 94901

3 p.m. – 5 p.m.



Larry Meredith, Ph.D.
DIRECTOR

Margaret Kisliuk
DIVISION DIRECTOR

HIV/AIDS Services

Community Health &
Prevention Services
899 Northgate Drive
Suite 415
San Rafael, CA 94903
415 473 7590 T
415 473 6266 F
475 473 3232 TTY
www.marincounty.org/hs

I. Call to Order

Walter Kelley opened the meeting at 3:15 p.m.

II. Roll Call

Council Members Present: Roy Bateman, Saulo Bonagrazia, Kevin Cronin, Trinity Dushon, Elaine Flores, Wade Flores, James Frazier, Deborah Kasel, Jennifer Malone (arrived 3:50 p.m.), Bobby Moske, Walter Kelley (co-chair)

Council Member Absent: Scott Marcum (co-chair) (excused)

Staff Present: Cicily Emerson, Cio Hernandez, Sparkie Spaeth (arrived 4:35 p.m.)

Public Present: Jamie Ellerman, Sarah Grossi, Emily Sims

III. Review and approval of Agenda – VOTE

The Council approved the proposed agenda none were opposed.

IV. Review and approval of Minutes – VOTE

James Frazier made a motion to approve the draft minutes of the August 13, 2014 meeting, amended to note that the meeting included a lengthy discussion of case management. The motion was seconded by Elaine Flores and approved by the Council, none were opposed.

V. General Announcements

- Wade Flores shared information about SF services, case management, and transportation. He noted that the San Francisco HIV Health Services Planning Council discussed the impact of the Affordable Care Act.
- Walter attended the Oakland Pride events.
- Marin AIDS Project is having its 30th Anniversary event on October 16th at the San Rafael Yacht Club.

VI. Co-Chair Report

Walter Kelley plans to invite the Lodi Pharmacy to make a presentation at our next meeting.

VII. Public Comment

VIII. Division of Public Health Report

Public comment on this item

- Cicily Emerson reported that the San Francisco HIV Health Services Planning Council held its annual prioritization and allocation meeting on September 5, 2014.
- On September 22, Marin will make its annual presentation to the San Francisco HIV Health Services Planning Council. Cicily asked the co-chairs to attend, and also encouraged all Councilmembers to attend.
- Cicily reported that HRSA has given the San Francisco EMA a waiver of the 75%/25% rule, which required that core services receive at least 75% of Ryan White funds and limited support services to no more than 25% of Ryan White funds. Cicily reported that we no longer have the staff capacity to do detailed minutes. It might be necessary to recreate minutes of past meetings.
- Cicily shared a draft of the 2014 presentation.
- There was a discussion about the how food cards are distributed. The discussion was moved to the next agenda with a request to include information about how case management time is spent for the food program

IX. Membership--VOTE

Review and Accept application for Emily Sims

Public comment on this item

- Emily Sims attended the meeting, but had to leave at 4:15 p.m.
- Trinity Dushon made a motion to accept her application for a vote at our next meeting. Motion seconded by James Frazier. The motion was approved with no opposition

X. Calendar meetings for 2014-2015 - VOTE

Public comment on this item

There was discussion about whether the Council should continue to meet monthly, or switch to less frequent meetings. Cicily asked the Council to decide on the topics it wants to discuss, and then we can determine how many meetings would be needed to accomplish that list.

List of Core Topics for next year

- *Prioritization and Allocation (July and August)*
- *Unspent funds (November/December)*
- *Epidemiology/ARIES*
- *Service Category Presentations/Programs*
- *Policies and Procedures (reviewing our handbook)*
- *Community Forum planning*
- *Budget updates*
- *Needs Assessment updates*
- *Homeless with HIV*

Draft Calendar for 2014-15

<i>November</i>	<i>Budget update</i> <i>Co-Chair elections</i>
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	<i>Membership application from Emily Sims Policies and Procedures Lodi Pharmacy Presentation Program presentation (food)</i>
<i>January</i>	<i>Reallocation of Unspent Funds, Epidemiological/ARIES data, Homeless People living with HIV Needs assessment updates</i>
<i>March</i>	<i>Service categories/Program presentations Plan community forum</i>
<i>May</i>	<i>Service categories/Program presentations Plan community forum (forum will be at a separate date)</i>
<i>June</i>	<i>Finalize 2014-15 Budget</i>
<i>July</i>	<i>Prioritization</i>
<i>August</i>	<i>Allocation</i>

Elaine Flores moved to adopt calendar above. CM Malone seconded the motion. The Council approved the motion with 8 yes votes (**Roy Bateman, Saulo Bonagrazia, Kevin Cronin, Elaine Flores, Wade Flores, Jennifer Malone, Bobby Moske, Walter Kelley**) and 3 no votes (**Trinity Dushon, James Frazier, Deborah Kasel**).

XI. Next Steps - New Business

Next meeting: November 12, 2014, location to be announced

XII. Adjourn