



**Marin HIV/AIDS Care Council Meeting  
MINUTES  
Wednesday, May 14, 2014  
4:30p.m. - 6:30p.m.  
899 Northgate Drive – 4<sup>th</sup> Floor Conference Room  
San Rafael, CA 94903**

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**Council Members Present:** Roy Bateman, Kevin Cronin, Trinity Dushon, Elaine Flores, Walter Kelley, Scott Marcum Jennifer Malone

**Council Members Absent:** Deborah Kasel (AE), James Frazier (LOA)

**Staff Present:** Cicily Emerson, Chris Santini, Michael Schieble

**Public:** Saulo Bonagrazia, Wade Flores, E. Garcia- Community Action Marin, Dick McKee – Community Action Marin

**I. Call to Order**

The meeting was called to order by Co-Chair Marcum at 4:40p.m.

**II. Roll Call**

Roll was called and quorum was established with 5 of 8 Members present.

CM Kasel (AE) was absent and excused. CM Frazier (LOA) is on a leave of absence, effective March 1, 2014.

CM Dushon and CM Malone arrived after roll call and the attendance increased to 7 of 8 Members present.

**III. Review and Approval of Agenda - VOTE**

CM E.J. Flores motioned to approve the agenda. CM Cronin seconded.

A voice vote was conducted. No objections were heard and the agenda was approved.

**IV. Review and Approval of April 9, 2014 Minutes - VOTE**

Council Members reviewed the draft minutes.

CM E.J. Flore made motion to approve the April 9, 2014 minutes. CM Cronin seconded.

A voice **vote** was conducted. All were in favor.

The minutes from the April 9, 2014 Marin HIV/AIDS Care Council meeting were approved.

*4:46p.m. CM Dushon and CM Malone arrive*

**V. General Announcements**

Flyer A flyer was circulated: "Thriving in 2014: A Day Long Institute on Access to Income and Healthcare for People Living with HIV/AIDS". The event will be June 24, 2014, 8:30a.m. – 4:30p.m. at the Milton Marks Conference Center, 445 Golden Gate Avenue, San Francisco, CA.

**VI. Co-Chair Report**

Co-Chair Marcum recognized and thanked Kevin Cronin for his service on the Care Council. A certificate was awarded for the completion of CM Cronin's third term. [May 9, 2012 to May 8, 2014].

**VII. Public Comment**

None

## VIII. Division of Public Health Report

C. Santini reported 1.) The RW Part A 2014-'15 funding award is expected in the next few weeks. The SFDPH AIDS Office announced, based on a HRSA conference call, that an 11% cut is likely. Marin HHS is looking to support Primary Care to keep the system whole. 2.) Inter County HIV Services "eligibility requirements have not changed". The discussion occurred at the San Francisco Planning Council April 2014 meeting, however no action or motion is currently on the agenda. Certain services, like the AIDS Legal Referral Panel HIV Consumer Advocate, serve all three Counties in the EMA.

CM E.J. Flores asked, "...[since] Mayor Lee was backfilling San Francisco, why wouldn't Marin be backfilled?" C. Emerson responded that San Francisco has a history of backfilling from San Francisco County funds and that funding would not apply to Marin County.

3.) The RFP process is complete. Two proposals were received. The Marin AIDS Project / M.A.P. received the award. Support Services will be more integrated. People that receive HHS Primary Care will receive Medical Case Management at the HHS Specialty Clinic. At this time, Mental Health Services are still separate.

CM Cronin asked about the status of the Kaiser Reimbursement and other funding sources for the Specialty Clinic. C. Emerson responded that information related to the potential Kaiser reimbursement was given to Pat Kendall and now that the RFP process is complete the issue will be revisited.

4.) The HIV Prevention media campaign continues. Look for the "I Got Tested" campaign in June 2014. 5.) Rapid Hep C testing is starting, in addition to, rapid HIV testing. The Governor is looking to add two Hep C medications to the ADAP formulary.

CM Dushon suggested the outreach statement, "AIDS and People with HIV are two different things." Co-Chair Kelley reported that he had seen the prevention outreach video on a San Francisco bus shelter. C. Emerson added that there was an on-line prevention presence, including Grindr.

Public Comment: None

## IX. Review of Prioritization and Allocation Process for Fiscal Year 2015-'16 – VOTE

The handout, "Marin County HIV/AIDS Care Council Ryan White Program Allocation Process FY 2014-2015" was reviewed.

The discussion started with questions. CM Malone asked if categories could be added. C. Emerson responded that any of the HRSA-Ryan White Program Service Categories (see Services Definitions) could be considered and the definitions would be worth reviewing. In the 2014-'15 allocation process the (f.) Health Insurance Premium & Cost Sharing Assistance service category was added and funded for the first time. CM Malone added that funding levels for Primary Medical Care will need to be carefully reviewed related to undocumented individuals.

CM Bateman asked if the Council considers available funding in the Priority setting process. C. Emerson responded that the number one priority might not be funded. The funding might be from some other source.

CM E.J. Flores commented that, "Last year was kind-of hard on the newer people". C. Emerson encouraged all the Council Members to ask questions to increase their understanding.

CM Cronin **motioned** to approve the Priority Setting process as written (five step process) and approve the Allocation process as a six step process (see below). CM Dushon seconded.

### Allocation Process

- Step 1. Review current funding for service categories using Decision Matrix.
- Step 2. (new) Review and discuss the County Proposal.
- Step 3. Council Members recommend to increase, decrease, or not change funding levels (percentages) for each category.
- Step 4. For changing allocation levels, decide level of change.
- Step 5. Allocate resources to service categories.
- Step 6. Ensure 75% of funding is in the Core services and 25% is in the Support services.

Public Comment: W. Flores “As a Consumer here in Marin...” *refer to tape*

A randomized roll call **vote** was conducted.

**AYES:** CM Bateman, CM Cronin, CM Dushon, CM E.J. Flores, CM Kelley, CM Malone, CM Marcum

**Noes:** None

**Abstain:** None

**Recuse:** None

**7-0-0-0**

The Priority Setting and Allocation process was unanimously approved.

**X. Review of Documents Needed for 2015-'16 Prioritization and Allocation – VOTE**

The handout, “Documents Provided for 2014/15 Care Council Prioritization and Allocation” was reviewed in reference to the documents that would be requested from Council Support for the FY2015-'16 Prioritization and Allocation.

After discussion, it was agreed that the “Service Category Presentations by Service Provider” would not be included in the FY2015-16 Prioritization and Allocation document request.

CM Cronin **motioned** to request (see below) the documents listed, except [#7] Service Category Presentations by Service Provider for the FY2015-16 Prioritization and Allocation. CM E.J. Flores seconded.

Documents (*updated for fiscal year*):

1. “Fiscal Year Time Line”
2. “Ryan White Service Category Definitions”
3. “2014-'15 Marin HIV/AIDS Care Council Prioritization Worksheet and History”
4. “14/15 Decision Matrix of Allocation of Ryan White Funding in Marin County”
5. “Marin County-Ryan White FY2012/13 Service Category Summary Sheets”
6. “HIV/AIDS in Marin County – an Epidemiological Profile”
7. “2012-13 Countywide Client Satisfaction Survey Results”
8. “Prioritization and Allocation Guiding Principles”
9. “Ryan White Service Category Client Units of Service Data”
10. “2014/15 County Proposal”

Public Comment: W. Flores “Where are some of the consumers? What money did you spend? Where did you spend it? ...” *refer to tape*

A voice **vote** was conducted.

**AYES:** CM Cronin, CM Dushon, CM E.J. Flores, CM Kelley, CM Malone, CM Marcum

**Noes:** CM Bateman

**Abstain:** None

**Recuse:** None

**6-1-0-0**

The list of documents need for the FY2015-'16 Prioritization and Allocation process was approved.

**XI. 2014 Care Council Calendar – VOTE**

2014 Calendar Review and Approval - VOTE

The discussion of the Council calendar and additional need for meetings quickly transitioned in to a discussion about the budget cuts and impact on the system of care. CM Malone summarized the discussion saying, “There are various comments with two themes”. Part of the discussion was focused on Care Council process and the second theme was “...how much money does it take to run the system”. The topic of a backfill request and the rationale needed to support the request also occurred.

CM Cronin asked and tried to determine between the maintenance of effort amount and the current Ryan White funding amount, the general total funding amount of the system of care. CM Cronin concluded that what was going on was that 50% of the entire funding was consumed by administrative costs related to County Staff and Provider Executive Staff costs. C. Emerson reported that County staff is paid for by the General Fund.

The discussion turned to the process and what was needed for a backfill request from the County.

M. Schieble suggested the group return the conversation to the calendar.

Council Support reported the key dates of the San Francisco / EMA Allocation process.

CM E.J. Flores made a **motion** that the Care Council meet on June 4, 2014 and June 11, 2014.

CM Dushon seconded

Public Comment: W. Flores "A lot of the [San Francisco] categories aren't the categories for Marin ..." *refer to tape*

A voice **vote** was conducted. All were in favor.

The Care Council will meet on June 4, 2014 and June 11, 2014.

## **XII. Community Outreach and Advocacy**

Discussion of Client Feedback from May 6, 2014 Community Forum

*Item tabled due to meeting time*

## **XIII. 2013 Client Satisfaction Survey Report and Discussion**

The handout, "2013-14 Countywide Client Satisfaction Survey" was distributed and reviewed.

C. Santini read the "Executive Summary".

M. Schieble requested that the data which supports the statement, "In general, the respondents thought the services were outstanding or were very satisfied with all aspects of the services received" be referenced in the report, so Council Members would know where to locate the supporting data.

Review and discussion followed.

*6:20p.m. Point of Order – meeting overtime*

*CM E.J. Flores made a motion to extend the meeting time by ten minutes to 6:40p.m. CM Cronin seconded.*

*All were in agreement.*

Public Comment: W. Flores "I appreciate the work that goes into..." *refer to tape*

## **XIV. Membership – VOTE**

Council Support reported that there is no policy in place for the "reactivation" of a former Council Member's membership. Developing a process would include a change to the Bylaws. Applications currently, all go through the same Membership process.

Membership Application - Saulo Bonagrazia

CM Cronin made a **motion** that the Council accept the application from Saulo Bonagrazia and move forward with the Membership process. CM Malone seconded.

Public Comment: None

A voice **vote** was conducted. All were in favor.

Saulo Bonagrazia will be interviewed and a Membership vote will be scheduled on the June agenda.

## **XV. Next Steps – New Business**

**Next Care Council Meeting:** June 4, 2014 – 4:30p.m. – 6:30p.m., Location TBA

**Next Step / To Do's**

- Agenda Item - Develop Status Report to Board by Care Council.
- Agenda Item – Membership / Saulo Bonagrazia application.
- Agenda Item – Outreach update by Prevention.
- Agenda Item - Client education on money management.
- CE – Prevention outreach video.
- CE – Status Kaiser reimbursement with Pat Kendall.

- CS – E-mail / distro actual [raw data] numbers from the Client Satisfaction Survey.
- CS – Review comments on low ratings in satisfaction survey.
- MJS – Blank motion sheets.

**XVI. Meeting Adjourned at 6:33p.m.**