



DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC HEALTH SERVICES

Promoting and protecting health, well-being, self-sufficiency, and safety of all in Marin County.

**MARIN HIV/AIDS CARE COUNCIL
MEETING MINUTES**

June 4, 2014

899 Northgate Drive – 4th Floor Conference Room
San Rafael, CA 94903
4:30p.m. - 6:30p.m.



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Council Members Present: Roy Bateman, Kevin Cronin, Elaine Flores, Deborah Kasel, Jennifer Malone, Scott Marcum

Council Members Absent: Trinity Dushon, James Frazier (LOA), Walter Kelley

Staff Present: Cicily Emerson, Michael Schieble, Sparkie Spaeth

Public: Jami Ellermann, Dick Mckee

I. Call to Order

The Co-Chair called the meeting to order.

II. Roll Call

Roll was called. Quorum was established with 5 of 8 members present. Kevin Cronin arrived at 5:15 and attendance increased to 6 of 8 members present.

III. Review and approval of Agenda – VOTE

CM E.J. Flores motioned to approve the agenda. CM Bateman seconded. A voice **vote** was conducted. All were in favor. No objections were heard. The agenda was approved.

IV. Review and approval of Minutes – VOTE

November 13, 2013, December 11, 2013, January 8, 2014, and May 14, 2014
No minutes were available for review so item was tabled until the next meeting.

V. General Announcements

CM Kasel announced that there would be a Kiss Ass summit tomorrow at AIDS Memorial Grove in San Francisco. She attended a training by the National Quality Training Center.

VI. Co-Chair Report

VII. Public Comment

Dick Mckee announced that Craig Combs had been in a serious accident.

VIII. Marin HIV/AIDS Care Council Mission

Sparkie Spaeth reviewed the Care Council's mission and primary role. She emphasized that The Council's role was not to do advocacy. She suggested bimonthly meetings. She suggested having a County Co-Chair so the County and Council could work together as partners not adversaries. She stated that she was not sure what they would do about filling the parliamentarian/note taker position. Cicily Emerson informed San Francisco that Marin had decreasing funds for Council support. She urged Council members to be respectful of everyone in the room and don't take their frustration out on County staff. That is not acceptable. Our obligation to San Francisco is to have an advisory committee to do prioritization and allocation.

Public comment on this item:

Wade Flores stated that respect needed to go both ways.

IX. Division of Public Health Report

Cicily Emerson announced that the Ryan White Part A award is \$467,501 which is a 14% reduction. The award is based on Marin's living AIDS cases in the EMA and that is proportionally decreasing compared to San Francisco and San Mateo cases. The RFP update is that the County will enter into contract negotiations with MAP. There is a transition plan for moving clients from case management at MAP to case management at the HHS Clinics. A letter will be sent to clients about the change. The case management for clients living at Hamilton and client escort services to medical appointments will still be available at MAP.

With regard to the County taking administrative funds, the HIV program doesn't take any administrative funds from Part A except for Council support. It takes 10% of the Part B grant funds for administration as allowable. Per HRSA regulations, subcontractors are allowed 10% for administrative costs. With regard to the Maintenance of Effort requirement, it is based on the cost of services at the HHS Clinics and is calculated on the cost to the County of providing these services over and above what Ryan White pays for. We provide this information to San Francisco annually as part of the Ryan White Part A application process.

Public comment on this item: None

X. Revised FY2014-'15 Allocation with Funding Reduction

C. Emerson presented a County proposal for service category allocations for the reduced FY2014-'15 Part A award.

The Council discussed the County proposal.

CM Cronin made a motion to adopt the County allocation proposal. CM Kasel seconded.

A randomized roll call **vote** was conducted.

AYES: CM Bateman, CM Cronin, CM E.J. Flores, CM Kasel, CM Marcum.

Noes: None

Abstain: None

Recuse: CM Malone

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The County allocation proposal was unanimously approved.

Public comment on this item:

Wade Flores noted that it was important to meet the mental health needs of people living with HIV over 50.

XI. Back Fill Advocacy Discussion –

CM Kasel suggested tabling this item until next meeting. There was consensus.

Public comment on this item: None

XII. Next Steps - New Business

Next meeting: June 11, 2014

Cio Hernandez introduced herself. Council members introduced themselves. Cio will contact Council members to find out more about each of them.

CM Kasel had a question about the schedule for future meetings and how to get items on the agenda. M. Schieble explained that Council members go through the Co-Chairs to get items on the agenda. The items for the June 11th meeting agenda will be the calendar, the County backfill discussion, and community outreach and advocacy including a debrief from the May community forum. C. Emerson suggested that the Council could discuss changing the meeting time to 3-5:00 pm.

XIII. Adjourn