



DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC HEALTH SERVICES

Promoting and protecting health, well-being, self-sufficiency, and safety of all in Marin County.



**Marin HIV/AIDS Care Council Meeting
MINUTES**

Wednesday, December 11, 2013

4:30p.m. - 6:30p.m.

**899 Northgate Drive-4th floor conference room
San Rafael, CA 94903**

Larry Meredith, Ph.D.
DIRECTOR

Margaret Kisliuk
DIVISION DIRECTOR

HIV/AIDS Services

Community Health &
Prevention Services
899 Northgate Drive
Suite 415
San Rafael, CA 94903
415 473 7590 T
415 473 6266 F
475 473 3232 TTY
www.marincounty.org/hs

Council Members Present: Roy Bateman, Kevin Cronin, Trinity Dushon, Elaine Flores, James Frazier, Deborah Kasel, Walter Kelley, Jennifer Malone, Scott Marcum

Council Members Absent:

Staff Present: Cicily Emerson, Chris Santini, Michael Schieble, Sparkie Spaeth

Public: Lawrence Naderhoff

I. Call to Order

Co-Chair Marcum called the meeting to order.

II. Roll Call

Roll was called and quorum was established with 7 of 9 Members present. Two members were enroute.

III. Review and Approval of Agenda – VOTE

CM Bateman motioned to approve the agenda with one item moved up in the order. CM Flores seconded.

A voice **vote** was conducted. No objections were heard.

The revised agenda was approved.

IV. Review and Approval of August 7, 2013 and November 13, 2013 Minutes - VOTE

CM Frazier made motion to approve the August 7, 2013 minutes. CM Flores seconded. The November minutes had not been completed.

Council Members reviewed the draft minutes. Six were in favor and there was one abstention. The minutes from the August 7, 2013 Marin HIV/AIDS Care Council meeting were approved.

V. General Announcements

CM Kasel announced that low cost mammograms were available at MGH.

CM Malone announced the MAP Holiday party 12/20 from 3:30-5:30pm.

C Santini stated that the prioritization and allocation materials questionnaire was available on the back table for those who didn't fill it out. There was no meeting evaluation form at the November meeting. If members want to complete it, it's on purple paper. Meeting evaluation forms for today's meeting are on pink paper.

VI. Co-Chair Report-None

VII. Public Comment-None

VIII. Division of Public Health Report

C. Santini announced that if anyone was on Path2Health, they should renew their prescriptions in December before transitioning to Medi-Cal in January.

C. Santini announced that staff did site visits and chart reviews in November to Pt A and Pt B

providers. They had a site visit from the State about Pt B funds. Site visit reports were still to come.

Marin received additional Pt B money, \$12,709, available through the end of March. It is going to fund transportation and emergency financial assistance including the tier of 100-200% poverty level. Money was allocated to the programs running out of money or running low.

C. Santini-A feedback form like the DMV form has been added to the Marin Ryan White website for people to provide comments, complaints. It is to be used for client comments in between satisfaction surveys. C. Emerson noted that it is not a secure transmission.

C. Emerson contacted Pat Kendell from Kaiser about paying for services their clients use that are currently paid for by Ryan White funds. She seemed receptive.

She had a meeting with Alcohol and Other Drug Services re a client complaint about Center Point services. Center Point is taking the complaint seriously. We want to do an in-service for alcohol and drug providers about HIV and LGBTQ issues through the AIDS Education Training Center.

She attended the San Francisco HIV Health Services Planning Council meeting and the merger of HHSPC and HPPC is still on the table.

Sparkie Spaeth will come today and talk about ACA. The Specialty Clinic is an ACA provider. There is a 12/23 deadline for 1/1/14 start date. OA-HIPP will cover premiums for those who are eligible.

S. Spaeth announced that if members know anyone who is uninsured, there is ACA open enrollment until March. Use the Covered California website or CoveredMarin.org website to calculate potential premiums. There was a discussion about signing up for ACA. There will be certified enrollers at the Health and Wellness campus on Saturday from 10-2 in addition to offering free flu shots.

CM Cronin discussed the details that still needed to be worked out with ACA including reimbursement of premiums to clients who have to pay up front.

Public Comment: None

IX. HIV System of Care Assessment

C. Emerson explained why the assessment was requested including changes from ACA and shrinking resources. Staff is looking at optimum service delivery, effectiveness, and efficiency in anticipation of issuing a Request for Proposals. The goal is service integration. Staff compiled a descriptive service matrix and conducted Marin service provider interviews. Staff also did interviews with key informants from other counties and will gather client input. The results show a lot of part-time staff and services being well-utilized. Appropriate services are being used by high need clients. The most used services were primary care, case management, and benefits counseling. The matrix identified the services similar to those funded by Ryan White that could be obtained elsewhere. There was a themes analysis of the interviews. The results showed that the core services were viewed as the most critical and services were working well. The improvables were administrative systems, ARIES data entry, and streamlining the processes to obtain services. Some services needed to be more integrated. Marin has similar services to those provided in other counties except Marin has benefits counseling. Other counties offer co-location of medical services with services offered by non-profits. Communication is important and there was interest in having some services on site like substance use treatment services. Staff is still collecting client input. Current contracts will be put on extension and the RFP will be issued in March and contracts awarded as of July 1st. S Spaeth noted that coordinated care is the goal of ACA.

There was a discussion about getting client input through the spring community forum.

Public Comment: None

X. Continued Discussion and Review of the 2014-'15 Prioritization and Allocation Process

C. Santini went over the results from the prioritization and allocation process questionnaire. The purpose of the questionnaire was to try to figure out which documents were useful to Council members. There was very little difference in the usefulness scores for each document. M. Schieble suggested that an alternative answer choice could have been provided which is that Council members didn't remember a document. C. Santini explained that in recent years the award has come after the service year has already started and the Council has had to adjust their projected allocations to match the actual award. Then a few months later, they have to project for the next year's allocations without knowing what the award will be. CM Cronin said not to pay attention to the scores. They discussed the open-ended questions from the questionnaire.

CM Bateman made motion to extend the meeting for 10 minutes. CM Frazier seconded. All were in favor.

Members were encouraged to get training that was offered and ask questions to further their understanding of the prioritization and allocation processes. Other suggestions included a pre-meeting conducted according to a work group style, a mentoring process, and scheduling more meetings for each process.

Public Comment: None

XI. Community Outreach and Advocacy– VOTE

- Discussion of methods being developed to solicit client feedback.
There was a discussion about whether Council wanted to do a focus group on services in January. And how to publicize that there is a new tool for clients to give input on the Care Council website.
- 2014 Community Forum Planning

There was a suggestion to have the forum on 5/8 at two times-2:00 and 6:00 pm.

CM Flores made motion to approve the Community Forum planning. CM Frazier seconded. All were in favor.

CM Kasel and CM Flores volunteered to help CM Marcum with planning.

Public Comment: None

XII. Membership-Tabled

Public Comment: None

XIII. Next Steps-New Business

Next Care Council Meeting: January 8th

XIV. Adjourn