

COMMITTEE: EXECUTIVE	JUNE 23, 2014	LOCATION: 10 NORTH SAN PEDRO ROAD, RM 1012
PRESENT: Teri Dowling, Jim Monson, Lee Pullen, Salamah Locks, Ellie Bloch, Sybil Boutilier		
EXCUSED: Jody Timms, Chris Asimos, Allan Bortel		
ABSENT:		
RECORDER: Gary Lara		
Next Meeting: 10 N. San Pedro Rd., Conference Room 1012 - September 22, 2014		

MINUTES SUMMARY	ACTION TAKEN/RESPONSIBLE PARTY
<p><u>Agenda</u></p> <p>Chair Monson called the meeting to order at 1:32p.m. The agenda was approved as written.</p> <p><u>Minutes</u></p> <p>The April 17, 2014 minutes were approved as written.</p> <p><u>Public Comment</u></p> <p>None</p> <p><u>Chair's Report</u></p> <p>Monson discussed the following items:</p> <p>Negotiations are currently taking place with Supervisor Sears' office in regard to formulating a protocol for the</p>	

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commission to take a position on issues pertaining to legislation. Board Aide Leslie Alden is currently having a discussion with Area Agency on Aging Director Lee Pullen regarding this matter.

The Board of Supervisors has appointed a new commissioner for District 4: Ralph Marchese. Chair Monson will be meeting with Mr. Marchese as part of the new commissioner orientation process.

The next issue of the Great Age Newsletter is progressing nicely.

Action Item:

Letter to the City of San Rafael regarding the Whistlestop housing project:

Chair Monson commented that Housing and Transportation Chair Allan Bortel would like to hold off on moving forward with the letter of support for the Whistlestop housing project until the protocol for writing letters of support has been finalized with the Board of Supervisors. Monson stated this is not a time sensitive matter.

Certificate for the City of Sausalito to recognize their “Age-Friendly” status:

Commissioner Bortel drafted a certificate to honor the City of Sausalito’s designation as being an Age-Friendly city. Chair Monson reviewed the verbiage on the certificate with the other Executive Committee members. It was agreed that Monson would make some revisions. The Executive Committee approved the certificate for presentation after Monson makes the revisions.

Discussion Items:

General Meeting Presentation Topics for FY 2014-15:

Donna Robbins is confirmed for the July General Commission meeting at Marguerita Johnson Senior Center in Marin City. Commissioner Bloch suggested inviting the Marin City Chorus to be part of the agenda and will contact them about this opportunity. Commissioner Lock’s proposed title for the July presentation is “Saving

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Money by Downsizing.” Locks will send final details of the meeting to Aging and Adult Services’ staff before the end of this week.

The following are the General Commission meeting topics and assigned committees for planning purposes for fiscal year 2014-15.

September: Travel education for older adults: Allan Bortel, Housing and Transportation Committee

October: West Marin Senior Services: update on senior service activities in West Marin. Committee is TBD.

November: HICAP update. Michele McCabe will plan this meeting.

December: Legislative update: Ellie Bloch, Legislative Task Force

January: Larkspur update: Jody Timms, Planning Committee

February: Ombudsman update: Ana Bagtas will plan this meeting.

March: Fall Prevention in conjunction with Novato Fire Department and Dominican University. Michele McCabe / Health and Nutrition Committee will plan this meeting.

April: Public Hearing regarding Area Plan. Aging and Adult Services’ staff will take the lead on this meeting.

May: Healthy Aging Symposium. Aging and Adult Services’ staff will take the lead on this meeting.

June: End of Life Planning. Commissioner Locks will look into having Dr. Monica Eckfield, Ph.D. as the featured speaker. Locks will work with the Health and Nutrition Committee for planning purposes.

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Retreat Update:

Lee Pullen, Director of the Area Agency on Aging, gave the following report. A retreat planning committee met on June 4th. Participants were Sybil Boutilier, Marianne Gontarz-York and Vera Gertler. Ellie Bloch is also part of the committee but was unable to attend the initial meeting. The items discussed were length and topics, date, time and location. The committee’s co-chairs, Commissioners Boutilier and Gontarz-York were elected by the group and will set the agenda items for the next planning meeting.

Commissioner Boutilier announced the tentative date for the commissioner retreat is Thursday, October 2nd. The venue is tentatively set to be the Unitarian Universalist Church in San Rafael. Commissioner Gontarz-York is currently working on securing a facilitator.

Healthy Aging Symposium Recap:

Commissioner Locks stated she would like to see the public’s feedback regarding the Healthy Aging Symposium held on May 8th. Secretary Gary Lara commented that Program Coordinator Amy Dietz is working with the volunteers group to tabulate the results as soon as possible.

Commissioner Bloch commented the menu for the May 2015 event should be changed. The overall feedback for the salads served during lunch was poor. Bloch suggested sampling other menu items and also suggested changing the venue to another location such as the Unitarian Church at Hamilton in Novato.

Commissioner Locks was in agreement with Commissioner Bloch in regard to next year’s lunch menu being revamped.

Commissioner Boutilier suggested reviewing the presenter’s slide presentations ahead of time to check the size of the font and for clarity.

Chair Monson commented that having commissioners spread out in the auditorium to act as “hosts” at each table

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worked out well.

Other Comments:

Area Agency on Agency Director Lee Pullen made the following comments.

The Marin Civil Grand Jury report was released this past Wednesday. The Marin IJ called Director Pullen for comment. Pullen commented that Aging and Adults had not yet had the chance to concur about the content of the report; however, Pullen did inform the IJ about the current Aging Action Initiative Steering Committee and the restructuring of the Information & Assistance unit as steps being taken in response to advocacy needs for Marin’s older adults. Director Pullen further stated that a formal response to the Board of Supervisors would be forthcoming.

Commissioner Dowling commented the commission should be present the the Board meeting when the formal response is given.

As an additional followup, Aging and Adult Services staff will send the web links to the Pacific Sun and Marin IJ newspaper articles regarding the Grand Jury report.

Committee Reports

- **Health and Nutrition:** Commissioner Asimos was unable to attend today’s meeting due to a previous commitment. The next meeting is Thursday, July 17, 2014.
- **Housing and Transportation:** Commissioner Bortel was unable to attend today’s meeting due to a previous commitment. The next meeting is Wednesday, July 30, 2014.
- **Legislative Task Force:** Commissioner Bloch commented Governor Brown vetoed Assembly Bill 2044 which would have required changing the timing of inspections of RCFEs. The following are bills

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Commissioner Bloch would like the Commission to write letters of support which relate to the RCFE Reform Act of 2014:

SB 911 (Block): legislation to make a number of changes related to RCFE's:

- a) Increasing the number of hours for the certification program of the administrator
- b) Increasing the number of hours for continuing education
- c) No retaliation against a staff person for calling 911
- d) Employing a full-time registered nurse when a facility accepts a resident with specialized health conditions
- e) Increased training
- f) Orientation and in-service for staff if the facility cares for residents with Alzheimers

SB 1153 (Leno): legislation to authorize the Department of Social Services to prohibit a RCFE from admitting new residents under certain circumstances

AB 1554 (Skinner): complaint procedures regarding RCFEs

AB 1571 (Eggman): RCFE license background checks

AB 1572 (Eggman): RCFE to establish and maintain a resident council

SB 1382 (Block): RCFE license fees

In regard to the above mentioned bills, Program Coordinator Michele McCabe will work with Commissioner Bloch to draft letters of support. Chair Monson will review the letters and send them to Director Pullen for approval and followup with County Counsel. A motion was made to approve writing the letters of support. Motion passed.

Area Agency on Aging Director Pullen commented he is having a discussion with Leslie Alden, Board Aide to

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President Kathrin Sears about streamlining the process for getting time sensitive advocacy letters to Sacramento without first having to be approved by the Board of Supervisors. Aide Alden will talk to County Administrator Matthew Hymel regarding this request.

- **Planning Committee:** Commissioner Locks did not report on behalf of Commisisoner Timms. Locks also commented she will be leaving this committee.

New Business

None

The meeting adjourned at 2:50 p.m. The next meeting is Monday, September 22, 2014.