COMMITTEE: PLANNING | DATE: January 6, 2015 | LOCATION: The Redwoods: 40 Camino Alto, Mill Valley, CA 94941
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PRESENT: Jody Timms, Conn Hickey, Vera Gertler, Girija Brilliant

EXCUSED: Sybil Boutilier, Nancy Peters-Janover

RECORER: Amy Dietz

NEXT MEETING: March 11, 2015 at The Redwoods in Mill Valley

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<th>ACTION TAKEN/RESPONSIBLE PARTY</th>
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**Call to Order**
Chair Timms called the meeting to order at 11:13 a.m.

**Agenda Approval**
The January 6, 2015 Agenda was amended to include MCCOA meeting on January 8.

**Meeting Minutes Approval**
The August meeting minutes were approved as written.

**Open Time for Public Expression**
- Dietz reported that Files of Life had been ordered and were available for distribution.
- Brilliant and Timms spoke to the need for recruiting additional commissioners to the Planning Committee.

**Chair’s Report**
None

**Discussion of Family Caregiver Report**
- Dietz provided the Family Caregiver Report to the Planning Committee for review. Report approved as written.
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| • Dietz thanked Timms and Brilliant for their additional work in attaining and analyzing surveys.  
• Gertler recommended thanking all those who participated and providing them with copies of the report.  
• Hickey recommended more explanation as to I and A unit during presentation on 1/8/15. | Dietz to send Doodle to determine time of next meeting. |

**Discussion of COA meeting**

• Timms will moderate.  
• Dietz will give a 10 minute Power Point presentation highlighting the Family Caregiver Report.  
• A four person panel comprising caregivers and those they care for will be presented for 20 minutes, with 10 minutes for questions.

**Larkspur project**

• Dietz reviewed the write-up of Larkspur project generated by Commissioner Kirshbaum (Area Plan Objective 3d)

**APU FY 15/16 Objectives:**

• Planning Committee reviewed status and updated objectives of the Health and Nutrition and Legislative Task Force. Objectives were approved as written.  
• Planning Committee chose the City of San Anselmo as a unique community to work with in FY 15/16 (Area Plan Objective 3d).

**Adjournment:**
The meeting adjourned at 1:00 p.m. The next meeting is March 11, 2015 at the Redwoods.