

COMMITTEE: PLANNING	DATE: June 17, 2015	LOCATION: The Redwoods: 40 Camino Alto, Mill Valley, CA 94941
PRESENT: Jody Timms, Conn Hickey, Vera Gertler, Girija Brilliant, Sybil Boutilier, Nancy Peters-Janover		
EXCUSED:		
RECORDER: Amy Dietz		
NEXT MEETING: August 7, 12:30-2:00 The Redwoods in Mill Valley		

MINUTE SUMMARY	ACTION TAKEN/RESPONSIBLE PARTY
<p>Call to Order Chair Timms called the meeting to order at 12:33 p.m.</p> <p>Agenda Approval The June 17 agenda was approved as written.</p> <p>Meeting Minutes Approval The May 28 minutes were approved as written.</p> <p>Open Time for Public Expression None</p> <p>Chair's Report Chair Timms informed the committee that she and Chair Bedinger marched in the Fairfax Parade to increase awareness of the Age-Friendly Fairfax initiative.</p> <p>Area Plan 2016-2020 Needs Assessment <i>Survey:</i> The Planning Committee reviewed the existing survey and made several recommendations on wording and spacing. They advised that font sized be increased from 12pt to 14pt.</p>	-

MINUTE SUMMARY	ACTION TAKEN/RESPONSIBLE PARTY
<p><i>Timeline:</i> The Planning Committee reviewed and approved the AAA proposed timeline.</p> <p><i>Commissioner Responsibilities:</i> The Planning Committee recommended commissioners be asked to identify target points of distribution within their areas. If there are events, etc., inform Dietz so that she can bring volunteers. Dietz will also identify target areas, such as food banks, at which commissioners can assist in distribution. At the July Commission meeting, commissioners will be asked to contact Dietz with a plan and proposed number of copies they may need.</p> <p><i>Distribution:</i></p> <ul style="list-style-type: none"> • Town online newsletters • Villages • School districts? • Send volunteers to areas where there are target populations (over-sample target populations) • Hospitals/ Clinics • Age-Friendly infrastructures • Rotary/ Lyons clubs • Farmers markets/ food banks • MarinNet • Libraries • Churches/ synagogues/ Marin Interfaith Council • SNFs • Home health care agencies • Marin Organizing Committee • League of Women’s Voters • Homeward Bound • Promotoras • <p>Adjournment: The meeting adjourned at 2:00 p.m. The next meeting is August 7 at the Redwoods.</p>	