

COMMITTEE: PLANNING	DATE: December 8, 2015	LOCATION: The Redwoods: 40 Camino Alto, Mill Valley, CA 94941
PRESENT: Jody Timms, Conn Hickey, Vera Gertler, Sybil Boutilier, Girija Brilliant		
EXCUSED: Nancy Peters-Janover		
RECORDER: Amy Dietz		
NEXT MEETING: Tuesday, January 26, 2016 - 2:30 – 4:00 p.m. at the Redwoods		

MINUTE SUMMARY	ACTION TAKEN/RESPONSIBLE PARTY
<p>Call to Order: Chair Timms called the meeting to order at 3:30 p.m.</p> <p>Agenda Approval: The December 8 agenda was approved as written.</p> <p>Meeting Minutes Approval: The October 6, 2015 minutes were approved as written.</p> <p>Open Time for Public Expression: Dennis Brewer, Wheelchairs of Marin County: Described his business of repairing wheelchairs and distributed brochure “North Coast Mobility.”</p> <p>Chair’s Report: Age-Friendly group will be meeting this Thursday at 9:00 a.m.</p> <p>Needs Assessment: Preliminary Data: Dietz presented a preliminary analysis of the data. The group provided feedback as to how to make categories clearer.</p>	-

MINUTE SUMMARY	ACTION TAKEN/RESPONSIBLE PARTY
<p>Data Presentation: January 7 COA Meeting:</p> <p>The group provided the following recommendations for the 30 minute presentation:</p> <ul style="list-style-type: none"> • Begin with parameters of presentation, Older Americans Act, where funding goes • Briefly show 2012-2016 goals and explain how past needs assessment was used to formulate. <i>How these goals have inspired change.</i> • Present data in the form of a story • Close meeting with following questions: <ul style="list-style-type: none"> ○ Given county/ funding limitations, please identify 2-3 general themes/ areas of focus that will help us to set our goals for the coming four years. <ul style="list-style-type: none"> ▪ What does this data tell us moving forward? ○ What generally struck you in this presentation? What did you see? <p>The group provided the following recommendations for the 25 minute small group discussions:</p> <ul style="list-style-type: none"> • Commissioners would rather participate in the process. AAA staff should be small group facilitators. <p>The next meeting will be held on Tuesday, January 26 from 2:30 – 4:00 p.m. at the Redwoods.</p>	