



DEPARTMENT OF
HEALTH AND HUMAN SERVICES

Promoting and protecting health, well-being, self-sufficiency, and safety of all in Marin County.



MARIN HIV/AIDS CARE COUNCIL
DRAFT MINUTES
January 13, 2016
Marin County Health & Wellness Campus
3240 Kerner Blvd., Room 110
San Rafael, CA 94901
3PM – 5PM

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I. Call to Order

Wade Flores called the meeting to order at 3:15 PM.

II. Roll Call

Council Members Present at Roll Call: Walter Kelley (co-chair), Wade Flores, (co-chair), Deborah Kasel, Elaine Flores, Roy Bateman, Jennifer Malone

Council Members Arriving Late: James Frazier, Bobby Moske

Council Members Absent: Trinity Dushon

Staff Present: Cicily Emerson, Kathy Kipp, Kevin Lee

Public Present: Lisa Santora, William

III. Review and approval of Agenda – VOTE

Remove Grant Colfax from the agenda because he is unable to make it, and included Lisa Santora who is the new Deputy Public Health Officer.

CM Kasel made a motion to approve the draft agenda. The motion was seconded by CM E. Flores and approved by the Council.

Public Comment: None

IV. Review and approval of Minutes – VOTE

CM Kasel made a motion to approve the draft minutes of 9/16/15, seconded by CM E. Flores, approved by the Council.

Public Comment: None

V. General Announcements

- CM Malone: The Spahr Center/MAP received Ryan White Part B funding to provide three support groups: individuals who are reintegrating, newly infected, and HIV+ Latinos along with those who are affected. Contact Kyle

Duva for more information about the first two groups, and Maria Camacho for the last group.

VI. Co-Chair Report

- The Consumers Community Affairs group of the HIV Health Services Planning Council reported on the provider COLA for Marin and San Mateo. Ali Cone will likely present in March on the findings from the provider COLA focusing on Marin.

VII. Public Comment

Public Comment: None

VIII. Unspent FY2015-16 Funds Reallocation – VOTE

- Kevin presented on budget as of December 2015. As we enter the fourth quarter, we should have spent 75% of our budget. Currently, we are on track at 76%.
- Recommendation from the County is to shift \$7,500 out of the Emergency Financial Assistance service category, and put \$4,000 into Health Insurance Premium and Cost Sharing Assistance, and the remaining \$3,500 into AIDS Pharmaceutical Assistance.
- CM Kasel motioned to move \$7,500 from Emergency Financial Assistance to Health Insurance Premium and Cost Sharing Assistance (\$4,000) and AIDS Pharmaceutical Assistance (\$3,500). CM Bateman seconded.

Yes: CM Bateman, CM Frazier, CM E. Flores, CM W. Flores, CM Kasel, CM Kelley, CM Moske

No: None

Abstain: None

Recused: CM Malone

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Reallocation of unspent funds was approved.

Public Comment: None

IX. Calendar Meetings for 2015-2016 – VOTE

- Discussion of calendar resulted in the following:

September	<ul style="list-style-type: none">• COLA presentation• 2015-16 calendar• Co-Chair nominations
November	<ul style="list-style-type: none">• Prevention update• 2015-16 budget update• Review COLA
January	<ul style="list-style-type: none">• Reallocation of unspent funds• ARIES data• Co-chair elections

March	<ul style="list-style-type: none"> • Program presentation: Marin COLA • Program presentation: Aging issues (men and women) – tentative • Latino outreach and access to care • Workgroup discussion
May	<ul style="list-style-type: none"> • Service category presentations • Program presentation: Health insurance premium and cost sharing assistance Program presentation: Homeless update • Community forum
June	<ul style="list-style-type: none"> • Finalize 2016-17 budget
July	<ul style="list-style-type: none"> • Prioritization
August	<ul style="list-style-type: none"> • Allocation
Other items not prioritized:	
<ul style="list-style-type: none"> • Regional services • Policies and Procedures 	

- CM Kasel motioned to approve draft calendar with understanding that it may be modified. CM Frazier seconded.
- A show of hands vote was held and **8 Members voted in favor of approving the draft calendar**. The calendar was approved unanimously.

Public Comment: None

X. Council Membership – VOTE

- **Kevin Cronin** has resigned.

Co-Chair Elections – VOTE

- Nominees: CM W. Flores, CM Frazier, CM Kelley, CM Moske

	R. Bateman	E. Flores	W. Flores	J. Frazier	D. Kasel	W. Kelley	J. Malone	B. Moske	Total votes	
W. Flores	X	X	X		X	X	X		6	75.0%
J. Frazier				X					1	12.5%
W. Kelley	X	X	X		X	X	X	X	7	87.5%
B. Moske				X				X	2	25.0%

Wade Flores and **Walter Kelley** were approved as the Marin HIV/AIDS Care Council Co-Chairs for their term of October 2015 to September 2016

Public Comment: None

Proposal for Appointed County Seats – VOTE

- Cicily presented proposal for the County to have up to three appointed seats on the council for non-voting members with the goal of improving linkage between County staff and the council. The County will assign the position with the council needs in mind, and is not sure when this might happen; depends on who may be interested.
- Bylaws would need to be updated.
- Changes were proposed: *Marin County Health and Human Services will have an appointed seat as a non-voting member of the council who represents HIV Prevention and/or HIV Care Services. This member will not be considered part of the quorum but will be required to attend in the same manner as Council members or the appointment will be reconsidered. Non-appointed employees may, following proper application and election, also serve as a member of the Council.*
- The proposal for an appointed County seat was approved unanimously.

Public Comment: None

XI. Division of Public Health Report

- Lisa Santora, Deputy Public Health Officer, introduced herself. She practiced medicine in Miami, Venice, and Redondo Beach before Marin County, and practiced HIV/AIDS specialty care. In her current role, she will manage the Communicable Disease Prevention and Control team and Public Health emergency preparedness and response.
- Kevin presented on ARIES demographic utilization data for fiscal year 2014-2015, but didn't have time to finish presenting on performance measures, which will be tabled for the next meeting.

Public Comment: None

XII. Adjourn

Meeting was adjourned at 5:00 p.m.

Next Meeting:

March 9, 2016

Marin County Health & Wellness Campus
 3240 Kerner Blvd., Room 110
 San Rafael, CA
 3:00 p.m. – 5:00 p.m.

PLEASE PLAN TO COME TO THE MEETING ON TIME, AS WE WILL BE STARTING ON TIME AND ENDING ON TIME – We cannot extend the meeting time. Thank you!