



DEPARTMENT OF  
**HEALTH AND HUMAN SERVICES**

Promoting and protecting health, well-being, self-sufficiency, and safety of all in Marin County.



**MARIN HIV/AIDS CARE COUNCIL**  
**DRAFT MINUTES**  
**September 16, 2015**  
**Marin County Health & Wellness Campus**  
3240 Kerner Blvd., Room 110  
San Rafael, CA 94901  
3PM – 5PM

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**I. Call to Order**

Wade Flores called the meeting to order at 3:20 PM.

**II. Roll Call**

Council Members Present at Roll Call: Roy Bateman, Elaine Flores, Wade Flores (Co-Chair), James Frazier, Deborah Kasel, Walter Kelley (Co-Chair), Jennifer Malone

Council Members Arriving Late: Bobby Moske

Council Members Absent: Kevin Cronin, Trinity Dushon (LOA)

Staff Present: Cicily Emerson, Cio Hernandez, Kevin Lee

Public Present: Jennifer Cust, Ali Cone, Sarah Grossi, Daily Solis-Cortes, Kristi Dixon

**III. Review and approval of Agenda – VOTE**

CM Frazier made a motion to approve the draft agenda. The motion was seconded by CM Bateman and approved by the Council.

Public Comment: None

**IV. Review and approval of Minutes – VOTE**

CM Bateman made a motion to approve the draft minutes of 8/12/15, seconded by CM E. Flores, approved by the Council.

Public Comment: None

**V. General Announcements**

- Cio: Binational Health Fair will be held here November 8 with Lions Club doing free eye exams and distributing free glasses – distributed flyer. October 1 is Family Violence Prevention Forum at the Jewish Community Center.

## **VI. Co-Chair Report**

- Kristi Dixon from AHF pharmacy provided a brief presentation. They offer free delivery (FedEx, U.S. mail, hand delivery), adherence packaging (calendar-paks, samples contained M&Ms, and go-packs), assistance with insurance issues, automatic refills, synchronized medication cycles so that all prescriptions renew on the same day, and monthly clinical monitoring to screen for medication duplication. They're a non-profit and are unable to take Kaiser patients

## **VII. Public Comment**

Public Comment: None

## **VIII. Division of Public Health Report**

- Cicily: HHS will be doing a strategic plan and will seek consultation with community groups including the Care Council.
- Cicily reviewed the 2014-2015 Marin County EMA report to San Francisco that highlights Marin HIV/AIDS epidemiology and Ryan White system of care. The trends in use/considerations are as follows:
  - Younger people getting diagnosed with HIV
  - Incidence is high among African Americans so prevention is targeting this population; more African Americans being tested
  - Primary care is now funded through Part B, not Part A
  - Health insurance premium and cost sharing assistance program through Part A is working well
  - Clarify tracking of data if get services in SF
  - Diagnosis is tied to the County where you live.
  - Affordable Care Act may have affected numbers
  - Case rate for African American adolescents and adults is 66% vs. 4%
  - Perhaps have Linda Dobra come and present about programs
  - Demographic representation of the Council
  - Small number of funders provide Ryan White care
  - Tom Steele closing at the end of September, and HHS clinics will absorb these patients as needed
  - What is the demographic picture in other counties by age and income?

Public Comment: None

## **IX. Planning Marin Community Outreach & Listening Activities (COLA)**

- Discussion led by Jennifer Cust and Ali Cone from San Francisco Care Council
- COLA is different from needs assessment in that it will provide a pulse of the community and a snapshot of how people are feeling
- Recent COLA done in SF:
  - Women and families
  - Recently incarcerated

- Presented to SF Care Council to determine allocation, prioritization, and unused funds
- Marin and San Mateo counties will be the focus of this year's COLA
- Marin COLA/Community Forum:
  - Will be held in conjunction with Community Forum; 1 hour dedicated to Community Forum, and 45-60 minutes to COLA
    - i. Community Forum speaker can focus on Food Resources
  - 12-14 People for good qualitative data, but can accommodate up to 20 people
    - i. This will only be for consumers and an administrative staff to help, but would not include providers in order to encourage more honest and comfortable dialogue
  - Mini-prioritization of rankings of services, which are different than San Francisco
  - Ally and bridge to services
  - Consumer and Community Affairs
    - i. Pick target populations, who they want to focus on and how to process that information
  - County will market to consumers, providers will do more targeted reach, and SF Care Council will develop promotional materials
    - i. Interest in reaching a more representative group, especially Latinos who are monolingual and/or women
  - CMs Kasel, E. Flores, W. Flores, and Kelley will work with staff to plan and gain community input
  - Community Forum will be Wednesday **October 28** or Wednesday **November 4** from **5:30-7:30pm** at the **B Street Community Center** or **Health and Wellness Center**
  - Food will be catered

Public Comment – None

**X. Calendar Meetings for 2015-2016 – VOTE**

- The proposed list and calendar is a draft and will be further developed by Cicily and Kevin before approval by the Council:
  - Prioritization (July)
  - Allocation (August)
  - Unspent funds (November/December)
  - Epidemiology/ARIES
  - Service category presentations/programs
  - Policies and Procedures (reviewing our handbook)
  - Community Forum planning
  - Budget updates
  - Needs assessment updates
  - Program presentations (optional)

November	<ul style="list-style-type: none"> <li>● Prevention update</li> <li>● 2015-16 budget update</li> <li>● Review COLA</li> <li>● Co-Chair elections</li> </ul>
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	<ul style="list-style-type: none"> <li>• Program presentation: Health insurance premium and cost sharing</li> </ul>
January	<ul style="list-style-type: none"> <li>• Reallocation of unspent funds</li> <li>• Epidemiological/ARIES data</li> <li>• Needs assessment updates</li> <li>• Program presentation: Youth</li> </ul>
March	<ul style="list-style-type: none"> <li>• Program presentation: Aging issues (men and women)</li> <li>• Latino outreach and access to care</li> </ul>
May	<ul style="list-style-type: none"> <li>• Service category presentations</li> <li>• Program presentation: Homeless update</li> </ul>
June	<ul style="list-style-type: none"> <li>• Finalize 2016-17 budget</li> </ul>
July	<ul style="list-style-type: none"> <li>• Prioritization</li> </ul>
August	<ul style="list-style-type: none"> <li>• Allocation</li> </ul>
Other items not prioritized:	
<ul style="list-style-type: none"> <li>• Regional services</li> <li>• Policies and Procedures</li> </ul>	

- A show of hands vote was held and **9 Members voted in favor of approving the draft calendar** with the understanding that Cicily and Kevin will present a finalized draft to the Council.

#### XI. Council Co-Chair Nominations

- CM Malone nominated CMs W. Flores and Kelley for Co-Chairs
  - CM Kelley may be termed out, but Cicily will check
- CM Kelley nominated CM Moske who accepted
- CM Kasel nominated CMs Frazier and Bateman
  - CM Bateman will be retiring and would not be able to fulfill the term and declined
- Nominated and accepted CMs: **W. Flores, Frazier, Kelley (pending) Moske**
- Nominations will remain open, and elections for Co-Chair will take place at the next meeting

#### XII. Membership Renewal – VOTE

- Members up for renewal of membership: CM Jennifer Malone
  - A show of hands vote was held and all **8 Members voted in favor of renewing CM Malone** for two more years.
- Cicily: San Mateo has created non-voting appointed seats for staff and other members of the Council. This could lead to a less adversarial relationship between County staff and other members
- CM Moske: can help inform the Council
- CM Kasel: don't want to prevent an HIV+ individual from joining the Council, which should be our priority
- CM W. Flores: our priority should be adding HIV+ clients at same rate as County officials
- Cicily: we should be thinking about doing both

- CM Malone: County staff on the Council can result in greater access to decision-makers
- CM Kasel: new members need training
- CM Bateman: we'd get more information with County staff present on the Council

Public Comment – None

### **XIII. Adjourn**

Meeting was adjourned at 5:15 p.m.

**Next Meeting:**

**November 18, 2015**

Marin County Health & Wellness Campus

3240 Kerner Blvd., Room 110

San Rafael, CA

3:00 p.m. – 5:00 p.m.

PLEASE PLAN TO COME TO THE MEETING ON TIME, AS WE WILL BE STARTING ON TIME AND ENDING ON TIME – We **cannot** extend the meeting time. Thank you!