

COMMITTEE: EXECUTIVE	MARCH 28, 2016	LOCATION: 10 NORTH SAN PEDRO ROAD, RM 1018
PRESENT: Teri Dowling, Allan Bortel, Ellie Bloch, Amy Dietz		
EXCUSED: Jody Timms, Chris Asimos, Lee Pullen, Ralph Marchese, Salamah Locks, Sybil Boutilier, Jim Monson ABSENT:		
RECORDER: Gary Lara		
Next Meeting: 10 N. San Pedro Rd., Conference Room 1018 - Monday, April 25, 2016		

MINUTES SUMMARY	ACTION TAKEN/RESPONSIBLE PARTY
<p><u>Agenda</u></p> <p>Chair Dowling was not able to call the meeting to order since there was no quorum. Participants provided updates on current projects as noted.</p> <p><u>Minutes</u></p> <p>The February 22, 2016 minutes were not approved since there was no quorum.</p> <p><u>Public Comment</u></p> <p>None</p> <p><u>Chair's Report</u></p> <p>Chair Dowling reported on the following items:</p>	

MINUTES SUMMARY

**ACTION
TAKEN/RESPONSIBLE
PARTY**

Commissioner Bloch sent a personal letter to commissioners encouraging them to contact the State, both the Senate and Assembly Office in support of elderly nutrition services.

The Economic Security Task Force is continuing to meet regularly. The task force has been awarded \$33,750 in funding from the Aging Action Initiative. This funding will be used for branding development, securing speakers for informational programs and other resources deemed necessary by the task force. The group’s next meeting is scheduled for Friday, April 15th.

The next General Commission on Aging meeting will focus on the Area Plan. Director Pullen and Program Coordinator Amy Dietz will present the plan at the San Rafael Community Center. Dowling encouraged everyone to bring a friend.

Dowling will be conducting the first meeting of the retreat planning committee in April. Admin Assistant Gary Lara will send a Doodle poll to the participants: Commissioners Dowling, Livoti, Gertler, Kirshbaum, Brilliant and Program Manager Ana Bagtas. The retreat is expected to take place in September.

Director’s Report

Director Pullen was absent due to illness. Program Coordinator Amy Dietz provided the following updates:

The Older Americans Act was reauthorized by the House of Representatives a couple of weeks ago. It is now on its way to President Obama’s desk for signature. While this is good news, we still need more funding for programs. Pullen will go to Washington DC next month with colleagues for the National Association of Area Agencies on Aging (n4a) policy briefing and to advocate with members of Congress for increased funding for programs.

RFP’s for Title III B (Supportive Services) and Title V – Senior Community Services Employment Program (SCSEP) are due from prospective organizations by Friday, April 15th. An RFP will be issued later this spring for Title III C (nutrition) once issues have been resolved through an upcoming conference call with the California Department of Aging (CDA). The possibility exists for the nutrition provider to be “for profit” which will

MINUTES SUMMARY

**ACTION
TAKEN/RESPONSIBLE
PARTY**

require a special waiver from the State. Commissioner Bortel suggested the Redwoods in Mill Valley may be interested in the III C RFP.

Dietz noted the recent bidder’s conference for III B was well attended with approximately 20 individuals; some who were new to the table this year including hospitals.

The Area Plan Public Hearing is scheduled for Thursday, April 7th. Dietz noted hard copies of the plan were sent to the commissioners, skilled nursing facilities (SNF) and residential care facilities for the elderly (RCFE). The plan is also available online at www.livelonglivewellmarin.org.

At the recommendation of Chair Dowling, Dietz will resend the flier for the Area Plan Public Hearing to commissioners encouraging them to invite a friend and distribute the public hearing information meeting flier to their city/town network(s) as they did with the needs assessment.

Dietz noted the Area Plan will be approved by the Board of Supervisors on May 3rd. Aging can expect approval by the CDA sometime this fall.

Aging has a new registered dietician, Natalie Krelle-Zepponi who is working with the various meal sites. Natalie has already been asked to speak at Sausalito Village.

The Aging Action Initiative’s third convening will occur on Wednesday, April 20th. Supervisor Sears and H&HS Director Grant Colfax will provide some opening comments. All commissioners are welcomed and encouraged to attend.

The Healthy Aging Symposium registration is in process. This year’s event features keynote speaker Spencer Michels and will be held on May 5th at Embassy Suites.

Action Item:

None

MINUTES SUMMARY

**ACTION
TAKEN/RESPONSIBLE
PARTY**

Discussion Items:

- a. Policy for releasing commissioner’s contact information:

Admin Assistant Gary Lara noted the following protocol for members of the public who wish to contact a commissioner. Aging and Adults staff will take the requestors contact information and forward it to the commissioner informing them a member of the public wishes to contact them. This is the procedure followed by the Board of Supervisors and will remain the protocol for Aging and Adult Services.

- b. Alzheimer’s Association Annual Conference:

Admin Assistant Gary Lara noted the annual Alzheimer’s Association conference is scheduled for Thursday, June 23rd at the Doubletree Hotel in Rohnert Park. Chair Dowling will make an announcement at the next General meeting for two commissioners to volunteer to sit at the information table with Michele McCabe.

Committee Reports

- **Health and Nutrition:** Commissioner Asimos was unable to be present today due to illness. Program Coordinator Amy Dietz noted the committee is working on more “End of Life” information packets.

The committee requested Chair Dowling appoint someone from Health and Nutrition’s committee for next fiscal year to sit on the Healthy Aging Symposium Planning Committee.

- **Housing and Transportation:** Commissioner Bortel noted Marin Transit has seen a 17% increase in service. Service routes have been refined and seniors are being encouraged to use fixed transit.

Bortel noted he is still searching for his successor as Chair of the committee. Bortel will confer with Chair Dowling after their next meeting on April 20th.

MINUTES SUMMARY

**ACTION
TAKEN/RESPONSIBLE
PARTY**

- **Legislative Task Force:** Since Chair Bloch was unable to be present at the last meeting, Commissioner Dowling noted the task force went through the current list of bills. Everyone has been assigned a portion of bills to look at and review. Program Coordinator Michele McCabe is keeping a binder which lists and tracks the bills status.
- **Planning Committee:** Commissioner Dowling noted the recent meeting of March 17th went well. The committee discussed the Area Plan and the process for the upcoming public hearing.

New Business/Other:

Dietz noted she received 100% response rate from the commission in regard to the data contained in the Area Plan’s ethnicity report.

The meeting discussion concluded at 11:16 a.m. The next official meeting is Monday, April 25, 2016 from 10:30am to 12:00pm.