

## Homeless Policy Steering Committee Meeting

Meeting Minutes | November 4, 2015

Health and Wellness Campus, Room 109 | 3240 Kerner Blvd, San Rafael, CA | 3:00PM-5:00PM

### 1. Call to Order at 3:05PM by Co-Chair Kate Colin

### 2. Roll Call

In attendance:

#### Elected Officials

County Board of Supervisors: Supervisor Katie Rice, Chair

Cities and Towns: Councilmember Kate Colin, Vice Chair

#### County Health and Human Services

MHSUS: DJ Pierce

#### Public Housing Authority

Marin Housing Authority: Kimberly Carroll

#### Consumer Representative

Bill Hale

#### Homeless Service Providers

St. Vincent de Paul: Christine Paquette

Adopt a Family: Pamela Meyer

#### Homeless Housing Providers

Homeward Bound: Mary Kay Sweeney, Lisa Sepahi

Partnership to End Homelessness: Joe Hegadus

Bucklew Programs: Claire Zurack

Center Point: Marc Hering

#### Veteran's Services

Health and Human Services: Marcy Orosco

#### Employment Services

Downtown Streets Team: Andrew Henning

#### Nonprofit/Other Attendees

Advocate for Youth and AHO: Bonnie Romano

Eden Housing: Anna Gwyn Simpson

Health and Human Services: Ashley Hart McIntyre, Heather Ravani, Eric Petersen

HomeBase: Matt Olsson

### 3. Presentations- None

### 4. Public Comments- None

### 5. Additions or Deletions from the Agenda- None

### 6. CoC Business-

- a. Review and adopt final ranked list of CoC projects-
  - Presentation:
    - Ashley Hart McIntyre and Matt Olsson reviewed final CoC rankings for submission to HUD.
  - Board Action
    - i. Kate Colin moved to approve rankings; Katie Rice seconded.
    - ii. All in favor, none opposed, no abstentions. Motion carried.
  
- b. Review and adopt draft CoC policies for:
  - HMIS Policies and Procedures
  - CoC Governance Charter: roles of Collaborative Applicant and HMIS Lead
  - Policy to prevent involuntary family separation among CoC- and ESG-funded projects
  - Commitment to develop and implement HEARTH performance measures
  - Commitment to prioritize the most vulnerable chronically homeless persons, households with children, and non-VA eligible veterans for CoC beds
  - Commitment to develop plans to rapidly rehouse households with children, address the needs of homeless youth, promote access to education services, and coordinate with school districts.
    - Presentation:
      - Ashley Hart McIntyre and Matt Olsson reviewed policies. Ashley Hart McIntyre noted discussion with Felice McClenon of Health and Human Services about software considerations for HMIS. Ashley Hart McIntyre noted that VAWA needs to be added to HMIS policies and procedures.
    - Public Comment
      - Bill Hale will vote to approve contingent upon revisiting the issue of implied vs. express consent for HMIS participation.
    - Matt Olsson noted that policies and procedures need to be submitted now to ensure best possible HUD application score when policies are approved by this committee; policies can be revised and updated through community process.
    - Board Action
      - i. Motion to approve draft policies with additions made; Mary Kay Sweeney seconded.
      - ii. All in favor, none opposed, no abstentions. Motion carried.

## 7. 2015 Point-in-Time Count Results

- Presentation:
  - Ashley Hart McIntyre reviewed key findings of Point-in-Time Count. Process required by HUD and is a single day count of persons meeting definition of homelessness by HUD. 1,309 people were counted and that the county used a better methodology which is why there was an increased count from previous year. Reviewed slides highlighting counts of specific populations.
- Board Discussion

- Mary Kay Sweeney noted the low number of homeless families counted, and cited in part a lack of collaboration with local schools.
- Attendee noted that they didn't get census tracts from contractor until 3 days before count- should be more advance notice and more diverse ambassadors in future.
- Attendee asked how numbers, measures were communicated to the media.
  - Heather Ravani explained count was issued as a press release, was briefed to the Board of Supervisors, and is on the county website.
- Katie Rice noted count was accurately described but media didn't necessarily report it that way.
- Kate Colin asked if county website can explain changes in numbers.

## **8. Summer REST Pilot Results**

- Presentation:
  - Ashley Hart McIntyre reported REST usually runs from October to April but that in 2015 there was a summer pilot. Data was shared on the impact of program on guests and volunteers.
- Public Comment
  - Marsha Hallet commented that people smoked outside rest shelters and was concerned about REST following city ordinances.
  - Pat Langley noted that the guests were given filters to smoke through and that all regulations were carefully followed.

## **9. Home for All Implementation Planning**

- Presentation
  - Ashley Hart McIntyre proposed a refresh of the Home for All action plan, to be drafted through topic specific meetings. Beginning in 2016, meetings would be held on outreach, emergency response, stability and independence, access to housing, and community collaboration/communication committees to be established. Standing committees on each topic would drive implementation work. Going forward, Homeless Policy Steering Committee meetings would focus on bigger picture.
- Public Comment
  - Framework accepted, though "community collaboration and communication" topic will be divided into "community collaboration" and "communication."

## **10. Setting the Agenda for our Next 10 Year Meeting**

## **11. Comments from Board Members- None**

## **12. Adjournment-** meeting adjourned at 4:40pm.