Homeless Policy Steering Committee Meeting
Meeting Minutes | November 4, 2015
Health and Wellness Campus, Room 109 | 3240 Kerner Blvd, San Rafael, CA | 3:00PM-5:00PM

1. Call to Order at 3:05PM by Co-Chair Kate Colin

2. Roll Call
   In attendance:
   Elected Officials
   County Board of Supervisors: Supervisor Katie Rice, Chair
   Cities and Towns: Councilmember Kate Colin, Vice Chair
   County Health and Human Services
   MHSUS: DJ Pierce
   Public Housing Authority
   Marin Housing Authority: Kimberly Carroll
   Consumer Representative
   Bill Hale
   Homeless Service Providers
   St. Vincent de Paul: Christine Paquette
   Adopt a Family: Pamela Meyer
   Homeless Housing Providers
   Homeward Bound: Mary Kay Sweeney, Lisa Sepahi
   Partnership to End Homelessness: Joe Hegadus
   Buckelew Programs: Claire Zurack
   Center Point: Marc Hering
   Veteran’s Services
   Health and Human Services: Marcy Orosco
   Employment Services
   Downtown Streets Team: Andrew Henning
   Nonprofit/Other Attendees
   Advocate for Youth and AHO: Bonnie Romano
   Eden Housing: Anna Gwyn Simpson
   Health and Human Services: Ashley Hart McIntyre, Heather Ravani, Eric Petersen
   HomeBase: Matt Olsson

3. Presentations- None

4. Public Comments- None

5. Additions or Deletions from the Agenda- None

6. CoC Business-
a. Review and adopt final ranked list of CoC projects
   - Presentation:
     - Ashley Hart McIntyre and Matt Olsson reviewed final CoC rankings for submission to HUD.
   - Board Action
     i. Kate Colin moved to approve rankings; Katie Rice seconded.
     ii. All in favor, none opposed, no abstentions. Motion carried.

b. Review and adopt draft CoC policies for:
   - HMIS Policies and Procedures
   - CoC Governance Charter: roles of Collaborative Applicant and HMIS Lead
   - Policy to prevent involuntary family separation among CoC- and ESG-funded projects
   - Commitment to develop and implement HEARTH performance measures
   - Commitment to prioritize the most vulnerable chronically homeless persons, households with children, and non-VA eligible veterans for CoC beds
   - Commitment to develop plans to rapidly rehouse households with children, address the needs of homeless youth, promote access to education services, and coordinate with school districts.
   - Presentation:
     - Ashley Hart McIntyre and Matt Olsson reviewed policies. Ashley Hart McIntyre noted discussion with Felice McClenon of Health and Human Services about software considerations for HMIS. Ashley Hart McIntyre noted that VAWA needs to be added to HMIS policies and procedures.
   - Public Comment
     - Bill Hale will vote to approve contingent upon revisiting the issue of implied vs. express consent for HMIS participation.
   - Matt Olsson noted that policies and procedures need to be submitted now to ensure best possible HUD application score when policies are approved by this committee; policies can be revised and updated through community process.
   - Board Action
     i. Motion to approve draft policies with additions made; Mary Kay Sweeney seconded.
     ii. All in favor, none opposed, no abstentions. Motion carried.

7. 2015 Point-in-Time Count Results
   - Presentation:
     - Ashely Hart McIntyre reviewed key findings of Point-in-Time Count. Process required by HUD and is a single day count of persons meeting definition of homelessness by HUD. 1,309 people were counted and that the county used a better methodology which is why there was an increased count from previous year. Reviewed slides highlighting counts of specific populations.
   - Board Discussion
Mary Kay Sweeney noted the low number of homeless families counted, and cited in part a lack of collaboration with local schools.

Attendee noted that they didn’t get census tracts from contractor until 3 days before count- should be more advance notice and more diverse ambassadors in future.

Attendee asked how numbers, measures were communicated to the media.
- Heather Ravani explained count was issued as a press release, was briefed to the Board of Supervisors, and is on the county website.

Katie Rice noted count was accurately described but media didn’t necessarily report it that way.
Kate Colin asked if county website can explain changes in numbers.

8. Summer REST Pilot Results
- Presentation:
  - Ashley Hart McIntyre reported REST usually runs from October to April but that in 2015 there was a summer pilot. Data was shared on the impact of program on guests and volunteers.
- Public Comment
  - Marsha Hallet commented that people smoked outside rest shelters and was concerned about REST following city ordinances.
  - Pat Langley noted that the guests were given filters to smoke through and that all regulations were carefully followed.

9. Home for All Implementation Planning
- Presentation
  - Ashley Hart McIntyre proposed a refresh of the Home for All action plan, to be drafted through topic specific meetings. Beginning in 2016, meetings would be held on outreach, emergency response, stability and independence, access to housing, and community collaboration/communication committees to be established. Standing committees on each topic would drive implementation work. Going forward, Homeless Policy Steering Committee meetings would focus on bigger picture.
- Public Comment
  - Framework accepted, though “community collaboration and communication” topic will be divided into “community collaboration” and “communication.”

10. Setting the Agenda for our Next 10 Year Meeting

11. Comments from Board Members- None

12. Adjournment- meeting adjourned at 4:40pm.