

COMMITTEE: EXECUTIVE	JANUARY 23, 2017	LOCATION: 10 NORTH SAN PEDRO ROAD, RM 1018
PRESENT: Ralph Marchese, Teri Dowling, Sybil Boutilier, Lee Pullen, Ellie Bloch, Jim Monson, Marianne Gontarz-York		
EXCUSED: Jody Timms, Chris Asimos, Salamah Locks ABSENT:		
RECORDER: Gary Lara		
Next Meeting: 10 N. San Pedro Rd., Conference Room 1018 - Monday, February 27, 2017		

MINUTES SUMMARY	ACTION TAKEN/RESPONSIBLE PARTY
<p><u>Agenda</u></p> <p>Chair Dowling called the meeting to order at 10:42 a.m. after the quorum was met. The agenda was approved as written.</p> <p><u>Minutes</u></p> <p>The November 28, 2016 minutes were approved as written.</p> <p><u>Public Comment</u></p> <p>None</p>	

MINUTES SUMMARY

**ACTION
TAKEN/RESPONSIBLE
PARTY**

Chair's Report

Chair Dowling reported the following:

Diana Lopez was recently appointed by the Board of Supervisors as the new commissioner for District 1. The former commissioner was Mitzi Kemp.

Nancy Peters-Janover plans to step down from service on the commission. Nancy will submit a letter of resignation to the Board of Supervisors. Dowling asked Commissioner Marchese to send Nancy a thank you card on behalf of the commission.

Dowling inquired if there was a budget for purchasing flowers for departing commissioners. Commissioner Bloch noted the commission typically takes up a collection amongst its members to accommodate these types of expenses. Dowling asked Gary to check into available options for paper weights as a type of thank you gift for Nancy. Gary will also check on Nancy's tenure with the commission.

In response to the above, Commissioner Bloch noted she would like to see some appreciative gesture to recognize Nancy's service on the commission.

Commissioner York noted that Nancy plans to volunteer her time on a limited basis to other areas of interest.

Commissioner Bloch has been communicating with the new city manager for the Town of Tiburon. Bloch reported there may be a delay in the recruitment process to replace the vacancy left by former Commissioner Fran Wilson.

MINUTES SUMMARY

**ACTION
TAKEN/RESPONSIBLE
PARTY**

Dowling noted the current Nominating Committee which consists of Commissioners Bloch, Bortel and Brilliant have two more months to come up with a new slate of officers for FY 17-18. Commissioner Bloch suggested sending an email to the commission regarding this matter. Pullen asked Dowling to make an announcement at the next General committee meeting on February 2nd.

Dowling noted she experienced some back and forth in regard to her recent efforts to have Commissioner York sit on the H&HS Mental Health Advisory Council. Dowling had noted in her letter of recommendation that it is important to appoint someone who has older adult mental health experience. In an effort to encourage acceptance of this recommendation, Commissioner York will be meeting with a member of the advisory group (Gail) to discuss having a second individual on this council as an advocate for older adults. Gail will bring back information from this discussion to the advisory group in order for them to make a decision. The commission is strongly supporting Commissioner York in this venture and it makes sense to have two people, a primary and a secondary on the council representing older adults.

Dowling has also written a letter of support to the Town of Fairfax in support of the new senior housing project, Fairfax Victory Village. Commissioner Timms will keep everyone updated on the status of this housing project.

Director's Report

Lee Pullen reported the following:

IHSS & State Budget:

The Governor's proposed budget came out a week ago. The budget shows a 1.9 billion dollar deficit. The really big issue is how this relates to IHSS. A total of \$600M in IHSS costs are being shifted back to the County. There is lots of work to be done around IHSS State Administration in order for the

MINUTES SUMMARY

**ACTION
TAKEN/RESPONSIBLE
PARTY**

counties throughout the State to be made whole again.

The Coordinated Care Initiative is going away and along with it the cost-sharing mechanism that has been beneficial to counties over the last four years.

Senior Nutrition and LTC Ombudsman are also areas of concern where increased funding is needed. These areas are among those for which C4A will be advocating.

Commissioner Bloch noted the Governor likes to do one year of funding to which Pullen responded we should know more on Thursday after the next C4A Board meeting whether there is any change in advocacy approaches.

California COA September 2017:

Pullen reminded the committee the location for the September 2017 meeting will be taken care of by this joint meeting with the California Commission on Aging. Sandi Fitzpatrick, Executive Director, will contact us soon to discuss next steps. Commissioner York suggested Homeward Bound which has great meeting space and is in close proximity to the Marriott Hotel.

Action Item:

None

Discussion Items:

a. June 2017 Meeting Location:

Dowling solicited ideas from the executives as to what topics they would like to have discussed at the June 1st General meeting. A venue will also need to be determined as well. The executives

MINUTES SUMMARY

**ACTION
TAKEN/RESPONSIBLE
PARTY**

made the following suggestions:

- i. Advocacy roles of the commission (York)
- ii. Green and Healthy Homes (Boutilier)
- iii. Housing panel discussion (Bloch)
- iv. Aging and mental health panel (York)
- v. End of life planning (Dowling)
- vi. Addressing isolation (Dowling)

Dowling noted that potential topics should address one of the top six items of concern as identified in the Older Adult Community Wide Needs Assessment Survey which are:

- i. Falls
- ii. Dementia/ Cognition
- iii. Financial Security
- iv. Feeling Isolated/ Depressed
- v. End of life planning
- vi. Elder abuse

Dowling stated the commission hasn't had anything about advocacy relating to aging and mental health services, which would be her preference. The other topics can be addressed during the next fiscal year.

Commissioner Marchese is leaning towards aging and mental health. Marchese noted he met recently with H&HS Director Grant Colfax and Supervisor Sears to have a discussion around person-centered care and advocacy. Colfax is in favor of pushing forward with advocacy towards mental health issues. Pullen noted this would be a good topic for the July 6th General meeting.

MINUTES SUMMARY

**ACTION
TAKEN/RESPONSIBLE
PARTY**

Dowling summarized the discussion around the June 1st General meeting. This meeting will feature a panel discussion around aging and mental health issues. Commissioner York was asked to work with Health and Nutrition Committee Chair Chris Asimos to plan the presentation.

Possible meeting venues are the Margaret Todd Senior Center in Novato or Rodef Sholom in San Rafael. Dowling asked Commissioner York to make a decision about the venue. Commissioner Bloch suggested the Marin Exhibit Hall as a venue.

b. Speakers/ Locations FY 17-18:

Chair Dowling thanked Commissioner Marchese and his committee for their hard work in scheduling the meeting venues for the current fiscal year. Dowling noted that although the Vice Chair is not here at today's meeting, we need to start planning for next year. Each subcommittee of the commission will be responsible for choosing a month, topic and place in order to plan that particular month's meeting.

Commissioner Bloch asked for the month of December and noted the City of Belvedere as a meeting site. Dowling suggested Bloch to go ahead and arrange this.

Commissioner Marchese would like to focus on Green and Healthy Homes. Commissioner Boutilier offered to work with him. Marchese will take the month of November for planning purposes.

Dowling noted the Health and Nutrition and Planning Committees still need assignments for planning. Dowling will assign these committees the months of July and October.

Commissioner Bloch asked if the meeting topics could ever be changed should there be an issue announced by the State that would require input on a national level. Pullen noted topics are published in advance in the Great Age; however this could certainly be addressed if the

MINUTES SUMMARY

**ACTION
TAKEN/RESPONSIBLE
PARTY**

situation warrants it. Commissioner Boutilier stated that an “extra meeting” could be arranged and noted an example of this with the age-friendly meetings that take place before the General commission meetings.

c. Commission Meeting Television Schedule:

Pullen reviewed a list of three time slot options for Community Media Center of Marin to air the General meeting presentations. The executives voted to select Saturdays at 1:00 p.m.

Commissioner Monson asked if the commission meeting videos are posted on the County’s website. Pullen confirmed and noted they are posted on the Live Long, Live Well Marin website’s commission page.

d. Great Age Distribution:

Commissioner York noted that Commissioner Bortel will provide an update on this item at the February 2nd General meeting.

e. Objectives Review for FY 2017-18:

Dowling noted the Planning Committee will be working on next year’s objectives and that it is time for the Executive Committee to determine their objectives for FY 17-18.

Dowling asked the committee “What make sense for us? Advocacy training for all commissioners?”

Bloch suggested housing with the ad hoc committee developing a half-day training on advocacy.

Commissioner Monson would like to continue the objective for the Executive Committee to

MINUTES SUMMARY

**ACTION
TAKEN/RESPONSIBLE
PARTY**

review other committee objectives and offer support.
Commissioner York would like to set an objective around advocacy training.

Marchese suggested budget priorities and to establish advocating.

Dowling encouraged the executives to think about tangible, concrete and measurable goals.

Dowling asked Marchese to write up the objectives that focus on training and piloting and send them to her.

Dowling asked York to write up the objectives that focus on advocacy and budget and send them to her.

Committee Reports

- **Health and Nutrition:** Commissioner Asimos was absent due to illness. No report.
- **Housing and Transportation:** Commissioner Marchese noted that at their last meeting on January 18th, it was agreed that transportation would be moved to the beginning of the agenda.

Committee participant, Erin McAuliff of Marin Transit announced that Jon Gaffney has left and moved onto Golden Gate Transit.

The Green and Healthy Homes Initiative has a pilot program underway.

Measure B Program will have “gap grants” available in March.
- **Legislative Task Force:** Commissioner Bloch noted the task force recently met with Assemblyman Levine and Senator McGuire. The task force will review their objectives at their

MINUTES SUMMARY

**ACTION
TAKEN/RESPONSIBLE
PARTY**

next meeting on February 3rd.

- **Planning Committee:** Commissioner Boutilier noted that she was unable to attend the last meeting due to inclement weather. Boutilier recently wrote to Commissioner Timms and Program Coordinator Amy Dietz and sent objectives.
- **Media Relations Committee:** Commissioner York noted that Commissioner Jim Mitchell has joined this new ad hoc committee.

The committee plans to have more spokesperson training offered to the commission.

This year’s theme for Older Americans Month in May is “Age Out Loud.”

During a recent conversation with Commissioner Marchese, it was agreed that each subcommittee of the commission should have their own talking points distributed to each member.

York recently learned about the former “Public Information Committee” and their activities which included the Great Age. As the task force moves forward, York envisions merging communications with advocacy noting that each individual is a medium to get the message out.

Commissioner Bloch suggested making this group a task force versus a full committee in order to allow more flexibility with decision making.

New Business/Other:

Commissioner Monson commented he saw that Aging and Adult Services is on tomorrow’s Board of Supervisors’ agenda to receive the “Team on the Quarter” award. Pullen stated this award is directed to the work of the social workers and nurses in the Adult Protective Services and In-Home Supportive

MINUTES SUMMARY

**ACTION
TAKEN/RESPONSIBLE
PARTY**

Services programs. Everyone at today's meeting was encouraged to attend the meeting which starts at 9:30 a.m. Monson will send an email to his District representative on behalf of the Executive Committee stating how appreciative they are of our work.

The meeting adjourned at 11:56 a.m. The next meeting is Monday, February 27, 2017 from 10:30a.m. - 12:00p.m.