

COMMITTEE: PLANNING	DATE: January 12, 2017	LOCATION: The Redwoods: 40 Camino Alto, Mill Valley, CA 94941
PRESENT: Jody Timms, Girija Brilliant, Nancy Peters-Janover EXCUSED: Sybil Boutilier		
RECORDER: Amy Dietz		
NEXT MEETING: February 9, 2017 – 12:15 pm to 1:45 pm at the Redwoods		

MINUTE SUMMARY	ACTION TAKEN/RESPONSIBLE PARTY
<p>Call to Order: Chair Timms called the meeting to order at 12:09 pm.</p> <p>Agenda Approval: The January 12, 2017 agenda was approved as written.</p> <p>Meeting Minutes Approval: The November 15, 2016 minutes were approved as written.</p> <p>Open Time for Public Expression:</p> <ul style="list-style-type: none"> • None <p>Chair's Report:</p> <ul style="list-style-type: none"> • Age-Friendly support group continuing to meet. • The next Fairfax Planning Meeting will take place at 7:00, in which Victory Village will be discussed Chair Dowling has sent a letter of support on behalf of the commission. <p>Commission on Aging Meeting</p> <ul style="list-style-type: none"> • The Planning Committee is responsible for coordinating the community education piece of the MCCOA meeting in March 2017. The topic is the Age-Friendly movement. • Chair Timms shared a draft of the presentation outline. 	

MINUTE SUMMARY	ACTION TAKEN/RESPONSIBLE PARTY
<ul style="list-style-type: none"> • Presentation outline was approved by the Planning Committee. <p>Area Plan Objectives: 17/18</p> <ul style="list-style-type: none"> • Goal 1: In FY 17/18, the Planning Committee will review and discuss new research studies pertaining to cognition and memory loss that will be disseminated through a community presentation, distribution of materials and news article. • Goal 3: In FY 17/18, the Planning Committee will make recommendations to the MCCOA and AAA staff for the purpose and design of the next Older Adult Needs Assessment and Family Caregiver Needs Assessment. • Goal 4: In FY 17/18, the Planning Committee will work with Health and Human Services (HHS) leadership to advocate for the MCCOA's role and direct involvement in parts of the HHS Strategic Plan that are relevant to older adults, resulting in a presentation by the HHS Director. <p>Area Plan 17/18 Update</p> <ul style="list-style-type: none"> • Dietz presented the Area Plan Update (APU) Timeline to the Planning Committee. • The Planning Committee will meet on February 9 to review all MCCOA and staff objectives and APU outline. • Dietz will send the Planning Committee the Draft of the APU on March 16, 2017. • The Planning Committee will meet to review and approve on March 23, 2017. • Informed Planning Committee of proposed timeline for Area Plan 17/18 Update. <p>Next Meeting: February 9, 2017 from 12:15pm – 1:45 pm at the Redwoods</p>	