

COMMITTEE: EXECUTIVE	APRIL 24, 2017	LOCATION: 10 NORTH SAN PEDRO ROAD, RM 1018
PRESENT: Teri Dowling, Lee Pullen, Jim Monson, Chris Asimos, Ellie Bloch		
EXCUSED: Jody Timms, Marianne Gontarz-York, Salamah Locks, Sybil Boutilier, Ralph Marchese ABSENT:		
RECORDER: Gary Lara		
Next Meeting: 10 N. San Pedro Rd., Conference Room 1018 - Monday, May 22, 2017		

MINUTES SUMMARY	ACTION TAKEN/RESPONSIBLE PARTY
<p><b><u>Agenda</u></b></p> <p>Chair Dowling called the meeting to order at 10:43 a.m. The agenda was approved after the decision to move the Health and Nutrition Committee report to the end of the agenda.</p> <p><b><u>Minutes</u></b></p> <p>The March 27, 2017 minutes were approved as written.</p> <p><b><u>Public Comment</u></b></p> <p>None</p>	

**MINUTES SUMMARY**

**ACTION  
TAKEN/RESPONSIBLE  
PARTY**

**Chair's Report:**

Chair Dowling reported the following:

The Healthy Aging Symposium is scheduled next week on Thursday, May 4<sup>th</sup> from 9:00 a.m. to 1:00 p.m. at the Embassy Suites in San Rafael. Dowling encouraged everyone to bring a friend. It was noted the amount of registrants at this point in time has been lower than previous years.

Victory Village:

Commissioner Timms and Chair Dowling attended the Planning Commission meeting on Thursday, April 20<sup>th</sup> at the Women's Club in Fairfax. It was determined that nearly everyone was in support of Victory Village. The presentation was very well planned with about 30 people in attendance.

The next step in the approval process for Victory Village is the May 3<sup>rd</sup> Town Council meeting. A good turnout of supporters will need to be present. Dowling will send out information about what happened at the meeting of April 20<sup>th</sup> and will encourage people to attend. The town council is especially interested in hearing from individuals who have yet to make any commentary on this project and who are local to Fairfax.

Aging Action Initiative (AAI):

The AAI is moving along. Commissioners Bedinger, Hagerty, Bloch, Monson, Boutilier and York attended the 4<sup>th</sup> convening of the AAI which was held on March 29<sup>th</sup>.

The AAI Steering Committee will be meeting on Wednesday, April 26<sup>th</sup> to discuss development for the next phase. There will be two half day retreats conducted in May and June. Dowling noted the Executive Committee will be invited to these events.

**MINUTES SUMMARY**

**ACTION  
TAKEN/RESPONSIBLE  
PARTY**

Money Matters:

Dowling noted this joint effort with the Marin Women’s Commission has not been as active this year due to the members’ time commitment to other areas. The current plan is to hold at least two more workshops during the year. The next workshop is “A Placed Called Home – Making the Most of the One You Have; Finding One You Can Afford” scheduled for Saturday, May 20<sup>th</sup> at Whistlestop. A flyer for this workshop will be sent to the commission. Dowling noted that during the fall, the financial planning counseling workshop will be conducted.

**Director’s Report:**

Lee Pullen reported the following:

Board of Supervisors May 9<sup>th</sup> Area Plan Update:

Pullen invited the executives to attend the Area Plan update presentation scheduled for May 9<sup>th</sup> at the Board of Supervisors’ Chambers. All commissioners will be invited to attend. Chair Dowling noted she will make a statement during public comment time.

California Commission on Aging (CCOA) Meeting:

This joint meeting with the CCOA and the Commission on Aging will take place on September 7<sup>th</sup> and 8<sup>th</sup> 2017. Pullen noted it is quite an honor for them to be here and noted that Gary and he had a call recently with Executive Director, Sandi Fitzpatrick and CCOA member Paul Downey. Had Pullen known the purpose of this call was to plan agenda items, Pullen would have invited Chair Dowling to participate on the call. The meeting location is still being finalized.

The basic sketch for the agenda is to have the CCOA open up the meeting and have about 45 minutes for the Commission Aging to talk about their work and some of the highlights. This would replace the

**MINUTES SUMMARY**

**ACTION  
TAKEN/RESPONSIBLE  
PARTY**

first hour of the meeting where the Marin Commission on Aging would normally have a presentation. The CCOA is looking forward to learning more about the issues important to Marin’s Commission on Aging.

The CCOA will visit Whistlestop for lunch. Marin commissioners are invited to stay for lunch at the meeting site or attend the Whistlestop event with the CCOA. The agenda for the afternoon is still being discussed. Pullen would like to ask Whistlestop CEO Joe O’Hehir to give a presentation on housing.

Chair Dowling offered to form a small planning committee to discuss the potential agenda; however, Pullen noted that additional planning structure is not needed on behalf of the CCOA, only for what Marin would like to present.

**Action Item:**

None

**Discussion Items:**

None

**Committee Reports**

- **Planning:** Commissioner Boutilier was not present at today’s meeting. No report. The next meeting is Tuesday, July 18<sup>th</sup>.
- **Housing and Transportation:** Commissioner Marchese was not present at today’s meeting. No report. The next meeting is Wednesday, May 17<sup>th</sup>.
- **Legislative Task Force:** Commissioner Bloch noted the task force is currently reviewing 20

**MINUTES SUMMARY**

**ACTION  
TAKEN/RESPONSIBLE  
PARTY**

bills. Some may go away and others will not move forward. The next meeting will determine the watch list.

Bloch noted Levin’s Assembly Bill 519, personal income tax, moved to appropriations. This is a great thing. AAA Coordinator Michele McCabe will put together a list of all the bills being reviewed by the task force for distribution to the commission. The next meeting is on May 5<sup>th</sup> to discuss strategies for advocating.

- **Ad Hoc Communications/Task Force:** Pullen reported on behalf of Commissioner York who is currently on vacation.

The task force met on April 3<sup>rd</sup>. Subjects discussed included a relaunch of the 1 in 4 bus shelter ads. If the task force agrees to a second round of advertising, the posters would be revised to include the 457-INFO number.

The media spokesperson training will be held on Tuesday, May 23<sup>rd</sup> from 1:00 p.m. to 4:00 p.m. at 20 N. San Pedro Rd. At least six commissioners have signed up to participate.

Discussions continue amongst the task force members about ideas on how the work of the commission can be promoted thru outreach events focusing on brain health and fall prevention. The next meeting is Monday, May 15<sup>th</sup>.

- **Health and Nutrition:** Commissioner Asimos noted the committee is currently putting the panel together for the June 1<sup>st</sup> commission meeting at Marin Valley Mobile Country Club in Novato. The title of the presentation has not been finalized. The speakers include: Shelley Dombroski: Alzheimer’s Association; Barbara Kamholz, M.D., and Dr. Suzanne Tavano. Commissioner York was very helpful in putting this panel of speakers together. The committee would also like to have Julia Chu from the BOOST program as a panelist.

**MINUTES SUMMARY**

**ACTION  
TAKEN/RESPONSIBLE  
PARTY**

Commissioner Bloch will talk offline to Commissioner York about having a potluck after the June 1<sup>st</sup> commission meeting since this will be Dowling’s last meeting as Chair.

The Health and Nutrition Committee will continue to work with Natalie Krelle-Zepponi in her new role as nutrition program consultant to develop at least two community nutrition presentations related to meal preparation. An upcoming presentation at Margaret Todd will be on April 26, 2017. The food safety training will be discussed at the meeting.

Asimos asked the Chair to review the protocol for commission meetings between the Chair and Area Agency on Aging (AAA) staff. Dowling noted the Chair should lead the meeting and that there has been no policy change that would dictate otherwise. The role of AAA staff is to be present to take notes and provide support as needed. The work of the committee is done by the commissioners. Pullen noted there is a grey area in terms of work if there is an Area Plan objective that hasn’t been completed. Pullen noted that the AAA and the Board of Supervisors is held accountable for the work of the Area Plan. Pullen noted the importance of communication between the Chair and staff and will follow-up with Ana Bagtas and AAA staff. Chair Dowling thanked Asimos for her input.

**New Business/Other:**

The meeting adjourned at 11:28 a.m. The next meeting is Monday, May 22, 2017 from 10:30 a.m. - noon.