

COMMITTEE: EXECUTIVE	OCTOBER 22, 2018	LOCATION: 10 NORTH SAN PEDRO ROAD, RM 1018
PRESENT MEMBERS: Girija Brilliant, Ralph Marchese, Lee Pullen, Ellie Bloch, Francie Bedinger, Salamah Locks, Michael Hagerty		
PUBLIC: Sami Mericle		
EXCUSED: Teri Dowling, Chris Asimos, Sybil Boutilier		
ABSENT:		
RECORDER: Gary Lara		
Next Meeting: 10 N. San Pedro Rd., Conference Room 1018 - Monday, November 26, 2018		

MINUTES SUMMARY	ACTION TAKEN/RESPONSIBLE PARTY
<p><u>Call to Order</u></p> <p>Chair Locks called the meeting to order at 11:10 a.m. once the quorum was established.</p> <p><u>Agenda</u></p> <p>The October 22, 2018 agenda was approved as written.</p> <p><u>Minutes</u></p> <p>The September 24, 2018 minutes were approved as written.</p> <p><u>Public Comment:</u></p>	

MINUTES SUMMARY

**ACTION
TAKEN/RESPONSIBLE
PARTY**

Sami Mericle, AAI Administrative Assistant introduced herself. Sami announced that she is attending this meeting on behalf of Linda Jackson who is currently away on vacation.

Sami noted that plans are in the works for the housing expo which will be part of the Commission meeting on February 7, 2019 from 9:00 a.m. to 11:00 a.m. before the business meeting. Sami will take the lead on securing the location.

Pullen suggested the Corte Madera Community Center. Whistlestop’s Jackson Café was also suggested even though the Commission is already meeting there in January.

Chair’s Report:

Chair Locks reported the following:

- 1) Locks asked Commissioners to wear their name badge when they work their booth shift at the Senior Fair. Commissioner Hagerty put together an informational binder with Commissioner biographies to be put on display at the Commission booth.
- 2) Reminded executives about her vision to increase active engagement and accountability to designated communities and districts while doing outreach at the Senior Fair.
- 3) Locks debriefed about her recent conversation with Valorie Boughey from County Counsel. The talking points are summarized as follows:
 - i. A Commissioner can serve as Chairperson for two consecutive terms, take one or more terms off from being Chairperson, and then go back to serving as Chairperson for another term for up to two consecutive terms.

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<p>ii. There is no specific timeline set forth in the bylaws that state when the public hearing must be conducted; however, Pullen noted that CDA requires the Area Plan to be delivered to them by May 1.</p> <p>iii. While it is not required that an HHS employee receive and review the Commission's letters of support before they go out to the Board, it was noted that the advisory bodies almost always work through and in conjunction with their respective County departments prior to messaging the Board. Pullen noted the importance of this protocol since all parties would be updated on Commission advocacy and that copies of letters are maintained by the County Administrator's Office</p> <p><u>Director's Report:</u></p> <p>Director Pullen reported the following items:</p> <p>1) C4A Annual Meeting and Allied Conference will take place from November 6-8 in Los Angeles. Lee, Jenay, Amy and Commissioner Bloch will attend. Bloch will be attending the CSL Joint Rules Committee meeting on November 6.</p> <p>Friday, November 9 is the HHS Learning Lab: Cognitive Wellness in Older Adults at the Health and Wellness Campus on Kerner Blvd from 9:00 to 11:00 a.m. Continental breakfast will be served. Gary will resend the invite to the Commission.</p> <p>2) AAA Staffing and Budget Update:</p> <p>Aging received an unexpected fiscal year increase in federal funding for Older Americans Act programs and will pass through a 12 percent augmentation to their contractors. These funds</p>	

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<p>are for administrative costs and are not meant to increase the per unit/per service reimbursement. Letters went out at the end of last week notifying all recipients.</p> <p>Other plans for this fiscal increase include budgeting for a registered dietician up to three quarters time and an additional staff person for I&A to assist with options planning. Lastly, the Long-Term Care Ombudsman received an increase in state funding of about \$66,000 which will be utilized to increase staffing areas.</p> <p><u>Action Items:</u></p> <p>None</p> <p><u>Discussion Items:</u></p> <p>1) February, March and June COA Meeting Topics and Locations:</p> <p>The following updates were made to the schedule of meetings for 2019:</p> <p>February 7: scheduled topic is Junior Accessory Dwelling Unit (JADU) expo which will start at 9:00 a.m. Sami Mericle will take the lead on securing the meeting location. The Housing and Transportation Committee will plan the program in conjunction with Linda Jackson, AAI Program Coordinator and Sami Mericle, AAI Administrative Asst.</p> <p>March 7: Legislative Committee will take this month and release their hold on the month of June. Commissioner Boutilier has tentatively secured the Sausalito City Hall as the venue (time needs to be confirmed). The topic will be legal services.</p> <p>April 4: the executives agreed to keep the San Rafael Community Center as the location for the annual public hearing.</p>	

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<p>May 2: Locks noted a special committee will form later this year to discuss details for this special meeting.</p> <p>June 6: Bedinger noted that the Margaret Todd Senior Center is available and will secure this site for the meeting. Topic is tbd.</p> <p>2) Retreat Sub-Committee Planning: Commissioner Bloch noted there was no update. This item will be tabled for next month.</p> <p>3) End of Year Potluck:</p> <p>Commissioners and Aging staff are asked to pay \$10 to cover the cost of this event which will be held at the Marin Valley Mobile Country Club after the regular Commission meeting. Please give your payment to Commissioner López.</p> <p><u>Committee Reports:</u></p> <p>Health and Nutrition: Commissioner Asimos was absent from today’s meeting. No report. Their next meeting is Tuesday, November 13.</p> <p>Legislative: Due to time constraints, the update will be given at the next full Commission meeting.</p> <p>Housing and Transportation: Commissioner Marchese noted there was no report. Their next meeting is scheduled for Wenesday, November 28.</p> <p>Planning: Due to time constraints, the update will be given at the next full Commission meeting.</p>	

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<p><u>New Business/Other:</u></p> <p>None</p> <p><u>Adjourn</u></p> <p>The meeting adjourned at 12:00 p.m. The next meeting is Monday, November 26, 2018 from 10:30 a.m. - noon.</p>	