

COMMITTEE: EXECUTIVE	JANUARY 28, 2019	LOCATION: 10 NORTH SAN PEDRO ROAD, RM 1018
PRESENT MEMBERS: Ralph Marchese, Salamah Locks, Chris Asimos, Sybil Boutilier, Teri Dowling, Girija Brilliant		
PUBLIC: Linda Jackson, Aaron Alarcon-Bowen, Diana López, Sue Kwentus		
STAFF: Lee Pullen, Gary Lara		
EXCUSED: Ellie Bloch		
ABSENT:		
RECORDER: Gary Lara		
Next Meeting: 10 N. San Pedro Rd., Conference Room 1018 - Monday, February 25, 2019		

MINUTES SUMMARY	ACTION TAKEN/RESPONSIBLE PARTY
<p><u>Call to Order</u></p> <p>Chair Locks called the meeting to order at 10:37 a.m. once the quorum was established.</p> <p><u>Agenda</u></p> <p>The January 28, 2019 agenda was approved as written.</p> <p><u>Minutes</u></p> <p>The November 26, 2018 minutes were approved as written.</p>	

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<p><u>Public Comment:</u></p> <p>None</p> <p><u>Chair's Report:</u></p> <p>Chair Locks reported the following:</p> <ol style="list-style-type: none"> 1) Reminded the executives to complete their Ethics Training and turn in the paperwork. 2) Committee Chairs need to submit one to two goals to Amy Dietz of the Planning Committee by February 1. 3) District 2 has a commission seat vacancy. If you know any prospective applicants, please contact Katie Rice's office. 4) Locks would like to consider Commissioner Kwentus for the new Commission Secretary. Pullen noted the bylaws state the Commission Chair can appoint a new secretary without having the request agendaed. 5) Bylaws Review: Commissioners Brilliant, Bloch and Boutilier will review proposed revisions requested by Locks to the Commission Bylaws. The Bylaws Committee will debrief the Executive Committee at their next meeting. 6) May Health Event: Locks noted the date for this event is May 2. The committee responsible for planning the logistics will meet soon to discuss specifics. <p><u>Director's Report:</u></p> <p>Director Pullen reported the following administrative items:</p> <ol style="list-style-type: none"> 1) The interview process for the Senior Program Coordinator is currently taking place. 2) The recruitment process for a registered dietician is also underway. 	

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<p>3) Aging will be issuing an RFP for family caregiver for the period of one year. Next year the RFP cycle will be consistent with all programs.</p> <p>4) Aging staff will be conducting contractor program monitoring in February and appreciates commission members who will be joining in the visits.</p> <p>5) The winter edition of Great Age is being distributed.</p> <p>6) The age-friendly survey is also being distributed. It is set to close in the middle of February.</p> <p><u>Presentation; IHSS Public Authority Director; Aaron Alarcon-Bowen:</u></p> <p>Pullen introduced IHSS Public Authority of Marin Director Aaron-Alarcon-Bowen. Aaron distributed an informative brochure about the mission, vision and work of the public authority noting the specific differences in function between his office and the role of Aging and Adult Services' in their administration of the In-Home Supportive Services program.</p> <p>Alarcon-Bowen looks forward in expanding his vision to include a “rapid response care-giver registry.” He noted that finding care providers is difficult and would appreciate any PR and awareness the Commission can provide.</p> <p><u>Action Items:</u></p> <p>1) Implementation of AB 2132: Commissioner Boutilier noted this bill was signed into law by former Governor Brown last September. This bill authorizes cities and counties in California to adopt an ordinance to waive building permit fees for the disabled and those over the age of 60 in order to obtain accessibility changes to their homes.</p> <p>Boutilier met with District 3 BOS representative Kate Sears who would like to implement this in Marin by creating an ordinance. The next step will be to develop a program to waive building permit fees. Boutilier requested permission to take this to the full Commission for review. A</p>	

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recommendation will then be made by the Executive Committee to bring to the Board of Supervisors. A formal motion was made to recommend the Commission to support the passage of an ordinance to implement AB132 in the County of Marin. All in favor. None opposed. None abstained.

Discussion Items:

- 1) Retreat Sub-Committee Planning Report: Commissioner Marchese noted the committee had their first meeting to discuss purpose, timing and process. A questionnaire will be circulated at the next General meeting for Commissioner input. Next steps include identification of a facilitator and venue.

- 2) [Health and Human Services Strategic Plan to Achieve Health and Wellness Equity 2018](#): Locks and the executives held a discussion on how the plan needs to address concerns beyond racial equity of older persons by looking at this issue through an “aging lens.” Commissioner Dowling noted she was involved in the previous strategic plan discussions and made it a point to note during that discussion where older adults play out in the plan. The on-going concern among the executive team is “How to address the needs of older adults in the county?” Commission members in the past have met with H&HS Director Grant Colfax to voice their opinion of the need for H&HS to be inclusive of older adults in its work. Commissioner Boutilier noted the Board of Supervisors has already stated their support for age-friendly which provides a platform to support the needs of older adults. The question remains as to how the Commission can move this issue forward and pull it together?

Commissioner Boutilier suggested meeting with their Board appointed representatives. Commissioner López would like to invite Director Colfax and his executives to a future meeting of the COA executive team. Dowling would also like to have Director Colfax come and present at an upcoming Commission meeting. The executives were in agreement they were not ready to make a formal decision about next steps. Commissioner Dowling noted she would be willing

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<p>to serve on any small committee involved in moving the decision making process forward. Commissioners Boutlier, Marchese and López also agreed to serve on this committee.</p> <p><u>Committee Reports:</u></p> <p>Health and Nutrition: Commissioner Asimos noted the committee was meeting today at 1:30 p.m. to discuss planning the June 6 Commission meeting. The topic is family caregiving and intergenerational issues.</p> <p>Legislative: Co-Chair Boutlier noted during their last discussion the committee recommended meeting with County Chief Administrator Matthew Hymel to make sure the legislative process is up to date.</p> <p>Housing and Transportation: Commissioner Marchese noted the committee meets this Wednesday. They will finalize their objectives and discuss the Junior Accessory Dwelling Unit (JADU) expo held at Whistlestop on February 7.</p> <p>Marchese also has a meeting in the works with the town manager from the Town of Corte Madera to discuss the housing element and moving that agenda forward.</p> <p>Planning: Brilliant stated she did not have a report. Their next meeting is Tuesday, February 26.</p> <p><u>New Business/Other:</u></p> <p>Commissioner Dowling noted for the February meeting agenda she would like to include an update on the Aging Action Initiative collaboration with the Commission, Area Agency on Aging and age-friendly initiative.</p> <p><u>Adjourn</u></p>	

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The meeting adjourned at 12:08 p.m. The next meeting is Monday, February 25, 2019 from 10:30 a.m. - noon.