

<b>COMMITTEE:</b> PLANNING	<b>DATE:</b> November 29, 2018	<b>LOCATION:</b> 10 N. San Pedro Rd., Suite 1025
<b>PRESENT:</b> Jody Timms, Girija Brilliant, Sybil Boutilier <b>EXCUSED:</b> Teri Dowling		
<b>RECORDER:</b> Amy Dietz		
<b>NEXT MEETING:</b> January 10, 2019 from 1:00 - 2:30 p.m.		

MINUTE SUMMARY	ACTION TAKEN/RESPONSIBLE PARTY
<p><b>Call to Order:</b> Chair Brilliant called the meeting to order at 1:00 p.m.</p> <p><b>Agenda Approval:</b> The agenda was amended to indicate the minutes were from October 3, 2018.</p> <p><b>Meeting Minutes Approval:</b> The October 3, 2018 minutes were approved as written.</p> <p><b>Open Time for Public Expression:</b></p> <ul style="list-style-type: none"> <li>There was an article about Age-Friendly in the Monday November 26, 2018 edition of the <i>Marin Independent Journal</i>. Commissioners Boutilier and Timms provided input on the article.</li> </ul> <p><b>Chair's Report:</b></p> <ul style="list-style-type: none"> <li>N/A</li> </ul> <p><b>Lifecare Planning Presentation:</b></p> <ul style="list-style-type: none"> <li>The committee decided to change the title of the presentation to "Aging in Place with Grace: Planning Ahead."</li> </ul>	

MINUTE SUMMARY	ACTION TAKEN/RESPONSIBLE PARTY
<ul style="list-style-type: none"> <li>• Commissioner Timms provided a draft agenda for the presentation that was revised by the group.</li> <li>• Commissioner Timms had emailed a list of possible questions to be asked by attendees. The order of questions and minor verbiage was changed by the group. It was decided that attendees will break into pairs for 30 minutes asking the questions provided. Each attendee will be provided with writing materials.</li> <li>• Dietz will provide a draft flier to the group for feedback.</li> <li>• Dietz will look into how to use NextDoor.com to publicize the event.</li> </ul> <p><b>Adjourned:</b> The meeting adjourned at 1:50 pm. The next meeting will take place on January 10, 2019 from 1:00 – 3:00 p.m.</p>	