

<b>COMMITTEE:</b> PLANNING	<b>DATE:</b> May 17, 2019	<b>LOCATION:</b> 10 N. San Pedro Rd., Suite 1025
<b>PRESENT:</b> Jody Timms, Girija Brilliant, Sybil Boutilier, Teri Dowling		
<b>RECORDER:</b> Amy Dietz		
<b>NEXT MEETING:</b> June 7, 2019 from 11 a.m. – 12:30 p.m.		

MINUTE SUMMARY	ACTION TAKEN/RESPONSIBLE PARTY
<p><b>Call to Order:</b> Chair Brilliant called the meeting to order at 11:04 a.m.</p> <p><b>Agenda Approval:</b> The agenda was approved as written.</p> <p><b>Meeting Minutes Approval:</b></p> <ul style="list-style-type: none"> <li>•The April Minutes were approved as written.</li> </ul> <p><b>Open Time for Public Expression:</b></p> <ul style="list-style-type: none"> <li>• Heritage Fair went very well (Timms). All three aging tables were together (MCCOA, Villages, Age-friendly).</li> <li>• Health Forum – speakers were good. Numbers were down. Second speaker was excellent. Is this a good usage of resources? Marketing material was off-kilter. Need a bigger name to draw audience.</li> </ul> <p><b>Chair's Report:</b></p> <ul style="list-style-type: none"> <li>• Met with former mayor. Will speak at Mill Valley City Council in July.</li> <li>• Mill Valley is having an Age-Friendly Fair today.</li> </ul>	

MINUTE SUMMARY	ACTION TAKEN/RESPONSIBLE PARTY
<p><b>Area Plan Needs Assessment</b></p> <ul style="list-style-type: none"> <li>• The Planning Committee reviewed the draft Area Plan Needs Assessment questionnaire and made edits. Staff member Dietz will bring this to other AAA staff for their comments/ suggestions.</li> </ul> <p><b>July Meeting</b></p> <ul style="list-style-type: none"> <li>• Chair Brilliant is the aging liaison to Marin Interagency Disaster Coalition (MIDC).</li> <li>• Focus on both shelter in place and evacuation needs.</li> <li>• “If you feel unsafe, leave.” Tell audience to map out safe spaces in their neighborhoods to go.</li> <li>• Have audience register for disaster alerts while at the meeting.</li> <li>• Focus on fact that people need to get to know their neighbors.</li> <li>• Emphasize that there will be long power outages and that people need to be prepared.</li> <li>• Have an all hazard approach to meeting.</li> <li>• Ask Fire Chief Webber if he is available to speak.</li> <li>• Lisa Santora, Deputy Public Health Officer will speak to the importance of a go bag and a stay bag.</li> <li>• Dr. Santora will talk about county emergency operation plan.</li> <li>• CERT training in neighborhoods. Have a CET representative there?</li> </ul> <p><b>Adjourned:</b> The meeting adjourned at 12:28 p.m. The next meeting will take place on June 7 from 11 a.m. – 12:30 p.m.</p>	