

COMMITTEE: EXECUTIVE	JULY 22, 2019	LOCATION: 10 NORTH SAN PEDRO ROAD, RM 1018
PRESENT MEMBERS: Ralph Marchese, Salamah Locks, Ellie Bloch, Teri Dowling, Girija Brilliant, Chris Asimos, Sybil Boutilier, Diana López PUBLIC: Linda Jackson STAFF: Lee Pullen, Mandy Reyes		
EXCUSED: Sybil Boutilier, Sue Kwentus ABSENT:		
RECORDER: Mandy Reyes		
Next Meeting: 10 N. San Pedro Rd., Conference Room 1018 - Monday, September 23, 2019		

MINUTES SUMMARY	ACTION TAKEN/RESPONSIBLE PARTY
<p><u>Call to Order</u></p> <p>Chair Marchese called the meeting to order at 10:36 a.m.</p> <p><u>Agenda</u></p> <p>The July 22, 2019 agenda was approved as amended to move New Business up before Public Comment and have the Chair's Report come under New Business.</p> <p><u>Minutes</u></p> <p>The June 24, 2019 minutes were approved as written.</p>	

MINUTES SUMMARY

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PARTY**

New Business:

Chair's Report: Chair Marchese reported on the following:

Going forward, Chair Marchese would like to go over the draft minutes from the General Commission on Aging (COA) meeting and wishes to have these minutes added to the Executive meeting handouts. He noted the following items from the July 11 COA meeting:

- Teri Dowling will represent Aging Action Initiative (AAI) at the Executive Meetings as one of the two new co-chairs for AAI.
- The Commission is encouraged to sponsor a Detect and Connect workshop through AAI.
- The Marin Community Foundation gave AAI a small grant. The commission might wish to solicit small donations from them as well.
- All commissioners, especially the Executive Committee, are asked to brush up on the Brown Act and the bylaws. The commission might consider going over these at the retreat.
- Marchese would like to create a new standing committee for advocacy.
- Marin General would like the commission to join them on a mental health program. This could be a major step forward for the commission's advocacy on mental health.
- López will be reaching out to each of the committee chairs by the end of August to talk about the committee structures and how they've been running to see what can be done to support the chairs of the committee and if any changes need to be made.
- A questionnaire for the topics to be covered at the retreat will be sent out.
- The Master Plan for the State of CA has been a big topic. Marchese will be going to Sacramento to learn more about it.
- District 4 has 3 nominations for the vacant seat made and Novato may have 1

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- o nomination.
- o López will be inviting NextGen Marin to come speak. She will be looking to identify a topic and date.
- o Sharon Turner has resumed the role of acting general manager of Marin City which is taking up most of her time. Marchese would like to have a platform for what Marin City needs to help unburden Turner.
- o There have been similar discussions in San Rafael and Belvedere with regards to the vegetation management program. Commissioner Brilliant noted there is not a financial vehicle in place yet for these cities. Possibly by next fiscal year.
- o Commissioner Zeller has brought up the Elder Orphan Program and Marchese noted that it has a real opportunity here in Marin and he would like the commission to explore a way to identify these people who need first responders in the event of a disaster.

Public Comment:

None

Discussion Items:

Finalize Meeting Presentation Procedures

- Director Pullen went over a proposal for Marin County Commission on Aging (MCCOA) meeting selection of venues and topics. This document proposes who will be responsible for what in the planning process. There were no objections to the proposal, so the committees will follow this document going forward.
 - o Handouts with this proposal included a Meeting Venue Checklist and a list of recommended meeting sites.

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- Meeting topic for October 2019
 - For the Oct. 3 COA meeting, it was decided the topic would be “Census 2020: Hard-to-Count Communities” and the Executive Committee would be the host for this meeting. Commissioner Locks said that she attended the San Rafael sub-committee meeting for the 2020 census. The hard-to-count areas in Marin are Marin City, 2 areas in the canal, Terra Linda, Novato, and West Marin. The members of these communities need to be addressed to count them. A strategy needs to be put in place. Dominican University would like to partner with the commission to find out why these older adults in these areas are hard to count. A presenter, Stephanie McNally of the Canal Alliance is willing to come speak at the Oct. 3 meeting. The topic would be on the hard-to-count communities.
 - For the Dec. 5 COA meeting, the Legislative Committee will keep this date and the topic will be “The Legislative Process.”
 - The Legislative Committee will also have the Jan. 2, 2020 COA meeting and the topic will be “Legislative Update for 2020.”

Committee Reports:

Legislative: Co-Chair Bloch

Legislators are on summer recess right now. When they come back, bills will either move forward or not on housing and we will know more at the September meeting.

Health and Nutrition: Commissioner Asimos

Advocacy efforts in the last couple of years have really been effective. Asimos has been invited to talk to staff at Mental Health Services Act (MHSA) and give input at the table. Locks would like Pullen to take this information to HHS Interim Director Hy Hinojosa’s meeting.

Asimos is concerned about the quorums on committees and she would like us to look at the structure

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of committees as they are formed. López noted this is what will be looked at when she speaks with the Chairs of each committee.

Housing and Transportation: Commissioner Marchese
By September, he will have identified a new Chair for the Housing and Transportation Committee.

Planning: Commissioner Brilliant
None

New Business/Other:

- Marchese would like the deliverables from all the committees to be reviewed at the beginning of the Executive Committee. This will be discussed at the retreat.
- López said a new Ad Hoc Committee has been created to discuss roles and responsibilities of the Advocacy committee.

Adjourn

The meeting adjourned at 12:05 p.m. The next meeting is Monday, September 23, 2019 from 10:30 a.m. - noon.