

COMMITTEE: PLANNING	DATE: July 26, 2019	LOCATION: 10 N. San Pedro Rd., Suite 1025
PRESENT: Jody Timms, Girija Brilliant, Teri Dowling		
ABSENT: Sybil Boutilier RECORDER: Amy Dietz		
NEXT MEETING: TBD		

MINUTE SUMMARY	ACTION TAKEN/RESPONSIBLE PARTY
<p>Call to Order: Chair Brilliant called the meeting to order at 10:34 a.m.</p> <p>Agenda Approval: The agenda was approved as written.</p> <p>Meeting Minutes Approval: The minutes were approved as written.</p> <p>Open Time for Public Expression:</p> <ul style="list-style-type: none"> • Commissioner Timms stated that Jennifer Globis from Whistlestop asked for a short article re: Disaster Preparedness. • The committee debriefed the Disaster Preparedness meeting; all felt it was excellent. • Timms: Age Friendly Fairfax new goal = support the development of neighborhood response groups (NRG) and block captains. • What are the barriers to reaching out to our neighbors? 	

MINUTE SUMMARY	ACTION TAKEN/RESPONSIBLE PARTY
<p>Chair's Report:</p> <ul style="list-style-type: none"> • Received good feedback for commission meeting. Film maker was glad to attend. All speakers felt appreciated and learned from comments shared. • At the Executive Committee there was some confusion as to goals and objectives. • Salamah will be sponsoring the MCCOA October meeting on census 2020 • Girija has applied for a volunteer position on a committee re: redistricting the state. <p>Area Plan Needs Assessment:</p> <ul style="list-style-type: none"> • The Planning Committee reviewed the draft Area Plan Needs Assessment questionnaire as had been revised by Davis Research AAA staff. • The committee wants to know if callers will leave a message. It is important for this population. • Be sure at the start of the call, caller Asks, "Can you hear me clearly?" • Calls will begin in mid-August. • The caller ID will be Marin Health and Human Services. <p>Planning Committee Membership:</p> <ul style="list-style-type: none"> • Chair Marchese may appoint someone new to the committee if no one expresses interest. <p>Committee goals and objectives:</p> <ul style="list-style-type: none"> • There is confusion by the rest of MCCOA as to role of the Planning Committee. • There may be a strategic planning process for the MCCOA. The Planning Committee is a part of this but does not lead the process. • As part of the retreat, how goals and objectives are created should be one of the agenda items discussed. <p>Next Meeting: TBD</p>	