

COMMITTEE: PLANNING	DATE: June 7, 2019	LOCATION: 10 N. San Pedro Rd., Suite 1025
PRESENT: Jody Timms, Girija Brilliant, Sybil Boutilier, Teri Dowling		
RECORDER: Amy Dietz		
NEXT MEETING: July 26 from 10:30 a.m. – 12 p.m.		

MINUTE SUMMARY	ACTION TAKEN/RESPONSIBLE PARTY
<p>Call to Order: Chair Brilliant called the meeting to order at 11:04 a.m.</p> <p>Agenda Approval: The agenda was approved as written.</p> <p>Meeting Minutes Approval:</p> <ul style="list-style-type: none"> • The May minutes were amended to reflect that the age-friendly Mill Valley fair occurred on May 10. CET was changed to CERT. The minutes were approved as amended. <p>Open Time for Public Expression:</p> <ul style="list-style-type: none"> • Commissioner Timms has been participating in AgeSong, an eight-week discussion group. She is exploring putting together a consciousness raising group around ageism for commissioners, to meet once a month, using a manual created by Ashton Applewhite. Members of the committee would be interested depending on the day and time. Whistle-stop was mentioned as a possible location. • Commissioner Boutilier mentioned that Dr. Lisa Santora put forward a proposal in the Green and Health Homes Advisory Committee regarding the usage of mini solar facilities for seniors to be used in the case of an emergency. 	

MINUTE SUMMARY	ACTION TAKEN/RESPONSIBLE PARTY
<p>Chair's Report:</p> <ul style="list-style-type: none"> • Met with Dr. Lisa Santora and staff member Dietz to discuss the July meeting. Dr. Santora has confirmed that Fire Chief Weber will also speak. <p>Area Plan Needs Assessment</p> <ul style="list-style-type: none"> • The Planning Committee reviewed the draft Area Plan Needs Assessment questionnaire as had been revised by AAA staff and made additional edits. Staff member Dietz will give this version to Davis Research for their comments. Members of the committee will be asked to pilot test the finalized version with at least one friend over the age of 60. <p>July Meeting</p> <ul style="list-style-type: none"> • Agenda <ul style="list-style-type: none"> ○ 10:00 – 10:06: Video ○ 10:07 – 10:10: Welcome and intro of film maker, Fire Chief Weber and Dr. Santora ○ 10:10 – 10:25: Fire Chief Weber will speak about evacuations and fires ○ 10:25 – 10:40: Dr. Santora will speak about staying in place and power outages ○ 10:41 – 10:44: Raffle (Jody to provide raffle tickets) ○ 10:45 – 11:00: Q and A • Jody will stand at the door to give people raffle tickets upon entering, instruct them where to get packet and to sit in the front of the room. • Dr. Santora to provide handouts. Jody will send Amy one pg. handout to make copies of. • Possible pictures of materials (Girija has a solar powered phone charger, etc.) • Dietz will send speaker survey. • Publicize in Ark newsletter, at Hilarita, through Belvedere and Tiburon commissioners (and Allan Bortel), libraries, etc. • Have lists of what should go into a go bag and a stay-at-home bag. • Have audience register for disaster alerts while at the meeting. <p>Adjourned: The meeting adjourned at 12:15 p.m. The next meeting will take place on Friday, July 26 from 10:30 a.m. – 12 p.m.</p>	